

GENERAL CATALOG

Puerto Rico School of Fine Arts and Design
2020

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PREPARATION OF THE CATALOG

This catalog was prepared by the Puerto Rico School of Fine Arts and Design (EAPD) and contains the latest information available at the time of publication. Its publication is for informational purposes replacing the previous ones and is subjected to change. Some programs are currently undergoing reviews and restructuring to improve quality and efficiency. Students will be notified of significant changes made in the institution such as fees, resumes, and offers, among others. Additional policies and procedures are published in the Student Handbook.

The EAPD prohibits all discrimination in education, employment, and the provision of services based on race, color, sex, birth, age, origin, or social condition, ancestry, marital status, religious ideas or beliefs, politics or sexual preference, gender, nationality, ethnic origin, the veteran status of the Armed Forces, or physical disability.

MESSAGE

THE PUERTO RICO SCHOOL OF FINE ARTS AND DESIGN (PRSFAD) IS THE ONLY INSTITUTION OF HIGHER EDUCATION IN PUERTO RICO THAT OFFERS A BACHELOR'S DEGREE IN FINE ARTS WITH EIGHT (8) CONCENTRATIONS: PRINTMAKING, FASHION DESIGN, GRAPHIC DESIGN, INDUSTRIAL DESIGN, ART EDUCATION, SCULPTURE, IMAGE, AND MOVEMENT, AND PAINTING. IT IS ALSO THE ONLY UNIVERSITY ON THE ISLAND WHOSE ACADEMIC PROGRAMS ARE ACCREDITED BY THE NATIONAL ASSOCIATION OF SCHOOLS OF ART AND DESIGN (NASAD). AS A GRADUATE OF THE EAPD, I CAN TESTIFY TO THE ACADEMIC QUALITY THAT IS RECEIVED AT THIS SCHOOL, EDUCATING PROFESSIONALS IN THE FINE ARTS, DESIGN, AND ART EDUCATION.

THE EAPD HAS A FACULTY OF NATIONAL AND INTERNATIONAL RENOWN, PROMINENT FOR THEIR PROFESSIONALISM AND PERFORMANCE IN EACH OF THE SPECIALTIES THEY TEACH. THROUGH THE 54 YEARS OF EXISTENCE, AND THANKS TO THE DEDICATION OF OUR FACULTY, OUR GRADUATES AND ALUMNI HAVE STOOD OUT FOR OBTAINING SCHOLARSHIPS, AWARDS, AND INTERNSHIPS, AMONG OTHER RECOGNITIONS.

OUR INSTITUTION IS LOCATED IN THE BEST CULTURAL ENVIRONMENT IN PUERTO RICO SURROUNDED BY MUSEUMS, CULTURAL CENTERS, AND HISTORICAL SPACES, AMONG OTHERS. ITS STRATEGIC LOCATION FACING THE SEA MAKES IT AN INSPIRING PLACE AND CHALLENGES CREATIVITY. DUE TO ITS UNIQUE LOCATION AND HIGH HISTORICAL VALUE, THE INSTITUTION BECOMES AN EDUCATIONAL CENTER THAT IS PART OF ONE OF THE PUERTO RICAN COMMUNITIES THAT HAVE DEDICATED MORE YEARS TO THE CULTURAL DEVELOPMENT IN OUR COUNTRY.

THANKS TO A LARGE INVESTMENT IN 2020, THE UNIVERSITY COMMUNITY WILL BE ABLE TO ENJOY AN UPDATE IN WORKSHOP EQUIPMENT, COMPUTERS, AND PROGRAMS TEMPERED TO THE NEEDS OF THE CURRENT MARKET. GREAT CHALLENGES AWAIT US IN THE NEXT DECADE, BUT WE ASSURE YOU THAT THE EAPD STUDENTS WILL HAVE THE NECESSARY TOOLS TO FACE THEM.

WITH GREAT PRIDE, WE WELCOME YOU TO THE PUERTO RICO SCHOOL OF FINE ARTS AND DESIGN.



Ileana Muñoz Landrón, PhD
Chancellor

VISION, MISSION, AND GOALS

Vision

The Puerto Rico School of Fine Arts and Design (EAPD) aspires to become the most prestigious higher education center for art and design in the Caribbean, dedicated to artistic creation and expression, optimally combining training in traditional skills workshops with the conceptualization and exploration of contemporary languages and the use of technology.

Mission

The Puerto Rico School of Fine Arts and Design is dedicated to training professionals in the disciplines of fine arts, design, and art education, through an education that promotes creativity, humanistic development, and visual culture.

Goals

The EAPD intends to achieve its mission through the full achievement of the following goals consistent with the broadest academic freedom and artistic expression:

- Offer higher education study programs oriented towards plastic arts, design, and art education that stimulate the critical, creative, cognitive, and humanistic development of the students.
- Seek the full formation of the student with an emphasis on ethical and aesthetic values, given their responsibility to contribute to visual culture.
- Contribute to the creative, cultural, and artistic development of the community by offering a program of short courses, seminars, workshops, and free studies for various sectors in collaboration with other organizations of local and international society within their spheres, in the study, and propagation of cultural activities.
- Preserve, enrich, and spread the socio-cultural values of the Puerto Rican people.

The background of the entire page is a dark blue color. Overlaid on this background is a complex, abstract pattern of thin, white, intersecting lines. These lines form a series of overlapping, irregular polygons and triangles, creating a sense of depth and movement. The lines are most concentrated on the left side of the page and spread out towards the right. In the upper right quadrant, there is a rectangular area with a lighter blue background. Centered within this rectangle is the text "GENERAL INFORMATION" in a bold, white, sans-serif font. The text is arranged in two lines: "GENERAL" on the top line and "INFORMATION" on the bottom line. The overall design is modern and professional, with a focus on geometric shapes and a clear hierarchy of information.

GENERAL INFORMATION

GENERAL INFORMATION

Historical Background

The Puerto Rico School of Fine Arts and Design was founded in 1966, given the demand for talented young Puerto Ricans who were trained in the Art Workshops that the Institute of Puerto Rican Culture organized, almost from its inception, in 1955. In 1971, the legislature amended the organic law of the Institute of Puerto Rican Culture and authorized the agency to organize and establish a program to teach artistic techniques. From then on, the Institute was authorized to grant, for those who passed the academic requirements, a certificate equivalent to the baccalaureate degrees issued by other public institutions of higher education.

The School was initially located in the buildings adjacent to the General Archive of Puerto Rico, and in 1976 it moved to the recently restored historic building, the Old Asylum, at El Morro field in San Juan, its current headquarters. In 1990, it defined its institutional profile through Law 54 of August 22. From that moment on, all the administrative and fiscal functions that were based in the Institute of Puerto Rican Culture passed to the School, strengthening its development as a first-rate educational institution. In December 2015, Governor Hon. Alejandro García Padilla signed Law 225-2015, which changed its name from the School of Fine Arts to the Puerto Rico School of Fine Arts and Design and transformed it into a public corporation.

Currently, the Puerto Rico School of Fine Arts and Design is the first higher education center for arts, design, and art education on the Island. It grants a Bachelor of Fine Arts (BFA) degree in eight (8) concentrations: Printmaking, Fashion Design, Graphic Design, Industrial Design, Art Education, Sculpture, Image and Movement, and Painting.

The Design and Digital Art concentration included two (2) specialties: Graphic Design and Image and Movement, and it was not until August 2018 that the division of these two (2) specialties into concentrations was approved.

Location and Physical Facilities

The headquarters of the Puerto Rico School of Fine Arts and Design is located in the Old Asylum at El Morro in the Ballajá neighborhood in Old San Juan, where the workshops of the academic programs of Painting and Sculpture, as well as the Administration and Chancellor's offices, are located. The campus also includes the restored Hospital de la Concepción and el Grande in the same neighborhood. The theoretical classrooms (General Studies and Art Education), the workshops for the academic programs in Printmaking, Fashion Design, Graphic Design, Industrial Design, Image, and Movement, as well as the computer laboratories, the Library, and the offices of the Deanships of Academic and Student Affairs, are also located there.

Academic Offerings

The Puerto Rico School of Fine Arts and Design (EAPD) offers Bachelor in Fine Arts (BFA) degrees in the major concentrations of Printmaking, Industrial Design, Fashion Design, Graphic Design, Art Education, Sculpture, Image and Movement, and Painting. This is combined with offerings of minor concentrations in Printmaking, Industrial Design, Fashion Design, Textiles, Design, and Digital Art, Art Education, Sculpture, and Painting. Minor concentrations contribute to the interdisciplinary training for the students who decide to complete them.

The Faculty of the EAPD is made up of a distinguished body of professors in the areas of plastic arts and design workshops, art education, and general education. The Bachelor of Fine Arts Program serves a population of approximately five hundred and thirty (530) students.

The School also offers a Free Study Program that provides the opportunity to those who are not interested in sticking to the high school curricular structure to take certain workshops and general courses.

For the benefit of the community in general, the School has an Extension Program in which short courses of eight (8) weeks duration are offered, four (4) times a year. About two hundred (200) people participate in it in each of the sessions. The courses offered in this program respond to personal improvement and are not conducive to a university degree. However, alliances have been created with professional organizations to provide continuing education contact hours.

Gallery and Exhibits

The Puerto Rico School of Fine Arts and Design has an exhibition space, the Lorenzo Homar Gallery, dedicated to showing the works of its students. The exhibition program is coordinated to provide students of all concentrations with the opportunity to exhibit. Each academic department holds an annual exhibition in which its students participate.

The most important sample that is celebrated in the School is the Exhibition or Annual Exhibition of Students, where the best student works are exhibited and awarded. The selection and awards are done by a jury made up of prominent artists and critics from Puerto Rico.

Parallel to the celebration of the collation ceremony, the graduates exhibit the work done in their last year of studies in the Workshop Seminar course at the Graduate Exhibition.

Likewise, the Institution has organized collective exhibitions in other educational centers, as well as in galleries of different public and private entities.

The School encourages the participation of its students in individual and collective exhibitions and contests in Puerto Rico and abroad, promoting national and international calls. As a result of this management, and because of the quality of their work, the students and graduates of the Puerto Rico School of Fine Arts and Design tend to monopolize participation and prizes in most of the young art exhibitions and contests in Puerto Rico.

Social and Cultural Activities

The School offers a varied program of concerts, lectures, film, video, and theatrical performances offered during the Universal Time (11:00 a.m.-12:00 p.m.) and other times. These activities complement the academic training of the student population.

Annually, the Puerto Rico School of Fine Arts and Design provides collaboration and advisory to different public and private entities to develop fulfilling activities. It offers special workshops to community and civic organizations, which strengthen ties with the community while making the student aware of their social responsibility as an artist. The School has established collaboration agreements with public agencies and private companies to hold design competitions among students and create art objects for these institutions. This promotes the quality of design and provides students with job opportunities in their field.

In addition to having an outstanding faculty, the Puerto Rico School of Fine Arts and Design strives to bring lecturers from Puerto Rico and abroad to enrich its offerings.

Access to Workshops

The School promotes and encourages the creative and artistic development of its students by providing workspaces that can be used outside of class time to meet the requirements of the courses of the different academic programs.

The School's workshops are duly equipped for students to work on commissions obtained directly by the student or through the Life and Career Office. These allow the student to have an independent source of income. The commissions and contests are an initiative of the Institution, aimed at developing self-management among students and making them aware of the market potential of the skills and abilities they have acquired.

Student Associations

Within a framework of respect, tolerance, and solidarity among all members of the university community, students have the freedom to organize and participate in associations compatible with existing regulations. Any group interested in founding a student organization must know the rules that govern it, how to organize it, and register it with the Dean of Student Affairs. If the organization meets all the institutional and legal requirements, the Dean of Student Affairs issues an accreditation.

Special Awards and Honors

As part of the Education Week, the Student Day, the Puerto Rico School of Fine Arts and Design celebrates the traditional Night of Achievements where it recognizes and rewards the students who make up the Honor Roll. In this same activity, *Special Prizes* are also awarded to outstanding students of the different academic programs. During the graduation ceremony, the Institution awards special medals for each concentration of studies to the graduate with the highest average and who has the largest number of credits taken at the Institution. Likewise, a medal is awarded to a graduate who stands out for his/her community work and altruism.

Design Center

The Design Center is a university company created to provide professional design services with the participation of faculty and students enrolled in the academic program. It offers design and production services to individuals, public agencies, and private companies that are interested in benefiting from the artistic talent of the faculty and our students. The Design Center allows students to enrich their professional education through practical work experiences in design and production, linking academic activity to community demand.

Francisco Oller Library

The Francisco Oller Library of the Puerto Rico School of Fine Arts and Design has the most complete bibliographical collection specialized in art and design in Puerto Rico. With over thirty-eight thousand (38,000) records, its resources are organized into the art and general reference collections; general and art circulation; reserve; Puerto Rican; artist exhibition catalogs; magazines and newspapers; dissertations; rare books; portrait files; posters; photographs; audio and video compact discs (CD's and DVD's); audio and videotapes (cassettes and VHS); and slides. Currently, the creation of a digital vertical archive is part of the Library's remote digital tools collection project.

In addition to providing educational resources and essential services to support the programs offered by the School and meet the needs of its students and professors, the Francisco Oller Library serves students and teachers from other institutions and researchers from Puerto Rico and other parts of the world. Its staff provides assistance and guidance, to groups and individuals, in the search for information about its collections and services. Likewise, it has its website on the School portal (<http://www.eap.edu/biblioteca-francisco-oller/sobre-la-biblioteca-submenu.html>), where general information and access to a variety of online resources and services, such as databases, electronic publications, indexes, links of interest, and inquiries to the librarian, among others are available.

The Library has nine (9) computer stations with access to the catalog and the Internet, a printer, photocopier, and scanner. Its main study room has open shelves and accommodates eighty-five (85) users, one (1) magazine room, the technical services and audiovisual resources area, and the Director's office.

Periodically, the Library hosts and presents in its space exhibitions of works by students and teachers, as well as regularly exhibiting new bibliographical acquisitions for the knowledge and enjoyment of its users. The Library maintains collaborative ties with museums, universities, cultural centers, and institutions related to artistic activities in Puerto Rico, with whom it develops projects and exchanges resources and ideas. Similarly, the Library has its website on the School portal (<http://www.eap.edu/biblioteca-francisco-oller/sobre-la-biblioteca-submenu.html>), where information is offered general and access to various online resources and services, such as databases, electronic publications, links of interest and inquiries to the librarian, among others.

Its staff provides group, individualized, or virtual assistance and orientation on the search for information, collections, and services during the academic year. The doors of the Francisco Oller Library are open during the following hours:

Monday to Thursday:	7:30 a.m. - 8:00 pm.
Friday:	7:30 a.m. - 4:30 pm.
Saturdays:	7:30 a.m. - 4:30 pm. (only during final exam period)
Sunday:	closed

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ACADEMIC OFFER

ACADEMIC OFFER

The Puerto Rico School of Fine Arts and Design offers the professional degree of Bachelor of Fine Arts (BFA) with eight (8) concentrations: Printmaking, Fashion Design, Graphic Design, Industrial Design, Art Education, Sculpture, Image and Movement, and Painting. The concentrations in Graphic Design and Image and Movement consist of one hundred and twenty (120) academic credits. The concentrations in Printmaking, Fashion Design, Industrial Design, Art Education, Sculpture, and Painting consist of one hundred twenty-nine (129) academic credits. The baccalaureate is structured into four (4) components: Fundamental Workshops, General Studies, concentration courses, and electives.

COMPONENTS	Printmaking	Sculpture	Paintwork	Art Education
Fundamental workshops	30 credits	30 credits	30 credits	24 credits
General studies	56 credits	56 credits	56 credits	51 credits
Concentration courses	31 credits	22 credits	25 credits	45 credits
Free electives	6 credits	9 credits	9 credits	9 credits
Directed Electives	6 credits	12 credits	9 credits	

COMPONENTS	Industrial Design	Fashion Design	Graphic Design	Image and Movement
Fundamental workshops	27 credits	24 credits	21 credits	21 credits
General studies	53 credits	53 credits	47 credits	47 credits
Concentration courses	43 credits	43 credits	37 credits	37 credits
Free electives	3 credits	3 credits	3 credits	3 credits
Directed Electives	3 credits	6 credits	12 credits	12 credits

The Foundation Workshops provide all students with basic skills in art and design. The concentration courses make up the workshop requirements and electives established for each high school and develop the skills in the specialization. The purpose of the free electives and the directed ones is to broaden the integral formation of the student. The General Studies courses provide the student with a comprehensive vision of the main disciplines of knowledge and provide analysis instruments.

The study program is structured in a logical sequence so that the concentration courses of all the academic programs progress from basic to advanced levels. The study program begins with the Fundamental Workshops (or TFA). This component develops essential knowledge in drawing, design, printmaking, digital practice, painting, and sculpture. The Fundamental Workshops are followed by the required concentration courses: Basic (Coding 100), Intermediate (Coding 200), and Advanced (Coding 300 and 400). In the basic and intermediate concentration courses, students acquire the skills and knowledge necessary to progress to the advanced level. Finally, the study program culminates with Seminar courses where students must demonstrate the knowledge and skills acquired during their years of study, and that they can function as professional artists and designers at the entry-level. In Art Education, students carry out a Teaching Practice at the end of their study program.

Graduate Profile

The common competencies of all graduates are expressed in the Graduate Profile. Upon completion of their studies at the Puerto Rico School of Fine Arts and Design, the graduate will be able to:

1. Possess one's own creative and stylistic artistic or design individuality and the ability to become integrated into the areas of visual arts and design at a professional level, as well as art education.
2. Have visual and perceptive sensitivity as well as dominate the elements and principles of expression and design in one or more media.
3. Apply the concepts, knowledge, and skills acquired in their studies in the critical analysis of their works and those of others.
4. Creatively solve a wide variety of art or design problems through the integration of skills and techniques, as well as theoretical and critical knowledge, and the application of technology.
5. Articulate their artistic or design ideas with clarity, creativity, critical awareness, and know-how to communicate them to experts and the general public.
6. Know the art or design of the past and its historical and intellectual evolution, as well as the theory of modern and contemporary art or design.
7. Understand the aspects and processes of their practice and the ethical behaviors that it entails.
8. Understand the social, cultural, political, and ecological importance of their discipline.
9. Possess digital literacy and the ability to use investigative methodology and technology in the analysis of information (including text, objects, images, and others).

Produce a significant set of works of art or design in one or more media, or in combination, that demonstrates mastery over materials, tools, methods, and processes, as well as exhibit the aesthetic and intellectual aspects that are unique to them on a professional level.

Placement Level for Spanish and English Courses

First-year students will be placed in the Spanish and English courses according to the results of the College Entrance Examination Board tests, as detailed below.

College Board Results	Spanish		English	
	1	2	1	2
0 - 499	EG 101B	EG 101	EG 107 B	EG 107
500 - 649	EG 101	EG 102	EG 107	EG 108
650 - 800	EG 102	EG 304	EG 108	EG 214

FUNDAMENTAL WORKSHOPS

The fundamental workshops provide all the students at the Puerto Rico School of Fine Arts and Design with basic skills in the arts and design. The courses in this component of the curriculum are structured to develop essential knowledge in drawing, design, graphic, pictorial, and sculptural arts, as well as digital creation and practice. Upon completion, the student will be able to:

- Develop an artistic concept and carry it out in the medium of their choice.
- Apply the concepts, approach, techniques, and materials of the graphic, pictorial, and sculptural arts, as well as digital creation and practice.
- Understand and handle the computer architecture and its operating system.
- Effectively use the elements and principles of design and solve design and composition problems.
- Perform skillfully in a drawing.

DESCRIPTION OF THE ACADEMIC PROGRAM COURSES: FUNDAMENTAL WORKSHOPS

REQUIREMENTS

TFA 101A FUNDAMENTALS OF PICTORIAL CREATION 2 credits
The course deals with the concepts and technical development of two-dimensional work based on the use of color and the use of design principles.

TFA 101B FUNDAMENTALS OF GRAPHIC CREATION 2 credits
Introduction to the creation of graphic work and the printing of an original stamp. Through practical exercises, the student faces the development of a concept that must then be elaborated in the graphic environment.

TFA 101C FUNDAMENTALS OF THREE-DIMENSIONAL CREATION 2 credits
The course is aimed at using the elements of design and three-dimensional composition. The student will explore the relationship between space and volume, shape, and texture. The exercises introduce the student to the expressive, formal, and structural character of the work.

TFA 103 BASIC DRAWING 3 credits
Development of drawing skills through workshop exercises and assigned projects. Introduction to the theory of composition. Drawing objects and models with light and shadow effects, using basic drawing materials. Studies of the tonal value scale.

TFA 104 INTERMEDIATE DRAWING 3 credits
Continuation of the study of the concepts, development, and processes in the drawing medium and composition. The course explores various techniques and diverse materials. Workshop exercises with a model and other topics.
Prerequisite: TFA 103 Basic Drawing.

TFA 105 COLOR THEORY AND PRACTICE 3 credits
Study of the nature of color in its main manifestations, as a spectral color and as a pigmentary color. Discussion of chromatic theory together with exercises that reflect the various combinations, interactions, and interdisciplinary applications of pigment.

TFA 106 PRINCIPLES OF SCULPTURE 3 credits
This course is a general introduction to the various technical and theoretical manifestations of sculpture, both traditional and contemporary. Special importance will be given to the study of the historical relationship between the technical aspect of sculpture and the rise of modern and contemporary art movements.

TFA 107 BASIC DIGITAL CREATION AND PRACTICE 3 credits
It presents the computer as an instrument of creation; the digital medium as an art tool. The course introduces the student to the concepts and technical development of the work and digital design. Familiarizes the student with the computer and operating systems (Macintosh and Windows). It includes the history of technology and the history of digital art and design in Puerto Rico and the world.

TFA 201 ANATOMICAL DRAWING**3 credits**

Development of drawing processes with the theme of the human figure. The bone and muscle structure of the human body (head, torso, and limbs) is studied. Emphasis is placed on contour, volume, and proportion.

Prerequisite: TFA 103 Basic Drawing.

TFA 203 BASIC EMBOSSING ENGRAVING**3 credits**

Introduction to relief engraving techniques using wood, linoleum, and alternate materials. The use of traditional and experimental instruments is encouraged. It includes the study of the history of relief engraving and the main exponents of this technique.

TFA 205 BASIC DESIGN**3 credits**

The course studies the basic principles of design, which serve to train a visual artist. Projects are developed that specifically explain each of the principles. It focuses on the following aspects: the balance of forms and the structural relationships of the work of art.

TFA ELECTIVES**TFA 202 ADVANCED DRAWING****3 credits**

Study and execution of the concepts and processes of the medium, developing techniques on various supports, and formats. The exercises range from making realistic drawings to making works that highlight personal expression.

Prerequisite: TFA 103 Basic Drawing.

TFA 204 EXPERIMENTAL DRAWING**3 credits**

Elaboration of a workshop in search of methods, techniques, styles, and concepts related to contemporary aesthetics. Emphasis is placed on experimentation with diverse materials and supports in the search for concepts and a personal style.

Prerequisite: TFA 103 Basic Drawing

GENERAL STUDIES

The General Studies Department offers the core academic subjects of all programs. This department is dedicated to providing students with a comprehensive vision of the main disciplines of knowledge and equipping them with analytical tools. The courses offered are common to all programs. Their fundamental purpose is to place the student in the broad spectrum of the development of human thinking.

Upon completion of this component of the curriculum, students will be able to:

- Know the culture and historical reality of Puerto Rico within the regional and global context.
- Understand culture and history from different points of view.
- Know the history of art or universal design from Puerto Rico, the Caribbean, and Latin America.
- Know the ethical and aesthetic values of culture, art, or design.
- Reason quantitatively and apply their mathematical knowledge to various situations.
- Possess an understanding of their heritage and natural resources harmonizing with the environment and the integral health development.
- Understand the nature of a social organization and its responsibility for the development of the common good.
- Know the main currents of human thinking.
- Possess analytical and constructive thinking regarding their professional practice and understand the social responsibility that it entails.
- Master the skills of oral and written communication in Spanish and English reading.
- Know the evolution of ideas and main currents of human thinking and the main art theories.
- Foster a teamwork climate where effective interpersonal relationships and willingness to work as a team are developed.
- Acquire communication, presentation, and the business skills necessary for professional practice.
- Reason with a critical mindset.
- Master computer technology in their professional performance and possess research skills using bibliographic and digital resources.
- Learn about other arts besides the ones from their discipline.
- Possess the ability to evaluate art or design from different points of view.

DESCRIPTION OF THE ACADEMIC PROGRAM COURSES: GENERAL STUDIES

REQUIREMENTS

EG 101 WRITING AS A REASONING PROCESS

3 credits

The course's main goal is for students to achieve the comprehension and production of written speech. It trains the student to produce coherent, precise, and well-argued texts.

EG 101B BASIC WRITING

3 credits

The course consists of the study and writing of expository, narrative, descriptive, and argumentative texts. It trains the student to produce coherent, precise, and well-argued texts. In addition, spelling and grammatical aspects of the Spanish language in simple texts are reviewed.

EG 102 GENRES AND LITERARY CRITICISM

3 credits

It is an interdisciplinary course aimed at the critical analysis of the problems and conflicts of the human condition seen through narrative, poetry, and essay. It includes the study of literary theory for text analysis.

EG 103 ART HISTORY I

3 credits

The course begins with the origins of artistic creation in the Middle Ages. The historical framework of the main Western artistic styles and their manifestation in the Visual Arts is considered. The history and stylistic development in architecture, painting and sculpture are examined as concrete answers to the problems that the artist poses in his/her creative activity. From an analytical perspective, periods, schools, movements, and main artists in the history of art are studied.

EG 104 ART HISTORY II

3 credits

This course gives continuation to History of Art I. The course covers from the fifteenth century to post-impressionism. The historical framework of the main Western artistic styles and their manifestation in the Visual Arts is considered.

EG 105 INTRODUCTION TO ANTHROPOLOGY*

3 credits

This course analyzes the concepts of culture and society to provide the student with a vision of the evolutionary development of the human being. The art, religion, and language of various societies will be studied from the perspective of cultural anthropology.

*Can be replaced by EG 110 Introduction to Social Sciences.

EG 106 INTRODUCTION TO PHILOSOPHY

3 credits

The course discusses the origin and meaning of philosophy, beginning with the Greek civilization to the present. The various perspectives, skills, and methodologies that have been developed in philosophical thinking are also analyzed.

EG 107 B BASIC ENGLISH SKILLS

3 credits

This course will provide the student with the necessary tools to acquire a greater command of the English language by putting into practice four (4) aspects of the language: reading, writing, speaking, and listening. It emphasizes oral and written skills, reading comprehension, and vocabulary development as well as grammar and spelling.

EG 107 ENGLISH I

3 credits

The English I course provides students with the necessary tools to achieve greater command of the English language. The course emphasizes the development of essential strategies in the critical reading of English literature as well as writing and critical thinking on a variety of topics with an emphasis on the visual arts. A diversity of readings will be introduced to stimulate interest in literature and appreciation of literary values. Emphasis will be placed on writing paragraphs and essays to strengthen writing proficiency in English. This course will also emphasize basic English skills such as grammar and sentence structure through participatory oral and written exercises.

*EG 108 may be substituted for EG 214 Contemporary English Literature: 1950 to Present.

EG 108 ENGLISH II

3 credits

The English II course emphasizes the development of essential strategies for critical reading of literature in English, covering a variety of topics and genres. A varied selection of readings will be introduced to stimulate interest in literature and literary values by promoting critical thinking. The development of essays will be implemented as a tool to enrich vocabulary. Emphasis is placed on conversational exercises to develop conversational techniques and language proficiency.

EG 109 HISTORICAL PROCESSES OF PUERTO RICO

3 credits

Analysis and interpretation of the socioeconomic and political problems of Puerto Rico throughout its development. The course analyzes the main conflicts that define contemporary Puerto Rico. The historical roots of current debates are highlighted to develop an understanding of history as discourse and as an ongoing process.

EG 110 INTRODUCTION TO SOCIAL SCIENCES*

3 credits

The course offers an integrated view of the social sciences. Emphasis will be placed on scientific analysis and methodology applied to the social sciences. It includes acquiring basic concepts of each discipline; social problems are analyzed from a multidisciplinary, historical, and critical perspective.

*Can be replaced by EG105 Introduction to Anthropology.

EG 111 THE HUMAN BEING AND HIS ENVIRONMENT

3 credits

The course offers a broad perspective of the problem of environmental pollution in all its worldwide facets with an emphasis on current Puerto Rican society. Environmental pollution is described and analyzed, based on the application of the scientific method. The problems arise not only from the physical, chemical, and biological points of view but also from their social and economic impact.

EG 118 HISTORY OF DESIGN*

3 credits

The course deals with the history of industrial and digital design. The student will analyze the work of outstanding designers and the historical development of design culture. It includes professional terminology and the relationship between design and the plastic arts.

*Requirement for students of the concentrations of Industrial Design, Design Fashion Design, and Digital Art.

EG 119 HISTORY OF GRAPHIC DESIGN***3 credits**

This course explores and makes a specific reencounter of the history and evolution of graphic design from its origins to the present. The development of visual communication, the alphabet and typography, printing and advances in technology, individual designers, and trends in contemporary design are studied. At the same time, the trajectory of design production regarding its historical, cultural, and political framework is formally analyzed and compared.

*Requirement for students of the Graphic Design specialty in Design and Digital Art.

EG 203 WRITING OF RESEARCH PAPERS***3 credits**

The course delves into writing techniques, preparing the student to be able to develop complex texts in which different arguments are analyzed. The ability to write an argumentative monograph is deepened. The course includes the use of the computer for writing.

Prerequisite: EG 101 Writing as a reasoning process; EG 101B Basic writing.

*To take this course, the student must have approved 84 credits or more.

EG 204 HISTORY OF MODERN ART**3 credits**

The course commences from the artistic processes that originated at the beginning of the 20th Century and that laid the foundations for modern art. Western art movements and styles up to the 1970s are discussed and analyzed.

Prerequisite: EG 104 History of Art II.

EG 205 ART HISTORY OF PUERTO RICO**3 credits**

Explore the art of Puerto Rico from José Campeche to the present day. It presents an integral and abroad vision of the artistic responses that the creators of Puerto Rico have given and the development of their visual language.

Prerequisites: EG 204 History of Modern Art.

EG 209 MATHEMATICS**3 credits**

The course develops and applies mathematical reasoning emphasizing the ability to explore, logical reasoning, and the use of a variety of methods to solve problems. The fundamental operations of numerical systems, problem-solving, first-degree equations with one and two variables, basic concepts of statistics, and financial mathematics are studied.

EG 212 CULTURE AND CIVILIZATION I**3 credits**

The course studies literary, philosophical, artistic, and cultural creation through the reading and analysis of texts that have influenced and determined contemporary civilization. It comprises the study from the beginning of the historical tradition to the period we know as the Middle Ages.

EG 213 CULTURE AND CIVILIZATION II**3 credits**

The course studies literary, philosophical, artistic, and cultural creation through the reading and analysis of texts that have influenced and determined contemporary civilization. It includes reading and studying texts, from 1500 to the present day, through formal, thematic, symbolic, and philosophical analysis.

Prerequisite: EG 212 Culture and Civilization I.

EG 214 CONTEMPORARY ENGLISH LITERATURE: 1950 TO PRESENT***3 credits**

This course is designed for students who have completed the English I course and are fluent in speaking, reading, and writing the language. The course focuses on literary analysis and critical writing on a selection of texts written in English by an ever-changing variety of modern authors, from the second half of the 20th century to the present. Students will continually write using critical thinking and will conduct literary research.

Prerequisite: EG 107 English I.

*This course can be taken instead of EG 108.

EG 290 CONTEMPORARY ART THEORY***3 credits**

The course studies and analyzes key concepts in the contemporary art of some of today's philosophers, thinkers-theoreticians, and artists. In the same way, arguments and foundations that have set the guidelines for art from the 20th Century to the present will be studied, emphasizing notions such as artist, work of art, exhibition spaces, artistic languages, and art texts.

Prerequisites: EG 204 History of Modern Art.

*Students in the Painting and Sculpture programs must take this class or EG-300 Aesthetics.

EG 300 AESTHETICS***3 credits**

The course highlights both the historical or thematic aspect of philosophical reflection on art, as well as the problematic and configurative nature of aesthetic thinking. It analyzes what distinguishes artistic expression and the relationship between the artist and his/her work.

Prerequisite: EG 106 Introduction to Philosophy.

*Students in the Painting and Sculpture programs must take this class or EG 290 Theory of Contemporary Art.

EG 310 INTRODUCTION TO ART MARKETING AND DESIGN**3 credits**

The course prepares the student to develop specific objects for different markets and explores the different means of marketing art and objects. It analyzes the differences between each market and how they affect the way customers are attracted. It studies the concepts of supply and demand, distribution, specialized marketing, the cost versus price, profit margins, property rights, royalties, and other legal aspects. Marketing techniques are also discussed according to the object or product (visual presentations, exhibitions, and special media events, among others).

EG 400 THESIS I**2 credits**

A course where the student will have to present a thesis that demonstrates his/her ability to do original research work in fine arts. Art Education students will take the Teaching Practice course instead.

Prerequisite: EG 203 Writing research papers. Co-requisite: First part of the seminar corresponds to the major concentration that the student takes, Seminar 400.

The student must have 105 credits approved. For Fashion Design, the student must have 103 credits approved.

EG 401 THESIS II**2 credits**

Continuation to the Thesis I course where the student will have to present a thesis that demonstrates his/her ability to do original research work in fine arts. Art Education students will take the Teaching Practice course instead.

Prerequisite: EG 400 Thesis I Co-requisite: Second part of the seminar corresponding to the major concentration that the student takes, Seminar 401.

ELECTIVES

EG 116-117 BASIC AND INTERMEDIATE FRENCH

6 credits

This is an immersion course. Basic aspects of French grammar will be worked on, complementing the work in the classroom with one hour of weekly laboratory. The course highlights aspects of contemporary French history and culture.

EG 202 HISTORY OF LATIN AMERICAN ART

3 credits

The course will offer a comprehensive vision of the answers that Latin American artists have given to artistic problems from a unique and particular perspective. The most important movements, schools, styles, and artists in Latin American art from the pre-Columbian period to the present will be recognized.

Prerequisite: EG-103 and 104, History of Art I and II.

EG 208 APPRECIATION OF OTHER ARTS: CINEMA

3 credits

The course focuses on cinematography in its historical evolution and as a characteristic medium of the contemporary world. The technical and conceptual development, as well as the various genres of cinema, are discussed. The conferences are accompanied by the projection of films that illustrate this development.

EG 211 HISTORY OF THE UNITED STATES *

3 credits

The course studies the most significant events in the political, social, economic, and cultural aspects of the contemporary history of the United States of America.

*This course is required for Art Education students.

EG 304 CONTEMPORARY PUERTO RICAN LITERATURE

3 credits

The course exposes the development of Puerto Rican Literature from its origins aspiring it to serve as a background to reach the assessment of contemporary productions. Literary movements and key figures will be considered.

Prerequisite: EG 102 Genres and Literary Criticism. It is a requirement in all study programs until 2015-16.

EG 307 HISTORY OF CONTEMPORARY ART

3 credits

Study and analysis of the main artistic movements and trends from the end of the Second World War (1945) to the present. The subject is aimed at providing the student with knowledge about the complex panorama of contemporary art from the end of the Second World War to the latest manifestations of art in the 21st Century.

Prerequisite: EG-104-History of Art II and EG 204 History of Modern Art.

EG 308 HISTORY OF CARIBBEAN ART

3 credits

The course deals with the study of the main artists, aesthetic movements, and popular manifestations that have taken place in the Hispanic and non-Hispanic Caribbean area, from the prehistoric and colonial periods to the present. The historical, cultural, and ethnographic framework is studied comparatively and how these are reflected in the artistic production as well as the popular arts of the region. The course includes critical readings and theories about the artistic proposals of the artists of the region.

Prerequisite: EG 103 and 104, History of Art I and II.

EG 390 SPECIAL SEMINAR

3 credits

An open course that allows accommodating various contents, from seminars with critics or visiting curators to study trips abroad.

BACHELOR'S DEGREE IN FINE ARTS: CONCENTRATION IN PRINTMAKING

The Printmaking study program develops the student and the future graphic artist's mastery of traditional graphic processes such as embossing engraving, intaglio, lithography, collagraphy, and screen printing. Within the framework of experimentation and contemporary graphics, it focuses on photographic processes and computerized technology as a graphic creation and production tool, as well as on the use of mixed media, non-traditional supports, and a diversity of formats. Develops advanced skills in design and printing in all graphic media. Provides knowledge of the history of engraving and the most relevant graphic artists. It provides the student with the critical, technical, aesthetic, and conceptual tools necessary to develop their plastic individuality. It encourages the student to create projects whose technical quality and depth of plastic proposal contribute to visual culture and enriches the tradition of Puerto Rican graphics.

Upon completion of high school, the student will be able to:

- Master the different techniques, processes, and methods of engraving, both traditional, modern, and contemporary, at an advanced level.
- Employ various methods of less toxic etching.
- Combine photographic and digital processes and those typical of traditional graphics in his/her plastic work.
- Know the different forms of manipulation and creation of digital images, as well as processes for creating digitized prints.
- Possess advanced printing skills in all graphic media.
- Apply the knowledge, concepts, and skills obtained in the courses to carry out a critical analysis of his/her work and that of others.
- Communicate the student's ideas creatively, clearly, and with critical awareness to peers, experts, and the general public.
- Integrate creativity, research, and analysis in the production of graphic works.
- Know the history of both national and international engraving and identify the graphic artists of all times who have made important contributions.
- Develop an individual plastic work, with demonstrated mastery of design and composition, as well as the technical, aesthetic, and conceptual aspects of the medium.

SEQUENTIAL OF CONCENTRATION STUDIES IN PRINTMAKING: 2020

FIRST YEAR					
	FIRST SEMESTER			SECOND SEMESTER	
EG 103	Art History I	3	EG 104	Art History II (EG 103*)	3
TFA 101A	Fundamentals of Pictorial Creation	2	TFA 201	Anatomical Drawing (TFA 103)	3
TFA 101B	Fundamentals of Graphic Creation	2	TFA 107	Basic Digital Creation and Practice	3
TFA 101C	Fundamentals of Three-Dimensional Creation	2	TFA 205	Basic Design	3
EG 101B or EG 101	Basic Writing	3	EG 107 B or EG 107	Basic English Skills or English I	3
TFA 103	Basic Drawing	3	TFA 105	Color Theory and Practice	3
		15			18
SECOND YEAR					
	FIRST SEMESTER			SECOND SEMESTER	
EG 204	History of Modern Art (EG 104*)	3	TFA 106	Principles of Sculpture (TFA 101C*)	3
TFA 104	Intermediate Drawing (TFA 103*)	3	EG 205	Art History of Puerto Rico (EG 204*)	3
EG 102	Genres and Literary Criticism (EG 101*) or EG 101B	3	EG 212	Culture and Civilization I	3
TFA 203	Basic Embossing Engraving (TFA 101B*)	3	TAG 220	Graphic Techniques: Serigraphy (TFA 101B*)	3
IMD 102	Digital Photography (TFA 107*)	3	TAG 214	Artworks on Handmade Paper	3
TAG 211	Graphic Processes I: Intaglio, Photointaglio, and Colography	3	TAG 212	Graphic Processes II: Intaglio, Photointaglio, and Colography (TAG 211*)	3
		18			18
THIRD YEAR					
	FIRST SEMESTER			SECOND SEMESTER	
EG 106	Introduction to Philosophy	3	EG 209	Math	3
EG 213	Culture and Civilization II (EG 212*)	3	EG 108 EG 214	English II or Contemporary English Literature (EG 107*)	3
EG 300 or EG 290	Aesthetic (EG 106*) or Art Theory (EG 106 and EG 204*)	3	EG 109	Historical Processes of Puerto Rico	3
TAG 304	Graphic Studies I: Lithography, Monotype, and Mixed Media	3	EG 203	Writing II (EG 101 and having approved 84 credits*)	3
EAG 207	Engraving in Large Format	3	TAG 306	Graphic Studies II: Lithography, Monotype, and Mixed Media (TAG 304*)	3
	Elective in Printmaking	3	TAG 305	Fusion of Digital and Traditional Engraving (IMD 102*, TAG 211* or TAG 304*)	3
		18			18
FOURTH YEAR					
	FIRST SEMESTER			SECOND SEMESTER	
TAG 400	Printmaking Seminar I (Minimum 105 credits*) (Co-requisite: EG 400**)	2	TAG 401	Printmaking Seminar II (TAG 400*) (Co-requisite: EG 401**)	2
EG 400	Thesis I (EG 203, 108 or 112* and minimum 105 credits)	1	EG 401	Thesis II (EG 400)	1
EG 110 or EG 105	Introduction to Social Sciences or Introduction to Anthropology	3	EG 111	The Human Being and His Environment	3
	free elective	3			3
EG 310	Introduction to Art Marketing and Design (85 credits approved or more)	3		Free Elective	3
		12			12

*Pre-requisite courses /**Concurrent courses

TOTAL CREDITS 129

Location of Spanish and English courses, according to College Board scores:

Score 0-499: EG 107 B and EG 107; score 500-649: EG 107 and EG 108; and score 650-800: EG 108 and EG 214

*The student may take the EG 203 Writing II course after having approved 69 credits and having at least 15 credits in the process. Concentration courses must be approved with a C grade or higher.

DESCRIPTION OF THE ACADEMIC PROGRAM COURSES: PRINTMAKING

REQUIREMENTS

EAG 207 ENGRAVING IN LARGE FORMAT

3 credits

This course is aimed at students who wish to delve into large format engraving. Emphasis will be placed on the development of an individual proposal in which the image, support, and format present contemporary searches and solutions. Students will work with the concept of unique and multi-exemplary work. Each student will develop his/her work according to the graphic techniques that he/she masters. In this course, the use of the computer, mixed media within engraving, and other artistic manifestations will be promoted. The origin and development of larger format graphic work and its main exponents will be studied. Like the other courses in the department, the techniques and materials used must be as non-toxic as possible.

Prerequisites: TFA 101B Fundamentals of Graphics Creation

IMD 102 DIGITAL PHOTOGRAPHY I

3 credits

This course will emphasize the development of the technical, theoretical, and practical foundations of the creation and use of photography as a means for graphic and plastic creation. Through class exercises and experimental projects, the student will investigate and experiment with the different techniques for creating and manipulating digital photography images. Emphasis is on the Photoshop program as an essential tool for handling and editing digital photographs.

Prerequisite: TFA 107 Basic Digital Creation and Practice

TAG 211 GRAPHIC PROCESSES I: INTAGLIO, PHOTOINTAGLIO, AND COLOGRAPHY

3 credits

The acrylic techniques of etching, aquatint, and soft varnish, photographic engraving with a draw, and photographic positives and colography are studied; all within the least toxic approach. Various tools, materials, and supports are used in the production of works in one or more colors. The use of the computer is encouraged as well as the search for independent plastic approaches. In addition, the history of these techniques and their main exponents are studied.

Prerequisites: TFA 101B Fundamentals of Graphics Creation

TAG 212 GRAPHIC PROCESSES II: INTAGLIO, PHOTOGRAPHY, AND COLOGRAPHY

3 credits

In this course, the student will select and delve into one or two techniques studied in the course TAG 211 Graphic Processes I: Intaglio, Photointaglio, and Colography. The student will develop work around his/her plastic proposal. The student will work in black and white, and color. The student will also produce work in mixed or experimental media.

Prerequisites: TAG 211 Graphic Processes I: Intaglio, Photointaglio, and Colography

TAG 214 ARTWORKS ON HANDMADE PAPER

3 credits

This course studies papers from different perspectives. It includes manual manufacturing with natural fibers, processed cotton, and recycled paper. Paper will be studied as a support for the artwork and the printing of graphic work as a means to create work in two or three dimensions and cast paper. The student will do different exercises and works with the studied techniques. In addition, the history of paper and its relationship with mixed media and installations will be analyzed.

Prerequisites: TFA 101B Fundamentals of Graphics Creation

TAG 220 GRAPHIC TECHNIQUES: SERIGRAPHY

3 credits

The graphic technique of direct and indirect stenciling with fewer toxic methods is studied. In addition, work is done directly on the sieve and photographic sieves are prepared using direct emulsion. Acrylic-based inks, varnishes, and blockers are used. Printing is done with transparent and opaque, glossy, and matte inks. Emphasis is placed on the aesthetic proposal of each project as well as on the history of serigraphy in Puerto Rico and internationally.

Prerequisites: TFA 101B Fundamentals of Graphics Creation

TAG 304 GRAPHIC STUDIES I: LITHOGRAPHY, MONOTYPE, AND MIXED MEDIA

3 credits

Lithography on stone and polyester plate, monotype, and mixed media techniques are studied as a basis for the development of the student's artistic expression. Emphasis will be placed on conceptual and technical development. During the course, direct drawing, photocopy transfer, and the computer will be used as a tool in the creation of images and plates. The main exponents of lithography, the monotype, and the mixed medium will be studied.

Prerequisites: TFA 101B Fundamentals of Graphics Creation

TAG 305 FUSION OF DIGITAL AND TRADITIONAL ENGRAVING

3 credits

In this course, the student will develop a plastic proposal integrating the digital image and traditional engraving to create two-dimensional or three-dimensional work. The student will use their digital photography knowledge and at least one of the graphic techniques. The student will work with the digital, printed, or virtual images produced by numerical control computers (CNC).

Prerequisites: IMD 102 Digital Photography and at least 1 of the following courses: TAG 211 Graphic Processes I; Intaglio, Photointaglio, and Colography; TAG 304 Graphic Studies I: Lithography, Monotype, and Mixed Media; TAG 220 Graphic Techniques: Serigraphy

TAG 306 GRAPHIC STUDIES II: LITHOGRAPHY, MONOTYPE, AND MIXED MEDIA

3 credits

Different demonstrations of lithography, monotype, and mixed media techniques will be used to expand the student's knowledge in these areas. The student will be directed to select and delve into one or two techniques studied in the course TAG 304 Graphic Studies I: Lithography, monotype, and mixed medium. You will also create various works in the selected techniques where you demonstrate conceptual and technical mastery. He will work with different media, formats, black and white, and color.

Prerequisites: TAG 304 Graphic Studies I: Lithography, Monotype, and Mixed Media

TAG 400 PRINTMAKING SEMINAR I

2 credits

The seminar is the course that culminates the learning in the concentration of Printmaking. The student must produce during that year a body of works based on a theme, selected by him and in the most appropriate technique(s) for his plastic approach. Experimentation will be encouraged to help mature the image. An important part of this course is a critical essay in which the plastic work will be discussed. Only those students of the concentration of Printmaking who are graduation candidates may enroll.

Prerequisites: All concentration requirement courses. Co-requisite: EG 400 Thesis.

TAG 401 PRINTMAKING SEMINAR II

2 credits

The seminar is the course that culminates the learning in the concentration of Printmaking. The student must produce during that year a body of works based on a theme, selected by him and in the most appropriate technique(s) for his plastic approach. Experimentation will be encouraged to help mature the image. An important part of this course is a critical essay in which the plastic work will be discussed. Only those students of the concentration of Printmaking who are graduation candidates may enroll.

Prerequisites: TAG 400 Printmaking Seminar Co-requisite: EG 400 Thesis I

ELECTIVES

TAG 204 INTERMEDIATE EMBOSSING ENGRAVING

3 credits

Development of the techniques learned during the basic embossing engraving course with emphasis on the use of color through various ways of working the plates: integral and puzzles. It includes the use of alternative materials, as well as the development of a proposal and formal language.

TAG 206 COLOGRAPHY AND MONOTYPE

3 credits

Colography uses two graphic processes: intaglio and embossing on the same plate. Techniques include plank, unabridged, and puzzle construction; elaboration of textures, with or without tonal gradation; and the use of color. The monotype is worked on one or several plates with the additive and reductive methods. It includes the study of the history of both media and their main exponents.

Prerequisites: TFA 101B Fundamentals of Graphic Creation; TFA 203 Basic Embossing Engraving

TAG 210 GRAPHIC TECHNIQUES: INTAGLIO

3 credits

The less toxic intaglio and the acrylic techniques derived from this practice are studied: etching, aquatint, and soft varnish. The study of photographic engraving is also included. Various tools, materials, and supports are used, and work is done in white, black, and color. Mixed media is used in engraving and other artistic manifestations. In addition, the history of the intaglio and its main exponents are studied.

Prerequisites: TFA 101B Fundamentals of Graphic Creation; TFA 203 Basic Embossing Engraving

TAG 220 GRAPHIC TECHNIQUES: SERIGRAPHY

3 credits

The graphic technique of direct and indirect stenciling with fewer toxic methods is studied. In addition, work is done directly on the screen and photographic screens are prepared using direct emulsion. Acrylic-based inks, varnishes, and blockers are used. Printing is done with transparent and opaque, glossy, and matte inks. Emphasis is placed on the aesthetic proposal of each project, as well as on the history of screen printing in Puerto Rico and internationally.

Prerequisites: TFA 101B Fundamentals of Graphic Creation; TFA 203 Basic Embossing Engraving.

TAG 310 GRAPHIC TECHNIQUES: LITHOGRAPHY

3 credits

This lithography course integrates basic stone art knowledge with modern less toxic waterless and polyester plate lithography techniques as a foundation for developing your artistic expression. Emphasis will be placed on conceptual and technical development and integration with drawing and painting in the final project. During the course, the computer will be used as a tool in the creation of images, positives, and plates. The history of lithography from its beginnings to the present day and its main exponents will be studied.

Prerequisites: TFA 101B Fundamentals of Graphic Creation; TFA 203 Basic Embossing Engraving.

EAG 204 EXPERIMENTAL ENGRAVING

3 credits

This course is aimed at students who wish to delve into engraving experimentally. It is emphasized in the development of an individual proposal in which image, support, and format present contemporary searches and solutions.

Prerequisites: TFA 101B Fundamentals of Graphic Creation; TFA 203 Basic Embossing Engraving.

EAG 212 CALLIGRAPHY

3 credits

The course focuses on the historical development of the letter from its origins to the present. It also includes the link between calligraphy and typography. Students learn to use various calligraphic fonts and experiment with the creative use of writing as a design element.

Prerequisites: TFA 101B Fundamentals of Graphics Creation.

EAG 214 BASIC PHOTOGRAPHY

3 credits

Introduction to the basic principles of black and white photography and the development of photographic techniques. It includes the theoretical and practical aspects of the use and management of photographic equipment. The student develops basic skills in photography so that they can be used as a means of personal expression. Includes the history of the medium and its main exponents.

EAG 216 INTERMEDIATE PHOTOGRAPHY

3 credits

This course delves into the aesthetic and technical aspects that were covered in basic photography. Emphasis will be placed on different photographic techniques both on camera and in the laboratory. The aspects of photographic chemistry and control of techniques will be learned.

TAG 320 ADVANCED GRAPHICS

3 credits

The advanced printmaking course is aimed at students with a major and minor concentration in graphics. They must work independently and have mastery and interest in deepening at least one of the graphic techniques (embossing, serigraphy, colography, intaglio, monotype, and lithography), digital graphics, and mixed media. The student will present a plastic proposal that will be developed throughout that term (from a portfolio of different prints with their respective editions to a series of monotypes, mixed media, and unique work, for example). The student will need to integrate his/her conceptual ideas with a serious exploration of the graphic medium. Although this is an intense course in technical terms, the quality of the ideas and concepts presented in the work are equally relevant.

Prerequisites: TFA 101B Fundamentals of Graphic Creation; TFA 203 Basic Embossing Engraving, or TAG 206 Colography and monotype; TAG 210 Graphics Techniques: Intaglio; TAG 220 Graphics Techniques: Serigraphy; TAG 310 Graphic techniques: Lithography; EAG 207 Engraving in Large Format or EAG 212 Calligraphy.

EAG 390 SPECIAL SEMINAR

1 to 3 credits

An open course that allows accommodating various contents, from seminars with visiting artists to study trips abroad.

TAG 380 INTERNSHIP

up to a maximum of 6 credits

It offers the student the opportunity to gain work experience in their concentration while studying. Plus, it allows the student to work with professionals in his/her field and build relationships that can lead to job opportunities upon graduation. Juniors and Seniors with a GPA of 2.50 or higher are eligible.

MINOR CONCENTRATION IN PRINTMAKING

The study program for a minor concentration in Printmaking develops in students from other concentrations the basic knowledge and skills related to the Printmaking discipline to offer them the opportunity to develop in said field. Provides mastery of traditional graphic processes - such as embossing engraving, intaglio, lithography, colography, and screen printing, in combination with photography and computerized technology as tools for creation and graphic production within the framework of experimentation and contemporary graphics.

The additional courses for the minor concentration in Printmaking are the following:

IMD 102 Digital Photography

TAG 211 Graphic Processes I: Intaglio, Photointaglio, and Colography

TAG 220 Graphic Techniques: Serigraphy (TFA10 IB*)

TAG 304 Graphic Studies I: Lithography, Monotype, and Mixed Media

TAG 320 Advanced Graphics

TFA 203 Basic Embossing Engraving

Any student who wishes to pursue a minor concentration must complete the declaration process at the Guidance Office no later than during the second year of studies.

The minor concentrations will consist of eighteen (18) additional credits to their baccalaureate program, already established by the different academic departments. These courses must be taken concurrently with the courses in their major concentration.

BACHELOR'S DEGREE IN FINE ARTS: CONCENTRATION IN FASHION DESIGN

The Fashion Design study program develops the knowledge and skills necessary to be a professional in the field of Fashion Design for the students and the future designer. It emphasizes mastery of the techniques and processes involved in the production of individual pieces and collections, from conceptualization to final production. It enables the student to master the digital technology of clothing production and to create models for manufacturing. It emphasizes the analysis of the market to which the design is directed. An emphasis on technology and market knowledge is combined with a proven background in the arts and humanities. It encourages the student to create projects whose technical quality and depth of proposal contribute to visual culture and enrich the tradition of Puerto Rican fashion design.

Upon completion of the studies, the graduate of the program will be able to:

- Understand how three-dimensional design elements and principles and the particularities of different materials and fabrics contribute to the creation and production of garments.
- Know how to use the various materials and fabrics with a deep understanding of their characteristics.
- Master the techniques and processes necessary to produce individual pieces and collections from conceptualization to final production. Includes portfolio preparation, illustration, industrial production, digital programs, and others.
- Integrate various creative and practical processes in the development and coordination of projects and self-management.
- Know various market analysis strategies.
- Use fashion market knowledge to position their designs in the optimal niche.
- Master the interpretation of external and affective factors, market use, consumer psychology, and historical, social, and political factors in the preparation and organization of a project.
- Know the history and development of Fashion Design in a universal context and Puerto Rico.

SEQUENTIAL OF COURSES CONCENTRATION IN FASHION DESIGN: 2020

FIRST YEAR					
FIRST SEMESTER			SECOND SEMESTER		
EG 103	Art History I	3	EG 104	Art History II (EG103*)	3
TFA 101A	Fundamentals of Pictorial Creation	2	TFA 201	Anatomical Drawing (TFA103)	3
TFA 101B	Fundamentals of Graphic Creation	2	TFA 107	Basic Digital Creation and Practice	3
TFA 101C	Fundamentals of Three-Dimensional Creation	2	TFA 205	Basic Design	3
EG 101o EG 101Bo	Writing I or Basic Writing	3	EG 107B EG 107O EG 108	Basic English Skills or English I or English II	3
TFA 103	Basic Drawing	3	TFA 105	Color Theory and Practice	3
		15			18
SECOND YEAR					
FIRST SEMESTER			SECOND SEMESTER		
EG 204	History of Modern Art (EG104*)	3	EG 102	Genres and Literary Criticism (EG 101*)	3
TFA 104	Intermediate Drawing (TFA103*)	3	EG 212	Culture and Civilization I	3
DM 206	Design Room Techniques: Preparation	3	DM 209	Design Room Techniques: Modeling (DM206*)	3
DM 202	Fashion Illustration (TFA 201*)	3	DM 208	Fashion Illustration II (DM 202*)	2
DM 203	Introduction to Fashion Design (TFA 201*)	3	DM 204	Fashion Design I (DM203*)	2
DM 205	Textile Sciences	3	DM 211	Trends, Fashion and Society (DM203*)	2
			EG 209	Math	3
		18			18
THIRD YEAR					
FIRST SEMESTER			SECOND SEMESTER		
EG 205	Art History of Puerto Rico (EG204*)	3	EG 203	Writing II (EG 101 and having passed 84 cr.*)	3
EG 213	Culture and Civilization II (EG 212*)	2	EG 107o EG 108 or EG 214	English I or English II or Contemporary English Literature (EG 107*)	3
DM 335	Design Room Techniques: Patterns (DM 209*)	3	DM 339	Haute Couture (DM 335*)	2
EG 106	Introduction to Philosophy	3	DM 305	Fashion Design III (DM 304*)	2
DM 304	Fashion Design II (DM204*)	3	DM 336	Design Room Techniques: Technology (DM335*)	3
	Fashion elective	3	EG 111	The Human Being and His Environment	3
		17			16
FOURTH YEAR					
FIRST SEMESTER			SECOND SEMESTER		
DM 400	Fashion Design Seminar (Minimum 102 credits) (Co-requisite: EG400)	2	DM 401	Fashion Design Seminar (DM400*) (Co requirement: EG 401)	2
EG 400	Thesis (EG203, EG 108 or 112, and a minimum of 102 credits)	1	EG 401	Thesis II (EG400*)	1
DM 338	Technical and Linear Drawing (digital) (TFA107* and DM202*)	2	DM 333	Fashion Marketing (DM 203*)	2
EG 110 or EG 105	Introduction to Social Sciences or Introduction to Anthropology	3	DM 337	Industrial Fashion Production (DM 336* and DM 338*)	2
	Free elective	3	EG 109	Historical Processes of Puerto Rico	3
				Fashion elective	3
		11			13

*Prerequisite course / **Concurrent courses

TOTAL CREDITS: 129

English course sequences according to College Board scores:

Score 0-499: EG 107 B and EG107; 500-649 score: EG 107 and EG 108; and 650-800 score: EG 108 and EG214

*The student may take the EG 203 Writing II course after having approved 69 credits and having at least 15 credits in the process.

Concentration courses must be passed with a grade of C or higher.

DESCRIPTION OF THE ACADEMIC PROGRAM COURSES: FASHION DESIGN

REQUIREMENTS

DM 202 FASHION ILLUSTRATION

3 credits

The course prepares the student to perform fashion illustration work to develop a collection and marketing presentations. The student will apply their drawing knowledge to present concepts that are attractive to their potential clientele.

Prerequisite: TFA 201 Anatomical Drawing.

DM 203 INTRODUCTION TO FASHION DESIGN

3 credits

The course introduces the student to the origins of Fashion Design from the 18th Century to the present, enabling them to incorporate processes, seasons, general knowledge of textiles, and types of markets. All this is framed in the elements of drawing and design.

Prerequisite: TFA 201 Anatomical Drawing.

DM 204 FASHION DESIGN I

2 credits

The course is oriented to the development and conceptualization of the fashion collection, incorporating historical elements of clothing. The course discusses the fundamentals of design, the elements of making a piece, its use, and the types of existing markets.

Prerequisites: DM 203 Introduction to Fashion Design.

DM 205 TEXTILE SCIENCE

3 credits

Presents and studies the history and origin of fibers and textiles. Identifies the characteristics of fibers and textiles according to their classification; analyzes the variations in fabrics and their behavior; classifies textiles and their use alternatives, and special treatments according to their markets, manageability, and drapability. It includes the discussion about the most used printing techniques, sewing techniques according to the fabric, handling, and care of textiles, legal regulations for use in different products, and laws related to the identification of fabrics.

DM 206 DESIGN ROOM TECHNIQUES: CONFECTION

3 credits

Introduces the student to clothing techniques, cutting, and sewing. Allows the student to relate to the necessary equipment and processes within the design room. The course exposes them to the challenges of clothing production, a variety of sewing techniques, and the process of making a piece using the pattern.

DM 208 FASHION ILLUSTRATION II

2 credits

The course prepares the student to do advanced work in fashion illustration. They will present concepts that project their creative identity and that, at the same time, is useful for marketing and production.

Prerequisite: DM 202 Fashion Illustration.

DM 209 DESIGN ROOM TECHNIQUES: MODELING**3 credits**

The student will acquire skills to make their designs using the measuring techniques and creating the pattern on the mannequin. Transformations of these patterns will be worked on to achieve various styles. The students will convert their designs into three-dimensional items.

Prerequisite: DM 206 Design Room Techniques: Preparation.

DM 211 TRENDS, FASHION, AND SOCIETY**2 credits**

The course studies the cultural, anthropological, and psychological elements that are part of the visual identity of the human being. It seeks to relate the economic and technological factors that influence contemporary society and how historical factors influence the selection of clothing.

Prerequisites: DM 203 Introduction to Fashion Design.

DM 304 FASHION DESIGN II**2 credits**

The course presents historical elements of the development of the needle industry in the 18th and 19th Centuries, which prepare the student to face an industry of constant innovations. The students will integrate their knowledge by justifying, explaining, and criticizing collection designs embodied in illustrations and directed inspirations (mood boards).

Prerequisites: DM 204 Fashion Design I.

DM 305 FASHION DESIGN III**2 credits**

The course aims to explore the needs of the student and their market. It presents the historical development of the 20th Century and the constant and continuous change in the fashion industry. This training will prepare the student to develop different fashion collections aimed at a specific client or market to prepare an artistic portfolio.

Prerequisites: DM 304 Fashion Design II.

DM 333 FASHION MARKETING**2 credits**

Prepares the student to market fashion according to the product category and market levels. Analyze the differences between each market and how they affect the way customers are attracted. Identifies the characteristics of each product and groups them in the appropriate market. Identifies the concepts of supply and demand; distribution; specialized marketing; cost versus price; and analyzes how these elements affect the sale of the product. In addition, marketing techniques are identified according to the product, the market, and the appropriate sales scenario: visual presentations, exhibitions, special events in the media, presentations in stores, and product positioning, among others.

Prerequisites: DM 203 Introduction to Fashion Design; EG 310 Introduction to Art Marketing and Design.

DM 335 DESIGN ROOM TECHNIQUES: PATTERNS**3 credits**

The course prepares the student to develop base patterns for the torso, sleeves, and skirt, using the flat pattern technique. Transformations of these patterns will be worked on to achieve various styles. The students will convert their designs into items in three dimensions, carrying out the design room tasks. These include measurements, pattern development, and confection of the piece.

Prerequisites: DM 209 Design room techniques: modeling.

DM 336 DESIGN ROOM TECHNIQUES: TECHNOLOGY**3 credits**

The course enables the student to grading, the industrial trace (brand), and the development or modification of patterns. The student will develop these skills using both traditional and digital techniques, which will enable them to face the challenges of a fashion designer for production at an industrial level.

Prerequisites: DM 335 Design room techniques: patterns.

DM 337 INDUSTRIAL FASHION PRODUCTION**2 credits**

Prepares the student to carry out work with an industrial approach, the same used in the industry. The students must apply their knowledge combining creative design, clothing, pre-production processes, production, and marketing methods to present fashion products that project creativity; while they respond to a need in the market and that are viable for production at an industrial level.

Prerequisites: DM 336 Design Room Techniques: Technology; DM 338 Technical and Linear Drawing.

DM 338 TECHNICAL AND LINEAR DRAWING**2 credits**

It studies the development and importance of technical drawing and its use in the industry. It presents the different computer programs and the alternatives for the creation of digital images applicable to the different stages of planning, production, and post-production. Demonstrates proper use of programs and associated equipment.

Prerequisites: TFA 107 Basic Digital Practical Creation; DM 202 Fashion Illustration.

DM 339 HAUTE COUTURE**2 credits**

The course exposes the student to advanced cutting and sewing techniques. It allows the student to relate to the equipment, materials, and processes of haute couture design. It analyzes the exclusive clothing market using high-quality materials and finishes, including special processes for its preparation, linking the historical processes of haute couture to fashion designs.

Prerequisites: DM 335 Design Room Techniques: Patterns.

DM 400 FASHION DESIGN SEMINAR***2 credits**

The Fashion Design seminar is offered only to students who are graduation candidates. It has the fundamental purpose of stimulating independent work, self-discipline, and analysis of the work done. It has a duration of one year; development and exploration of a theme within the proposed work are required. It includes a monographic work of an analytical nature that describes the process, objectives of the work carried out, justification, means used, and bibliography.

*The student must have 103 credits approved. Co-requisite: EG 400 Thesis I

DM 401 FASHION DESIGN SEMINAR***2 credits**

Continuation of the DM 400 Fashion Design Seminar. The Fashion Design seminar is offered only to students who are graduation candidates. It has the fundamental purpose of stimulating independent work, self-discipline, and analysis of the work. It has a duration of one year; development and exploration of a theme within the proposed work are required. It includes a monographic work of an analytical nature that describes the process, objectives of the work carried out, justification, means used, and bibliography.

Prerequisites: DM 400 Fashion Design Seminar, EG 400 Thesis I Co-requisite: EG 401 Thesis II

ELECTIVES

DM 207 TRANSFORMATION OF THE TEXTILE SURFACE

3 credits

Through this course, the student will learn different techniques to transform the textile surface. It will allow the student, using the appropriate equipment, materials, and procedures, to design the textile surface creatively and individually. The students will apply their knowledge by combining their talents and skills to add a new vocabulary to their designs.

DM 210 CONSTRUCTION OF TEXTILES

3 credits

The course consists of the study of the "devoré" technique, coiling, knotting, and weaving with shape to construct textiles. Trains the student to manage the equipment and select the appropriate materials and procedures to creatively design and build the different types of textiles. The basic principles of design are reviewed and the vocabulary of the techniques for the construction of textiles is defined. In addition, the creative work of outstanding designers in the handling and construction of textiles is investigated.

DM 212 DESIGN AND HISTORY OF TEXTILES

3 credits

This is a three-credit course that contains the general concepts of design for textiles and a brief global history of textile development. Through exercises in class, the elements and principles of design applied to textiles will be explored. The use of the different textiles and fibers used in the industry will be focused on, such as their use in artistic proposals such as unique pieces or limited editions. The student will complete a sampler/portfolio of design proposals to use as a designer/artist and will create a textile piece with an original design.

DM 213 LOOM WEAVING

3 credits

This is a three-credit course where the student will weave fabrics on a two-harness loom and use them creatively in the production of clothing/artistic objects. The basic concepts of textile construction and design will be applied. They will use specialized tools and materials to produce textiles. In addition, a panoramic view of the development of textile loom weaving is offered.

DM 214 DIGITAL IMAGE PRINTED ON FABRICS

3 credits

This is a three-credit course in which the inkjet type printer is used to print textiles. Designs will be created using digital creation and practice programs and textile materials. Class exercises and projects will be focused on textiles and their use.

Prerequisites: TFA 107 Digital Creation and Practice

DM 215 SERIGRAPHY ON FABRICS

3 credits

This is a three-credit course in which the silk-screen printing technique will be used to print designs on fabric. Emphasis will be given to the concepts of the technique: design, materials, and tools relevant to textiles. The student will complete classroom exercises and develop various printed fabric projects for specific uses. In addition, the history of screen printing on fabric and its main designers will be studied.

Prerequisites: TFA 101A, TFA 101B, TFA 101C: Fundamentals of Pictorial, Graphic, and Three-Dimensional Creation.

DM 216 LOOM KNITTING**3 credits**

In this course, the student will learn to weave textiles using one and two needles. The basic concepts of textile construction and design are applied, using the appropriate tools and materials. Different methods of using one and two needles will be studied within a basic and general approach.

DM 217 WEAVING IN A MULTI-SHAFT LOOM**3 credits**

A course where the student will weave fabrics on a four-heddle loom and use them creatively in the production of clothing in complex weaving patterns and other artistic objects. The basic concepts of textile construction and design will be applied. In addition, the student will use specialized tools and materials to produce textiles. A historical view of the development of textile loom weaving is offered.

DM 380 INTERNSHIP**up to a maximum of 6 credits**

It offers the student the opportunity to gain work experience in their concentration while studying. Plus, it allows the student to work with professionals in this field and build relationships that can lead to job opportunities upon graduation. Juniors and Seniors with a GPA of 2.50 or higher are eligible.

DM 390 SPECIAL SEMINAR**1 to 3 credits**

An open course that allows accommodating various contents, from seminars with visiting designers to study trips abroad.

MINOR CONCENTRATION IN FASHION DESIGN

The minor concentration study program in Fashion Design develops in students of other concentrations the basic knowledge and skills related to the discipline of Fashion Design to offer them the opportunity to grow in said field. It provides them with tools to explore and develop creative solutions through the design and production of fashion designs.

The additional courses for the minor concentration in Fashion Design are the following:

DM 202 Fashion Illustration

DM 203 Introduction to Fashion Design

DM 205 Textile Science

DM 206 Design Room Techniques: Confection

DM 209 Design Room Techniques: Modeling

DM 335 Design Room Techniques: Patterns

All students who wish to pursue a minor concentration must complete the concentration declaration process at the Orientation and Counseling Office, no later than during the second year of studies.

The minor concentrations will consist of eighteen (18) additional credits to their baccalaureate program, already established by the different academic departments. These courses must be taken concurrently with the courses of the major concentration.

MINOR CONCENTRATION IN TEXTILES

The minor concentration study program in Fashion Design develops in students of other concentrations the basic knowledge and skills related to the discipline of Fashion Design to offer them the opportunity to grow in said field. It provides them with tools to explore and develop creative solutions through the design and production of fashion designs.

The additional courses for the minor concentration in Textiles are the following:

DM 207 Textile Surface Transformation

DM 210 Textile Construction

DM 212 Design and History of Textiles

DM 213 Loom Weaving

DM 214 Digital Image Printed on Fabric

DM 215 Serigraphy on Fabrics

All students who wish to pursue a minor concentration must complete the concentration declaration process at the Orientation and Counseling Office, no later than during the second year of studies.

The minor concentrations will consist of eighteen (18) additional credits to their baccalaureate program, already established by the different academic departments. These courses must be taken concurrently with the courses of the major concentration.

BACHELOR'S DEGREE IN FINE ARTS: CONCENTRATION IN GRAPHIC DESIGN

The Graphic Design study program develops in the student, and future artists and designers, the knowledge, and skills of the practice of graphic design. Prepares competent and creative professional artists and designers, endowed with a broad general culture and with extensive knowledge of communications technology. It provides the student with the critical, technical, aesthetic, and conceptual tools necessary to develop their plastic individuality as an artist and designers. It encourages the student to create projects whose technical quality and depth of proposal contribute to visual culture and enrich the tradition of Puerto Rican art and design.

Upon completion of the studies, the graduate of the program will be able to:

- Integrate the principles of design as well as research-based on design thinking in the analysis and experimentation in the production of works of art and design.
- Know photography and manipulation of digital image
- Create digital images and illustrations.
- Know the visual culture and be able to identify the cultural and social contexts that affect the production of design and art.
- Solve communication problems using the design process, including research and analysis, search for alternatives, prototyping, as well as evaluation of results by implementing Design thinking.
- Understand how the elements and principles, as well as typography, are combined in the solution of communication problems.
- Use design, manipulation of images, and multimedia programs.
- Understand the history and theory of graphic design from different perspectives, including art history, criticism, communication theory, as well as the social and cultural uses of design objects.
- Understand the practice of designing and carrying out team projects.
- Design and produce print, digital, or mixed media works.
- Pursue graduate studies in this specialty.

SEQUENTIAL OF COURSES CONCENTRATION IN GRAPHIC DESIGN: 2020

FIRST YEAR					
FIRST SEMESTER			SECOND SEMESTER		
EG 103	Art History I	3	EG 104	Art History II (EG 103*)	3
EG 101 B or EG 101	Basic Writing or Writing I	3	EG 107 B EG 107 EG 108	English Basic Skills or English I or English II	3
TFA 101 A	Fundamentals of Pictorial Creation	2	TFA 105	Color Theory and Practice	3
TFA 101 B	Fundamentals of Graphic Creation	2	TFA 107	Basic Digital Creation and Practice	3
TFA 101 C	Fundamentals of Three-Dimensional Creation	2	TFA 201	Anatomical Drawing (TFA 103*)	3
TFA 103	Basic Drawing	3	TFA 205	Basic Design	3
		15			18
SECOND YEAR					
FIRST SEMESTER			SECOND SEMESTER		
DIG 100	Design Thinking and Visual Communication (TFA 107* and 205*)	3	EG 212 or EG 213	Culture and Civilization I or Culture and Civilization II	3
EG 204	History of Modern Art (EG 104*)	3	EG 209	Math	3
MOV 102	Digital Photography I (TFA 107*)	3	DIG 119	History of Graphic Design	3
EG 107 EG 108 EG 214	English I or English II or Contemporary English Literature	3	DIG 103	Basic Graphic Design (DIG 100* and 107*)	3
DIG 107	Digital Typography I (TFA 107*)	3	DIG 207	Digital Typography II (DIG 107*)	3
		15			15
THIRD YEAR					
FIRST SEMESTER			SECOND SEMESTER		
EG 102	Genres and Literary Criticism (EG 101 or EG 101B*)	3	EG 203*	Writing II (EG 101, EG 102 and having passed 81 credits)	3
DIG 203	Intermediate Graphic Design (DIG 103)	3	DIG 300	Advanced Graphic Design (DIG 203 and 207*)	3
DIG 205	Multimedia I (DIG 103*, DIG 107*)	3	DIG 303	Multimedia II (DIG 203, DIG 205)	3
DIG 202	Publication Design (DIG 203 and 207*)	3	EG 109	Historical Processes of Puerto Rico	3
EDG	DIG elective	3	EDG	DIG elective	3
		15	EDG	DIG elective	3
					18
FOURTH YEAR					
FIRST SEMESTER			SECOND SEMESTER		
DIG 400	DG I Seminar (EG 400** and minimum 78 credits)	2	DIG 401	DG II Seminar (EG 401**)	2
EG 400	Thesis I (EG 203*, DG 400** and minimum 78 credits)	1	EG 401	Thesis II (DIG 401**)	1
EG 205	Art History of Puerto Rico (EG 204*)	3	EG 105 or EG 110	Introduction to Anthropology or Introduction to Social Sciences	3
EG 111	The Human Being and His Environment	3		Free Elective	3
EDG	DIG elective	3	EG 310	Introduction to Art Marketing and Design (66 credits approved)	3
		12			12

*Pre-requisite courses **Concurrent courses

TOTAL CREDITS 120

Spanish and English course sequences according to College Board scores:

Score 0-499: EG 107 B and EG 107; 500-649 score: EG 107 and EG 108; and 650-800 score: EG 108 and EG 214

*The student may take the EG 203 Writing II course after having approved 69 credits and having at least 15 credits in the process. Concentration courses must be passed with a grade of C or higher.

DESCRIPTION OF THE ACADEMIC PROGRAM COURSES: GRAPHIC DESIGN

REQUIREMENTS

DIG 100 DESIGN THINKING AND VISUAL COMMUNICATION

3 credits

The Design Thinking and Communication course is an introductory course to the practice of design based on the theory of visual communication and the formal strategies of the Design Thinking methodology or in the solution of directly linked problems to design and its various facets. It seeks as north to analyze these strategies in the search for innovative and user-centered solutions. Analyzing the methodology and its 5 steps: Empathy, Define, Ideate, Prototype, and Testing, the student will be able to analyze their role within the design career and the importance of not working mechanically but rather organically, trained in the search and creative user-centered problem-solving. Emphasis will be placed on problem-solving based on research and group work.

Prerequisite: TFA 107 Basic Digital Creation and Practice and TFA 205 Basic Design.

DIG 119 HISTORY OF GRAPHIC DESIGN

3 credits

This course explores and makes a specific reunion of the history and evolution of graphic design from its origins to the present. The development of visual communication, the alphabet and typography, printing and advances in technology, individual designers, and trends in contemporary design are studied. At the same time, the trajectory of design production regarding its historical, cultural, and political framework is formally analyzed and compared.

MOV 102 DIGITAL PHOTOGRAPHY I

3 credits

This course will emphasize the development of the technical, theoretical, and practical foundations of the creation and use of photography as a means for graphic and plastic creation. Through class exercises and experimental projects, the student will investigate and experiment with the different techniques for creating and manipulating digital photography images. Emphasis on the Photoshop program as an essential tool for handling and editing digital photographs.

Prerequisite: TFA 107 Basic Digital Creation and Practice.

DIG 103 BASIC GRAPHIC DESIGN

3 credits

Through exercises and projects from the world of graphic design, this course will stimulate the student to explore and understand the basic elements and principles of design. Emphasis will be placed on developing creative solutions to convey visual information in an effective, appropriate, and aesthetically pleasing manner. The students will be introduced to a brief history of the development of graphic design, as well as using historical design movements as an aesthetic reference to stimulate the creation of new ideas. A brief introduction to the lyrics will be studied; their shape and structure.

Prerequisite: TFA 107 Basic Digital Creation and Practice. DIG 100 Design Thinking and Visual Communication, DIG 107 Digital Typography I

DIG 203 INTERMEDIATE GRAPHIC DESIGN

3 credits

Through exercises and projects from the world of graphic design, this course will stimulate the student to explore and understand the relationship between text and image in the communication of ideas, as well as messages for public consumption. Emphasis will be placed on the development of creative solutions, as well as the development of visual and verbal presentation skills. A brief history of the development of the graphic design.

Prerequisite: DIG 103 Basic Graphic Design

DIG 107 TYPOGRAPHY I

3 credits

This course explores and experiments with the shape of the letter. It is the fundamental class for the development of graphic design as a communication tool and part of the importance of the letter. The theory, metrics, and typographic classification are studied in addition to the work of layout of works for expressive and creative communication. The course delves into the fundamental principles of typography, font recognition, and analysis of both historical and postmodern design theories. Emphasis will be placed on the content, form, technique, and effective use of typography in advertisements, posters, brochures, and other visual communication media. The evolutionary process of typography is studied from its origins to the present, with emphasis on the Middle Ages and the invention of the press.

Prerequisite: TFA 107 Basic Digital Creation and Practice

DIG 207 DIGITAL TYPOGRAPHY II

3 credits

This course extends the skills and knowledge acquired in Typography I. It explores the dynamic role of typography in the visual context of graphic design and its main function. An in-depth historical study is made from the traditions of book design to digital typography. Type is studied as a design and communication tool. The student will use the expressive potential of type while demonstrating an understanding of typographic conventions and typographic excellence to the point where aesthetics and functionality meet. Students will focus their efforts toward developing a greater understanding of typographic form with exercises based on word matching, phrase matching, sentence matching, and short paragraph matching. They will focus on proper letter spacing, and projects will gradually increase in scope and complexity to fit pages of text with multiple levels of hierarchical meaning. Classes will consist of lectures, discussions, case studies, critiques, exams, and hands-on exercises. Out-of-class work will include mid-term and final projects, regular design projects, reading assignments, and a typography journal. Prerequisites: DIG 107 Typography I.

DIG 300 ADVANCED GRAPHIC DESIGN

3 credits

The Advanced Graphic Design course is one in a sequence of graphic design courses dealing with the interaction between text and image, the fundamental components of graphic communication. Students will develop visual and communication skills when working with text and images while seeking practical and aesthetic solutions to a range of design problems. Visual instruction will be done with examples of contemporary design. The history of graphic design will be studied. Students are expected to expand their skills in all aspects of the design thinking and creation process, including creative reflection, critical analysis, and the professional presentation of their work. In this course, the students will research, articulate, develop, and translate their ideas into visual form, considering everything they have learned about text and images. The visual solutions to the projects will be a synthesis of form, content, and functionality. The course studies the duties and jobs within the graphic profession. It explores the responsibilities of the art director, designer, production artist, illustrator, photographer, sales representative, and service provider. Studies the importance of resolving on time, as professionals, the assigned work within the highest quality standards.

Prerequisite: DIG 203 Intermediate Graphic Design; DIG 207 Digital Typography II

DIG 202 PUBLICATION DESIGN

3 credits

In this course, the students will carry out flatlining projects where they will apply design concepts to develop multi-page documents ready to be printed. The knowledge of the different printing methods and techniques will be deepened. Emphasis will be placed on the creative treatment of the material to be developed. Prerequisite: DIG 203 Intermediate Design; DIG 207 Typography II.

DIG 205 MULTIMEDIA I

3 credits

This course will introduce the student to the basic concepts of creating digital publications, multimedia projects, and Internet sites. Video, sound, visual material, and text will be integrated. Emphasis on multimedia design for the World Wide Web. Art projects on the internet (Net Art), mission, and theories pertinent to the development of art and design for the internet will be discussed in depth. History and theory of mass media.

Prerequisites: DIG 103 Basic Graphic Design; DIG 107 Digital Typography.

DIG 303 MULTIMEDIA II

3 credits

This course highlights and studies the latest advances, trends, and developments in the creation and design of digital publications on the Internet using new technologies and authoring languages: advanced HTML, advanced CSS, SEO, content management systems, responsive design, and web design for mobile phones and management and administration tools for Internet portals.

Prerequisite: DIG 205 Multimedia I. DIG 203 Intermediate Graphic Design

DIG 400 SEMINAR IN GRAPHIC DESIGN*

2 credits

The Seminar is the course that culminates the learning in the concentration in Graphic Design. During the academic year, the student must produce a load of work, proposed by him/her with the advice of a tutor, that demonstrates the skills acquired during his/her studies. Through this production, the student will demonstrate mastery of the techniques learned in high school courses, as well as creative capacity and conceptual development. Part of the course will be an analytical text in which the formal and conceptual elements of its production will be related to the historical background and the social context of the contemporary world. The student will be evaluated by criteria of quality and not quantity.

*The student must have 115 credits approved. Co-requisite: EG 400 Thesis I

DIG 401 SEMINAR IN GRAPHIC DESIGN *

2 credits

A course that continues the Seminar in Graphic Design DIG 400. The Seminar is the course that culminates the learning in the concentration in Graphic Design. During the academic year, the student must produce a load of work, proposed by him/her with the advice of a tutor, that demonstrates the skills acquired during his/her studies. Through this production, the student will demonstrate mastery of it over the techniques learned in high school courses, as well as its creative capacity and conceptual development. Part of the course will be an analytical text in which the formal and conceptual elements of its production will be related to the historical background and the social context of the contemporary world. The student will be evaluated by criteria of quality and not quantity.

Prerequisite DIG 400 Graphic Design Seminar, EG 400 Thesis I Co-requisite: EG 401 Thesis II

ELECTIVES

EDG 208 BRAND DESIGN AND CORPORATE IDENTITY

3 credits

This course explores the development of corporate identity, its history, and graphic evolution. Emphasis will be given to the different aspects related to the architecture of local, global, public, and private corporate identity. Likewise, the student will know the elements of visual communication that define the image transmitted globally. Emphasis will be placed on strategic creation and development through the investigation of shapes, colors, typography, textures, and communication goals.

Prerequisites: DIG 107 Digital Typography; DIG 203 Intermediate Graphic Design

EID 380 INTERNSHIP

up to a maximum of 6 credits

The internship is an apprenticeship through work in which an institution, agency, or individual provides the advanced student with an opportunity to put their knowledge into practice and develop projects within a professional environment. Juniors and Seniors with a GPA of 2.50 or higher are eligible.

DIG 390 SPECIAL SEMINAR

1 to 3 credits

An open course that allows accommodating various contents, from seminars with visiting artists to study trips abroad.

DIG390 A SPECIAL SEMINAR PACKAGING DESIGN

3 credits

In this course, the student will carry out projects where they will apply design concepts to develop three-dimensional packaging. Through the implementation of research strategies, they will apply concepts of ideation, selection of materials, analyze the diversity of forms and graphic implementations to consider when designing packaging for a variety of products, emphasizing physical protection, visual projection, and the evaluation of the particular needs of the market and the product. The course will emphasize the creation of prototypes leading to the development of a functional package according to the needs of the projects.

Prerequisites: EDG 208 Brand Design and Corporate Identity; DIG300 Advanced Graphic Design

BACHELOR'S DEGREE IN FINE ARTS: CONCENTRATION IN INDUSTRIAL DESIGN

The Industrial Design study program develops in the student and future designer the knowledge and mastery of the design process, emphasizing the exploration and development of functional solutions to everyday problems through the production of objects, systems or services, and cultural, and commercial value. The program focuses on the use of the latest technological resources within the practice, in the research processes, and the analysis of problems; in the conceptualization and development of ideas; in two-dimensional and three-dimensional representation methodologies; in the manufacture of prototypes and production coordination, as well as in the management of visualization tools and digital production. It encourages the student to create projects whose technical quality and depth of proposal contribute to visual culture and enrich the tradition of Puerto Rican design.

1. The student will show knowledge of:

- The history and development of design in developed countries and Puerto Rico.
- The professional practices of the industrial designer, the importance of maintaining the intention of the design, the aesthetics, and form in the design, the cultural language in the design, as well as the impact of digital technology in the elaboration of models.
- European, American, and Asian styles, and how they reflect the society that generates them.

2. The student will be able to:

- Apply design techniques, from the concept to the manufacture of the product.
- Master presentation techniques and convert visual concepts into final drawings.
- Generate innovative designs with a vision of the time, space, and place in which they will be used and develop models of the highest digital, virtual, and real quality.
- Carry out functional, viable, cost-efficient, and aesthetically attractive designs for your market, integrating form, function, and style.
- Use digital technology in design.
- Produce furniture designs based on ergonomic analysis, as well as knowledge of industrial manufacturing and assembly processes.
- Know the techniques and use of technology and precision machines, as well as the design of easy-to-assemble products.

SEQUENTIAL OF COURSES CONCENTRATION IN INDUSTRIAL DESIGN: 2020

FIRST YEAR					
FIRST SEMESTER			SECOND SEMESTER		
EG 101 or EG 101B	Drafting I or Basic writing	3	EG 104	Art History II (EG 103*)	3
EG 103	Art History I	3	EG 107B EG 107	Basic English Skills or English I	3
TFA 101A	Fundamentals of Pictorial Creation	2	TFA 105	Color Theory and Practice	3
TFA 101B	Fundamentals of Graphic Creation	2	TFA 107	Basic Digital Creation and Practice	3
TFA 101C	Fundamentals of Three-Dimensional Creation	2	TFA 201	Anatomical Drawing (TFA 103*)	3
TFA 103	Basic Drawing	3	TFA 205	Basic Design	3
		15			18
SECOND YEAR					
FIRST SEMESTER			SECOND SEMESTER		
EG 204	History of Modern Art (EG 104*)	3	EG 102	Genres and Literary Criticism (EG 101* or EG 101B*)	3
TFA 104	Intermediate Drawing (TFA 103*)	3	EG 212	Culture and Civilization I	3
TFA 106	Principles of Sculpture	3	DI 118	Histories and Theories of Industrial Design	3
EG 209	Math	3	DI 200	2D Digital Representation (TFA 107*)	3
DI 322	Introduction to Industrial Design (DI 323**)	3	DI 324	Industrial Design I (DI 322*)	3
DI 323	Representation Techniques	3	DI 331	Materials and Production Techniques (DI 324**)	3
		18			18
THIRD YEAR					
FIRST SEMESTER			SECOND SEMESTER		
EG 205	Art History of Puerto Rico (EG 204*)	3	EG 203	Redaction II (EG 101*) Minimum 84 credits	3
EG 106	Introduction to Philosophy	3	EG 108 EG 215	English II or Contemporary English Literature	3
DI 325	Industrial design II (DI 331* and DI 118*)	3	DI 328	Product Design (DI 325*)	3
DI 326	Furniture Design I (DI 322* and EDI 201*)	3	DI 329	Furniture Design II (DI 326*)	3
DI 327	3D Digital Representation (DI 323*)	3	DI 207	Universal Design (DI 328**)	3
EG 213	Culture and Civilization II	3	EG 310	Introduction to Art Marketing and Design	3
		18			18
FOURTH YEAR					
FIRST SEMESTER			SECOND SEMESTER		
EG 109	Historical Processes of Puerto Rico	3	-	Elective in Industrial Design +++	3
EG 110 EG 105	Introduction to Social Sciences or Introduction to Anthropology	3	-	Free elective +++	3
EG 400	Thesis (EG 203*, 108* or 112* and DI 400**)++	1	EG 401	Thesis II (EG 400*)	1
DI 332	Furniture Design III (DI 329*)	3	DI 401	Seminar on Industrial Design II (DI 400* and EG 401**)	2
DI 400	Industrial Design Seminar I (DI 328* and EG 400**) (Minimum 99 credits)	2	EG 111	The Human Being and His Environment	3
		12			12

*Prerequisite course **Concurrent courses

TOTAL CREDITS 129

+ English course sequences according to College Board scores: Score 0-499 = EG 107 B and EG 107; score 500-649 = GA 107 and GA 108; and score 650-800 = EG 108 and EG 214

++ The student may take the EG 203 Writing II courses after having approved 69 credits and having at least 15 credits in process, and EG 400 Thesis I after having approved 99 credits.

+++ Electives in Industrial Design: EDI 202 Outdoor Furniture Design (DI 326*); EDI 203 Digital Fabrication Shop (DI 327*); DI 204 Universal Design (DI 324*); DI 380 Interned (up to a maximum of 6 credits). As free electives, we suggest some courses: DI 206 Packaging Design; ESC 304 Basic Sculptural Ceramics.

Concentration courses must be passed with a grade of C or higher.

DESCRIPTION OF THE ACADEMIC PROGRAM COURSES: INDUSTRIAL DESIGN

REQUIREMENT

DI 118 HISTORIES AND THEORIES OF INDUSTRIAL DESIGN

3 credits

The Histories and Theories of Industrial Design course focus on the stories and theories elaborated on and from the discipline of industrial design, considering both its relationship with the world of plastic arts and its link with the history of technology. Based on a fundamentally chronological organization, and with a critical historiographical perspective, the themes and problems of design that received the most attention in each context are analyzed. Subjects, objects, moments, geographies, and figures considered marginal by the traditional history of so-called Western industrial design are included in certain temporal inflections. The course ranges from the fundamental concepts and reflection on the first design objects to the digital revolution and the problems generated in the present.

Prerequisites: EG 204 History of Modern Art

DI 200 2D DIGITAL REPRESENTATION

3 credits

The main objective of this course is to develop the basic skills of two-dimensional technical drawing in digital format. This seeks to introduce the student to the application of technology within the field of design, using the AutoCAD program as a work tool. The course will allow the student to develop creative and constructive concepts through the projection of orthogonal drawings to scale.

Prerequisites: TFA 107 Basic Digital Creation and Practice.

DI 321 MANUFACTURING WORKSHOP

3 credits

During this practical workshop, the student will have the opportunity to develop their manual skills with various materials and construction processes, as well as their knowledge and the proper use of hand tools, industrial equipment, measurements, and layout instruments commonly used in basic industrial production. This workshop will be developed as an Industrial Arts laboratory where, through research and experimentation, traditional manufacturing techniques will be studied and practiced according to the material, its structural composition, and the most common joining methods, as well as safety and the use of the appropriate tools, the preparing procedures of the material, and the finishing touches.

DI 322 INTRODUCTION TO INDUSTRIAL DESIGN

3 credits

This course will study the basic concepts of Industrial Design. The course will introduce the student to the processes of conceptualization and representation of ideas, as well as the constructive three-dimensional thinking of the designer. Through several exercises, the fundamentals, techniques, and tools necessary for the development of conceptualization methodologies and the understanding of the design process will be explored.

Concurrent course: DI323 Representation Techniques

DI 323 REPRESENTATION TECHNIQUES

3 credits

The course will immerse the student in how to handle drawings and presentation techniques used within the field of Industrial Design. The student will experiment with different tools and methods that will allow them to visually represent the different aspects of their design proposals, whether in formal terms, materials, or construction processes. The course will be based on the exploration of the characteristics and possibilities of the line, the plane, the volume, the form, and the perspective, as basic elements of composition in the pictorial representation.

DI 324 INDUSTRIAL DESIGN I

3 credits

This course will deepen the student's understanding of the fundamentals of Industrial Design. Concepts related to the user, function, and form as well as three-dimensional compositional, constructive, and mechanical skills. Topics related to the user, function, and form, as well as compositional, constructive, mechanical, and aesthetic relationships will be examined through various design exercises. It will emphasize the knowledge of human and ergonomic factors. It will promote the development of construction skills, handling of materials, and assembly techniques through the development of three-dimensional models and functional prototypes.

Prerequisite: DI 322 Introduction to Industrial Design

DI 325 INDUSTRIAL DESIGN II

3 credits

This advanced design course will explore how manufacturing methods and production processes affect the development of a design product. Through a series of sequential exercises, the student will define production strategies and methodologies that will be put into practice during the course. First, by investigating constructive precedents; then empirically, through the prototyping process; and finally, through its proposal for mass production.

Prerequisite: DI 331 Materials and Production Techniques and DI 318 Histories and Theories of Industrial Design

DI 326 FURNITURE DESIGN I

3 credits

This course will study furniture as a design object. Its background, elements, and construction will be discussed, as well as its different conceptualization methodologies. The course will emphasize the exploration of formal and structural concepts that present a balance between ergonomics, function, and aesthetics. Through the development of prototypes, the student will expand their construction skills concerning the use of materials and the use of manufacturing techniques.

Prerequisites: DI 322 Introduction to Industrial Design and DI 321 Manufacturing Workshop

DI 327 3D DIGITAL REPRESENTATION

3 credits

The course will study the basic principles of modeling and three-dimensional representation in digital format. The student will experience the simultaneous manipulation of form and volume through the different techniques and tools available. The course will analyze the implications of the digital medium during the design and production processes to maximize the understanding and scope of these tools.

Prerequisite: DI 323 Representation Techniques

DI 328 PRODUCT DESIGN

3 credits

This workshop course explores the scope of Industrial Design in the development of new commercial products. Conditions such as the Market, the Consumer, and the Producer as well as the needs of the products in the different social, cultural, and economic contexts will be addressed during the semester. The course will emphasize the development of products within the framework of industrial manufacturing, marketing, and packaging processes. Prerequisites: DI 325 Industrial Design II

DI 329 FURNITURE DESIGN II

3 credits

This course will expand on the topics studied during the Furniture Design I course. It will emphasize the correlation between ergonomics, function, and aesthetics as well as the structural and constructive exploration of the furniture proposals developed.

Prerequisite: DI 326 Furniture Design I.

DI 331 MATERIALS AND PRODUCTION TECHNIQUES

3 credits

The course will immerse the student in the wide world of materials and the manufacturing and production processes related to them. The physical characteristics, mechanical properties, and use of materials will be studied as well as the various techniques, manufacturing methods, and production systems available in the industry. The objective of this course will be to provide a greater understanding of these topics and their application in their future design proposals.

Concurrent course: DI 324 Industrial Design I

DI 332 FURNITURE DESIGN III

3 credits

This course explores the use of furniture as an essential element of the architectural space. The main objective is to demonstrate to students the importance of the human scale and the human factor in furniture design, and how it relates to and complements the architectural space.

Prerequisite: DI 329 Furniture Design II

DI 400 SEMINAR IN INDUSTRIAL DESIGN I

2 credits

This course will culminate the learning process and the pre-professional training of those students who are graduation candidates from the concentration in Industrial Design. During the academic year, the student will propose and produce an illustrative project of his/her abilities as an Industrial Designer, together with the advice of a tutor. Through the development and production of this design project, the student will demonstrate mastery of their creative abilities, technical skills, as well as all other visual and intellectual abilities developed during their years of study. As part of the project, textual analyzes will be presented - printed - in which the student will relate the formal and conceptual elements of their arguments and the results of their projects, including the historical background of each topic correlated to the socio-cultural context of the contemporary world. The student will be evaluated by employing the design criteria established for the development of their project and by the quality and creative and intellectual depth of their work in solving the problem presented.

Prerequisites: DI 328 Product Design and a minimum of 115 credits approved. Co-requisite: EG 400 Thesis

DI 401 SEMINAR IN INDUSTRIAL DESIGN II

2 credits

Continuation of the DI 400 course. This course will culminate the learning process and the pre-professional training of those students who are graduation candidates from the concentration in Industrial Design. During the academic year, the student will propose and produce an illustrative project of his/her abilities as an Industrial Designer, together with the advice of a tutor. Through the development and production of this design project, the student will demonstrate mastery of their creative abilities, technical skills, as well as all other visual and intellectual abilities developed during their years of study. As part of the project, textual analyzes will be presented - printed - in which the student will relate the formal and conceptual elements of their arguments and the results of their projects, including the historical background of each topic correlated to the socio-cultural context of

the contemporary world. The student will be evaluated by employing the design criteria established for the development of their project, and by the quality and creative and intellectual depth of their work in solving the problem presented.

Prerequisites: DI400 Seminar in Industrial Design, Thesis IEG 400, Co-requisite: EG 401 Thesis

EDI 204 UNIVERSAL DESIGN

3 credits

This course studies the basic principles and concepts of Universal Design. Universal Design must be understood as a work methodology within Industrial Design that seeks to design products and environments that are easy to use for the greatest possible number of people, regardless of their age or physical condition. The purpose of Universal Design is to simplify the performance of everyday tasks by developing products, services, and environments adapted to universal use and access.

Prerequisite: DI328 Product Design

ELECTIVES

DI 380 INTERNSHIP

up to a maximum of 6 credits

It offers the student the opportunity to gain work experience in their concentration while studying. Plus, it allows them to work with professionals in their field and build relationships that can lead to job opportunities upon graduation. Juniors and Seniors with a GPA of 2.50 or higher are eligible.

DI 390 SPECIAL SEMINAR

1 to 3 credits

An open course that allows accommodating various contents, from seminars with visiting designers to study trips abroad.

EDI 202 OUTDOOR FURNITURE DESIGN

3 credits

This course will introduce the student to the design and manufacture of furniture for outdoor use. The objective is to investigate and study the design concepts, traditional styles, materials, and construction processes typically found in this type of furniture. Through the specialized study of this typology, we seek to explore new possibilities within furniture design rooted directly in our Caribbean context, as well as in the environmental, socio-cultural, and tropical conditions that characterize us. The course will emphasize research as the engine for new design proposals and exploration of construction methods, as well as the manufacture of prototypes as a practice to validate these concepts.

Prerequisite: DI 326 Furniture Design.

EDI 203 DIGITAL MANUFACTURING WORKSHOP

3 credits

Computerized design and digital numerical control (CNC) manufacturing have redefined the relationships between the design and production of objects. The proliferation and integration of this type of tool, both during the design process and in its manufacture, has provoked questioning of design practices in general by allowing designers to streamline and control the manufacturing process of their parts. This workshop course examines the extent of this phenomenon through hands-on exploration of these tools and handling of their techniques.

Prerequisite: DI 327 Introduction to 3D Digital Design.

EDI 205 TRANSPORTATION DESIGN

3 credits

This course will study the basic concepts of transportation design. The student will be introduced to the history and methods of two-dimensional and three-dimensional representation related to the design of vehicles, equipment, and devices for personal and collective mobility. Through research, the course will allow the student to develop new concepts and alternatives to conventional transportation.

Prerequisite: DI 323 Visual Representation Techniques.

MINOR CONCENTRATION IN INDUSTRIAL DESIGN

The study program for a minor concentration in Industrial Design develops in students from other concentrations the basic knowledge and skills related to the discipline of Industrial Design to offer them the opportunity to develop themselves in said field. It enables them to understand and master the design process to explore and develop functional solutions to everyday problems through the production of objects, systems, or services of cultural and commercial value, as well as through various strategies such as the use of technological resources and research and analysis processes; conceptualization and development of ideas; representation methodologies; manufacturing of prototypes and management of visualization tools and digital production, among others.

The additional courses for the minor concentration in Industrial Design are the following:

DI 321 Fabrication Workshop

DI 322 Introduction to Industrial Design (DI 323)

DI 323 Representation Techniques

DI 324 Industrial Design I (DI 322*)

DI 326 Furniture Design I (DI 322 and EDI 201)

DI 327 3D Digital Representation (DI 323)

DI 331 Materials and Production Techniques (DI 324)

DI 390 Special Seminar

All students who wish to pursue a minor concentration must complete the concentration declaration process at the Orientation and Counseling Office, no later than during the second year of studies.

The minor concentrations will consist of eighteen (18) additional credits to their baccalaureate program, already established by the different academic departments. These courses must be taken concurrently with the courses of the major concentration.

BACHELOR'S DEGREE IN FINE ARTS: CONCENTRATION IN ART EDUCATION

The purpose of the baccalaureate in Plastic Arts with a concentration in Art Education is to train future art teachers. The student of this concentration must satisfy the certification requirements demanded by the Department of Education to practice teaching in the country, including passing a certification exam. This certificate authorizes the holder to practice as a Visual Arts Teacher at the elementary or secondary level. Most education courses involve a minimum of eighteen (18) hours of visiting schools or private colleges.

The Bachelor of Plastic Arts with a concentration in Art Education has been designed to develop in the student the knowledge and skills in the field of education.

Upon completion of the studies, the graduate of the program will be able to:

- Teach using the methodology and evaluation techniques.
- Be aware of the value of art in society and its usefulness in Education.
- Know the philosophical, sociological, and psychological foundations of Education.
- Develop reading and writing skills in their students through pedagogical and artistic strategies.
- Pursue graduate studies in their specialty.
- Use qualitative and quantitative methods in the classroom
- Be certified as a teacher in the Puerto Rican education system.
- Put artistic techniques into practice as learning tools.

SEQUENTIAL OF COURSES CONCENTRATION IN ART EDUCATION: 2020

FIRST YEAR					
FIRST SEMESTER			SECOND SEMESTER		
EG 103	Art History I	3	EG 104	Art History II (EG 103*)	3
TFA 101A	Fundamentals of Pictorial Creation	2	TFA 201	Anatomical Drawing (TFA 103*)	3
TFA 101B	Fundamentals of Graphic Creation	2	TFA 107	Basic Digital Creation and Practice	3
TFA 101C	Fundamentals of Three-Dimensional Creation	2	TFA 205	Basic Design	3
EG 101B or EG 101	Basic Drafting or Writing I	3	EG 107B or EG 107	Basic English Skills or English I	3
TFA103	Basic Drawing	3	TFA105	Color Theory and Practice	3
		15			18
SECOND YEAR					
FIRST SEMESTER			SECOND SEMESTER		
EG 204	History of Modern Art (EG104*)	3	ED 108	Educational Technology and Art	3
ED 104	Philosophical foundations of education	3	EG 109	Historical Processes of Puerto Rico	3
ED 102	Human Development	3	EG 102	Genres and Literary Criticism (EG101 or EG101B*)	3
ED 109	Body Movement and Learning	3	ED 105	Nature and Needs of the Exceptional Child (ED 102, ED 104*)	3
ED 203	Diagnosis and Correction of Reading and Writing Problems (EG101 or 101B*)	3	ED 206	Psychological and Sociological Foundations of Education	3
EG 212	Culture and Civilization I	3	EG 213	Culture and Civilization II (EG 212*)	3
		18			18
THIRD YEAR					
FIRST SEMESTER			SECOND SEMESTER		
EG 205	Art History of Puerto Rico (EG 204*)	3	EG 203	Writing II (EG 101 or EG 101B* and having passed 84 credits.)	3
EG 209	Math	3	EG 108 EG 214	English II or Advanced English (EG 107*)	3
EG 106	Introduction to Philosophy	3	TFA 104 or TFA 203 or TFA 106	Intermediate Drawing (TFA 103*) or Basic Embossing Engraving (TFA 101B*) or Principles of Sculpture (TFA 101C*)	3
ED 208	The Arts Through Music	3	ED 209	The Arts through the Theater	3
ED 103	Learning Theories (ED 102, ED 104, and ED 206*)	3		Free elective	3
ED 300	Learning Assessment (ED 102*)	3	ED 301	Elementary Art Teaching Theory and Methodology (ED300*)	3
		18			18
FOURTH YEAR					
FIRST SEMESTER			SECOND SEMESTER		
ED 302	Secondary Art Teaching Theory and Methodology (ED 301*)	3	ED 400	Teaching Practice	6
EG 110 or EG 105	Introduction to Social Sciences or Introduction to Anthropology	3		Free elective	3
EG 111	The Human Being and His Environment	3	EG 211	United States History	3
	Free elective	3			
		12			12

Prerequisite course **Concurrent courses

TOTAL CREDITS 129

A 3.00 average in concentration is required to obtain a master's degree.

English course sequences according to College Board scores:

Score 0-499: EG 107 B and EG107; 500-649 score: EG 107 and EG 108; and 650-800 score: EG 108 and EG214

*The student may take the EG 203 Writing II course after having approved 69 credits and having at least 15 credits in process.

Concentration courses must be passed with a grade of C or higher.

DESCRIPTION OF THE ACADEMIC PROGRAM COURSES: ART EDUCATION

REQUIREMENTS

ED 102 HUMAN DEVELOPMENT

3 credits

Study of the development of the human being from conception to maturity. The physical, psychological, emotional, and social needs of each stage of the human being are highlighted, with special attention to the student population made up of children and adolescents. The course requires a minimum of 15 hours of observation and research in the classroom.

Prerequisites: ED 104 Philosophical Foundations of Education.

ED 103 LEARNING THEORIES

3 credits

Study of the different teaching/learning theories and cognitive processes related to memory, intelligence, thinking, and language. The course requires a minimum of fifteen (15) hours of observation and research in the classroom.

ED 104 PHILOSOPHICAL FOUNDATIONS OF EDUCATION

3 credits

This course will cover philosophical aspects of the human being applied to education. The role of educational philosophies will be analyzed, and the philosophical schools and the concepts related to the ethical-moral dimension of education will be studied. The following positions will be analyzed: philosophical: idealistic, realist, pragmatic, existentialist, and reconstructionist, and their implications in education. Innovative philosophical-educational ideas in the 20th century will be discussed. The philosophical postulates on which education in Puerto Rico is based will be explained. The course requires a minimum of fifteen (15) hours of observation and research in the classroom.

ED 105 NATURE AND NEEDS OF THE EXCEPTIONAL CHILD

3 credits

An introductory course that covers the nature, needs, educational interventions, and options for the education of the exceptional school population. Global vision of diagnosis and evaluation of each exceptionality. Includes study of laws LP 101-476 (IDEA Law) and Law No. 51 of Comprehensive Services offered by public and private agencies to help exceptional children. It includes the concepts of technological assistance and inclusion. The course requires a minimum of fifteen (15) hours of observation and research in the classroom.

Prerequisites: ED 102 Human Development and ED 104 Philosophical Foundations of Education.

ED 108 EDUCATIONAL TECHNOLOGY AND ART

3 credits

This course provides Art Education students with the necessary knowledge to effectively incorporate the computer into the teaching-learning process. This integration is explored from the computer perspective as a pedagogical resource and as an artistic medium.

ED 109 BODY MOVEMENT AND LEARNING**3 credits**

It is an introductory course to the techniques and theories of body awareness. Its purpose is to involve the plastic art student in the study of their body and its possibilities of expression and movement. Basic techniques of posture, anatomy, and movement of the body concerning space, an object, and/or clothing are studied. It familiarizes the student with the process of observation, recognition, body control, and the strategies for the creation of movement and own gestures. The course consists of practical workshops with theoretical discussion sessions.

ED 203 DIAGNOSIS AND CORRECTION OF READING AND WRITING PROBLEMS**3 credits**

Theoretical foundations, goals, and curricular content of Language Arts in the school program (K-12). The course is based on the teaching methods, strategies, and techniques and evaluating communication processes in the vernacular.

Prerequisite: EG 101 Writing or EG 101B Basic Writing.

ED 206 PSYCHOLOGICAL FOUNDATIONS AND SOCIOLOGIES OF EDUCATION**3 credits**

The course studies the basic concepts of educational psychology and sociology. Education in Puerto Rico is examined as a social institution, its relations with other institutions, and the social, cultural, political, economic, and technological processes that condition its operation.

ED 208 THE ARTS THROUGH MUSIC**3 credits**

The purpose of the course is to relate the student to the integration of the plastic arts into music. Musical manifestations, their representation in general, and the elements, both historical and theoretical, on which these manifestations are based will be studied. The course is divided into practical workshops on curricular integration between the musical arts and the fine arts, incorporating discussions of theory and history.

ED 209 THE ARTS THROUGH THEATER**3 credits**

The purpose of the course is to relate the student with the integration of the plastic arts into the theater. Artistic manifestations of the stage and of representation in general and the elements, both historical and theoretical, on which these manifestations are based will be studied. The course is divided between practical workshops on corporal, vocal, and theatrical techniques and discussions of theory and history.

ED 300 LEARNING ASSESSMENT**3 credits**

It offers different evaluation techniques. It explores traditional techniques to quantify results, to non-traditional ones where qualitative evaluations are produced. Students will learn to use reflective journals and portfolios as methods of evaluating products, both artistic and academic.

Prerequisites: ED 102 Human Development.

ED 301/302 THEORY AND METHODOLOGY OF ART EDUCATION**2 semesters, 6 credits**

Study of instructional theories as they apply to the planning and development of learning activities in art education. Emphasis is placed on the systematic planning of teaching at the elementary level. It includes the analysis, planning, and systematic evaluation of art classes at the secondary level. The course requires a minimum of 15 hours of observation and research in the classroom.

Prerequisites: ED 300 Learning Assessment.

ED 400 TEACHING PRACTICE

6 credits

The Teaching Practice course is designed to expose the student to pedagogical experiences in the classroom with students from the educational system in Puerto Rico. It is a teacher-training course. The student is placed under the tutelage of a qualified experienced teacher and the supervision of the course professor. The course requires a minimum of two hundred and fifty (250) hours as a student-teacher.

Prerequisites: All courses in the concentration.

EG 211 UNITED STATES HISTORY*

3 credits

The course studies the most significant events in the political, social, economic, and cultural aspects of the contemporary history of the United States of America.

ELECTIVES

ED 205 THE GAME AS A TEACHING PROCESS

LEARNING IN THE EDUCATION OF THE PLASTIC ARTS

3 credits

The course is intended for art education students who want to apply knowledge of the theories of human growth and development and theories of art education. We will work with a comprehensive vision of the disciplines involved in the game, such as music, dance, physical education or physical exercise, and plastic arts, among others. There will be 15 hours of observation of students' in-game scenarios.

Prerequisites: ED 102 Human Development.

MINOR CONCENTRATION IN ART EDUCATION

The purpose of the study program for a minor concentration in Art Education is to train students from other concentrations in the knowledge and skills that contribute to their development as future art teachers.

The additional courses for the minor concentration in Art Education are the following:

ED 102 Human Development

ED 103 Learning Theories

ED 104 Philosophical Foundations of Education

ED 105 Nature and Needs of the Exceptional Child

ED 206 Psychological and Sociological Foundations of Education

ED 300 Learning Assessment

The minor concentrations will consist of eighteen (18) additional credits to their baccalaureate program, already established by the different academic departments. All students who wish to pursue a minor concentration must complete the declaration process in the guidance office, no later than during the second year of studies. To declare a minor concentration in Art Education, the student will go through the same evaluation established for students in this field. These courses must be taken concurrently with the courses of the major concentration.

BACHELOR'S DEGREE IN FINE ARTS: CONCENTRATION IN SCULPTURE

The Sculpture study program develops in the student and future artists the knowledge and skills of this field. It trains the student in handling various materials such as wood, stone, metal, as well as clay, and in mastering traditional techniques such as modeling, carving, and construction. It encourages the experimentation of innovative concepts and materials as well as various practices of contemporary sculpture. Likewise, it trains them for critical analysis and provides the necessary technical and conceptual tools to develop their plastic individuality. It encourages them to create projects whose technical quality and depth of proposal contribute to visual culture and enrich the tradition of Puerto Rican sculpture.

Upon completion of the studies, the graduate of the program will be able to:

- Use the elements and principles of three-dimensional expression as the main vehicle for their aesthetic ideas.
- Know the general foundations and the development of the conventions of sculpture, as well as its modern and contemporary evolutions.
- Master the drawing technique as part of the creation of sculptural works.
- Understand the various materials, techniques, tools, as well as methods, and processes involved in the process of creating sculptural works from their conceptualization to the final product.
- Master one or more materials and sculpture techniques at a professional level.
- Understand the history and theory of the sculpture field.
- Know different expressive and conceptual possibilities from traditional to contemporary in the creation of sculptural works and be able to combine sculpture with different art disciplines, design, and other fields.
- Analyze and critically evaluate their sculptures and those of others.
- Use research, intuition, as well as critical and creative thinking in the search for solutions during the production of sculptures.
- Develop a defined plastic and stylistic individuality, and work both independently and collaboratively.
- Possess an analytical and constructive mentality regarding their professional practice and the social responsibility that it entails.
- Pursue graduate studies in their area of specialty.

SEQUENTIAL OF COURSES CONCENTRATION IN SCULPTURE: 2020

FIRST YEAR					
FIRST SEMESTER			SECOND SEMESTER		
EG 103	Art History I	3	EG104	Art History II (EG 103*)	3
TFA 10 1A	Fundamentals of Pictorial Creation	2	TFA20 1	Anatom ical Drawing (TFA 103)	3
TFA 10 1B	Fundamentals of Basics Graphic Creation	2	TFA107	Creation and Basic Digital Practice	3
TFA 10 1C	Fundamentals of Three-Dim ensional Creation	2	TFA20 5	Basic Design	3
EG 10 1B or EG 10 1	Basic Writing or Writing I	3	EG 107B or EG107	Basic English Skills or English	3
TFA103	Basic Drawing	3	TFA105	Color Theory and Practice	3
		15			18
SECOND YEAR					
FIRST SEMESTER			SECOND SEMESTER		
EG 204	History of Modern Art (EG 104*)	3	TFA 203	Basic Em bossing Engraving (TFA 10 1B*)	3
TFA 106	Principals of Sculpture (TFA 10 1C*)	3	ESC 100	Basic Modeling	3
TFA 104	Intermediate Drawing (TFA 103*)	3	EES	Sculpture Elective	3
ESC 204	Sculpture Techniques and Materials	3	ESC 202	Basic Metal Sculpture	3
EG 212	Culture and Civilization I	3	EG 213	Culture and Civilization II (EG212*)	3
	Free elective	3	ESC 300	Basic Wood Sculpture	3
		18			18
THIRD YEAR					
FIRST SEMESTER			SECOND SEMESTER		
EG 205	Art History of Puerto Rico (EG 204*)	3	EG 109	Historical Processes of Puerto Rico	3
EG 209	Math	3	EG 108 or EG 214	English II or Contemporary English Literature (EG 107*)	3
EG 106	Introduction to Philosophy	3	EG 300 or EG 290	Aesthetic (EG 106*) or Art Theory (EG 106, EG 204*)	3
ESC 304	Basic Sculptural Ceramics	3	EG 310	Introduction to Art Marketing and Design	3
ESC 302	Basic Stone Sculpture	3	EES	Sculpture Elective	3
EG 102	Genres and Literary Criticism (EG 101 or EG 101B*)	3	EG 203	Writing II (EG 101* and having approved 84 credits.)	3
		18			18
FOURTH YEAR					
FIRST SEMESTER			SECOND SEMESTER		
ESC 400	Sem inar (Minimum 105 credits) (Co-requisite: EG400**)	2	ESC 401	Sem inar (ESC400*) (Co-requisite: EG 401**)	2
EG 400	Thesis (EG 203, 108 or 112* and minimum 105 credits)	1	EG 401	Thesis II (EG400*)	1
EG 110 or EG 105	Introduction to Social Sciences or Introduction to Anthropology	3	EG 111	The Human Being and His Environment	3
EES	Sculpture Elective	3	EES	Sculpture Elective	3
	Free elective	3		Free elective	3
		12			12

*Pre-requisite courses/**Concurrent courses

TOTAL CREDITS 129

English course sequences according to College Board scores:

Score 0-499: EG 107 B and EG107; 500-649 score: EG 107 and EG 108; and 650-800 score: EG 108 and EG214

*The student may take the EG 203 Writing II course after having approved 69 credits and having at least 15 credits in process.

Concentration courses must be passed with a grade of C or higher.

DESCRIPTION OF THE ACADEMIC PROGRAM COURSES: SCULPTURE

REQUIREMENTS

ESC 100 BASIC MODELING

3 credits

Elaboration of three-dimensional exercises essentially using modeling as plastic expression. Proportions, balance, rhythm, movement, volume, and anatomy are emphasized. Introduces the student to the construction of frames, molds, and casting.

ESC 202 BASIC METAL SCULPTURE

3 credits

This course introduces the student to the knowledge of metal sculpture, using construction, one of the fundamental methods of modern sculpture. Assembly, design, line construction, plans, positive and negative spaces, and the use of contemporary techniques are emphasized.

ESC 204 SCULPTURE TECHNIQUES AND MATERIALS

3 credits

Introduction to the principles and fundamentals of the use of sculptural materials. This course is designed to initiate the student in the different techniques and processes used in the creation of a three-dimensional work. It includes lectures on sculptural materials and the application of contemporary techniques.

ESC 300 BASIC WOOD SCULPTURE

3 credits

This course is designed to introduce the student to the techniques and procedures of wood sculpture. It begins with the selection and study of wood and the use of tools in the sculptural process. Emphasis is placed on indirect carving and the use of preparatory modeling.

ESC 302 BASIC STONE SCULPTURE

3 credits

Introduction to the concepts, processes, and materials of stone sculpture. The variety of native stones and marbles is explored. Emphasis is placed on indirect carving and the use of sketches. Traditional and modern techniques are applied in the elaboration of stone carving.

ESC 304 BASIC SCULPTURAL CERAMICS

3 credits

This course focuses on clay as a sculptural medium. Students explore the properties, uses, and construction techniques of clay, as well as the burning and coloring of clay to create sculptural forms. Includes an introduction to the history of clay sculpture.

ESC 400 SCULPTURE SEMINAR*

2 credits

The Sculpture seminar will only be offered to students who are graduation candidates. It has the fundamental purpose of stimulating independent work, self-discipline, and analysis of the work. It has a duration of one year; development and exploration of a theme within the proposed work are required. It includes a monographic work of an analytical nature that describes the process, objectives of the work carried out, justification, means used, and bibliography.

Co-requisites: EG 400 Thesis I

*The student must have 105 credits approved.

ESC 401 SCULPTURE SEMINAR*

2 credits

A continuation of the ESC 400 Sculpture Seminar course. The Sculpture seminar will be offered only to students who are graduation candidates. It has the fundamental purpose of stimulating independent work, self-discipline, and analysis of the work. It has a duration of one year; development and exploration of a theme within the proposed work are required. It includes a monographic work of an analytical nature that describes the process, objectives of the work carried out, justification, means used, and bibliography.

Prerequisite: ESC 400, EG 400 Thesis I Co-requisite: EG 401 Thesis II

*The student must have 105 credits approved.

ELECTIVES

ESC 200 INTERMEDIATE MODELING

3 credits

A continuation of the Basic Modeling course. Study of the model emphasizing anatomy as a study process. The proportions, balance, mass, and harmony of the forms are analyzed. Study of the structure, construction of frames, molds, and casting of forms are the technical aspects of the course.

ESC 201 ADVANCED MODELING

3 credits

A continuation of Intermediate Modeling. Emphasis is placed on the making of multiple editions of sculptural work and the placement of sculpture in space, as well as experimentation and the possibilities of the medium of modeling in contemporary sculpture.

ESC 203 INTERMEDIATE METAL SCULPTURE

3 credits

A continuation of the course in Basic Metal, aimed at expanding the technical capacity of the student. It is intended to reach a level of excellence in the elaboration of the concept and its application to the sculptural medium. The search and development of one's visual language are emphasized, as well as the use of advanced technology.

ESC 301 INTERMEDIATE WOOD SCULPTURE

3 credits

A continuation of the Basic Wood Sculpture course, designed to expand the technical knowledge and procedures of the medium. Emphasis is placed on the concept, analysis, and design development, including sculptural media integration exercises. Direct carving will be emphasized.

ESC 303 INTERMEDIATE STONE SCULPTURE

3 credits

A continuation of the Basic Stone Sculpture course. Designed to expand knowledge and procedures of the medium and perfect the techniques acquired. The aesthetic aspect of stone sculpture is emphasized.

EES 304 CERAMICS LATHE

3 credits

Introduction to the use of the lathe for the creation of three-dimensional works. The technical quality and the concepts that transcend contemporary sculptural ceramics are highlighted.

EES 306 INTERMEDIATE CERAMICS

3 credits

A continuation of the Basic Sculptural Ceramics course, which deepens the investigation of form and color in clay sculpture. Emphasis is placed on technical and aesthetic quality.

EES 307 NUDE SCULPTURE

3 credits

The course includes the modeling of the nude and the problems related to the three-dimensional representation of the model. The human body is studied with an emphasis on proportions, balance, rhythm, movement, and anatomy. Includes frame and casting constructions.

This course has an additional cost per Workshop of \$20.00

EES 309 SMALL FORMAT SCULPTURE

3 credits

This course deals with the study and realization of sculptures on a reduced scale, with any of the sculptural techniques. Introduces mold-making for multiple editions.

EES 313 PORTRAIT SCULPTURE**3 credits**

Study of the model, emphasizing the essential characteristics that define its physical resemblances, such as bone and muscle structure. Modeling is used as a sculptural medium and contemporary techniques of representation.

Prerequisite: ESC 100 Basic Modeling.

EES 314 THREE DIMENSION DESIGNS**3 credits**

This course is aimed at developing three-dimensional projects using design as a basis. Emphasis is placed on the development of sketches, drawings, and presentation mockups.

EES 322 PUBLIC SCULPTURE IN PUERTO RICO**3 credits**

The purpose of the course is to create an inventory of public sculptures in Puerto Rico. Students will become aware of the need to document and preserve public sculpture. It includes workshops on conservation and emphasis is placed on research and the creation of scientific files of public works.

EES 323 DESIGN AND CONSTRUCTION OF MODELS**3 credits**

The course will be dedicated to the study of various forms for the design and construction of models for three-dimensional works. It will offer the advanced student the opportunity to develop practical and theoretical skills closely linked to contemporary cultural production.

EES 325 EXPERIMENTAL SCULPTURE**3 credits**

A course that examines concepts, techniques, materials, and characteristic attitudes of contemporary sculpture. Greater attention will be given to experimentation and projects related to current trends.

EES 326 ARTISTIC FOUNDRY**3 credits**

Introduction to the basic concepts and processes of metal casting, using lost wax and foundry sand.

Prerequisite: ESC 100 Basic Modeling.

EES 380 INTERNSHIP**up to a maximum of 6 credits**

It offers the student the opportunity to gain work experience in their concentration while studying. Plus, it allows them to work with professionals in their field and build relationships that can lead to job opportunities upon graduation. Juniors and Seniors with a GPA of 2.50 or higher are eligible.

EES 390 SPECIAL SEMINAR**1 to 3 credits**

An open course that allows accommodating various contents, from seminars with visiting artists to study trips abroad.

MINOR CONCENTRATION IN SCULPTURE

The minor concentration study program in Sculpture develops in students of other concentrations the basic knowledge and skills related to the sculpture discipline to offer them the opportunity to develop in said field. The minor concentration trains students in mastering the techniques and general fundamentals of Sculpture.

The additional courses for the minor concentration in Sculpture are the following:

ESC 100 Basic Modeling

ESC 202 Basic Metal Sculpture

ESC 204 Sculpture Techniques and Materials

ESC 300 Basic Wood Sculpture

ESC 302 Basic Stone Sculpture

ESC 304 Basic sculptural Ceramics

All students who wish to pursue a minor concentration must complete the concentration declaration process at the Orientation and Counseling Office, no later than during the second year of studies.

The minor concentrations will consist of eighteen (18) additional credits to their baccalaureate program, already established by the different academic departments. These courses must be taken concurrently with the courses of the major concentration.

BACHELOR'S DEGREE IN FINE ARTS: CONCENTRATION ON IMAGE AND MOTION

The Image and Movement study program develops in the student and future artists the knowledge and skills of video and animation production. Prepares competent and creative artists and professionals, endowed with a broad general culture and with extensive knowledge of communications technology. It provides the student with the critical, technical, aesthetic, and conceptual tools necessary to develop their plastic individuality as an artist, creators of short films, music videos, medium-length films, video art, and animation pieces. It encourages the student to create projects whose technical quality and depth of proposal contribute to visual culture and enrich the tradition of Puerto Rican art and design.

Image and Movement

Upon completion of the studies, the graduate of the program will be able to:

- Produce videos, short films, video art pieces, and music videos.
- Use digital and video cameras.
- Produce animation projects.
- Know the different aspects of a video or animation production from pre-production to final development and presentation.
- Develop scripts and visualize them through the development of storyboards and animatics.
- Development and design of characters.
- Development and design of environments or environments for animation or conceptualization of video projects.
- Apply advanced skills in sound, video, and animation.
- Know the theory of production in the artistic context.
- Develop and produce artistic proposals implementing various audiovisual tools applicable to the context of the art scene.

SEQUENTIAL OF COURSES CONCENTRATION IN IMAGE AND MOVEMENT: 2020

FIRST YEAR					
FIRST SEMESTER			SECOND SEMESTER		
EG 103	Art History I	3	EG 104	Art History II (EG 103*)	3
EG 101B or EG 101 or EG 102	Basic Writing I or Writing I or Genres and Literary Criticism	3	EG 107 B or EG 107 or EG 108	English Basic Skills or English I or English II	3
TFA 101A	Fundamentals of Pictorial Creation	2	TFA 105	Color Theory and Practice	3
TFA 101B	Fundamentals of Graphic Creation	2	TFA 107	Creation and Basic Digital Practice	3
TFA 101C	Fundamentals of Three-Dimensional Creation	2	TFA 201	Anatomical Drawing (TFA 103*)	3
TFA 103	Basic Drawing	3	TFA 205	Basic Design	3
		15			18
SECOND YEAR					
FIRST SEMESTER			SECOND SEMESTER		
EG 107 EG 108 EG 214	English I or English II or Contemporary English Literature	3	EG 204	History of Modern Art	3
MOV 102	Digital Photography I	3	MOV 202	Digital Photography II	3
MOV 110	Script and Screenplay I *TFA107 EG101B/EG101	3	MOV 125	Sonic Art Workshop *TFA 107	3
MOV 115	Introduction to Video Production *TFA 107	3	MOV 220	Intermediate Animation *MOV120	3
MOV 120	Basic animation *TFA 107, MOV 102	3	MOV 215	Scans in Digital Video *MOV115, MOV125	3
MOV 101	History of Image and Movement *EG103, EG104	3	EG 109	Historical Processes	3
		18			18
THIRD YEAR					
FIRST SEMESTER			SECOND SEMESTER		
EG 101 or EG 102	Drafting I or Genres and Literary Criticism	3	EG 205	Art History of Puerto Rico	3
EG 212 or EG 213	Culture and Civilization I or Culture and Civilization II	3	EG 203*	Writing II (EG 101, EG 102, and 81 credits)	3
MOV 320	Visual culture: theory and production *Digital Creation and Practice - TFA 107 and EG 204	3	MOV 310 MOV 312	Script and Screenplay II* TFA107, EG101 MOV 110 or Advanced Animation *MOV 215, MOV 125 MOV 115	3
EMO	MOV Elective	3	EMO	MOV Elective	3
EMO	MOV Elective	3	EMO	MOV Elective	3
		15			15
FOURTH YEAR					
FIRST SEMESTER			SECOND SEMESTER		
MOV 400	MOV I Seminar (Minimum 78 credits)	2	MOV 401	MOV II Seminar	2
EG 400	Thesis I	1	EG 401	Thesis II	1
EG 111	The Human Being and His Environment	3	EG 105 or EG 110	Introduction to Anthropology or Introduction to Social Sciences	3
EG 209	Math	3		Free elective	3
EG 310	Introduction to Art Marketing and Design	3			
		12			9

*Pre-requisite courses **Concurrent courses

TOTAL CREDITS 120

English course sequences according to College Board scores:

Score 0-499: EG 107 B and EG 107; score 500-649: EG 107 and EG 108; and score 650-800: EG 108 and EG 214

*The student may take the EG 203 Writing II course after having approved 69 credits and having at least 15 credits in process.

Concentration courses must be passed with a grade of C or higher.

DESCRIPTION OF THE ACADEMIC PROGRAM COURSES: IMAGE AND MOVEMENT

REQUIREMENTS

MOV 101 HISTORY OF IMAGE AND MOVEMENT

3 credits

Origin and historical development of the moving image. Study of prominent figures, films, works, and key dates of silent cinema, sound, animation, and video art. Characteristics of documentary and experimental film and video. Research, analysis, and appreciation of the history of the 20th century through the moving image.

Prerequisite: EG 104 History of Art I, EG104 History of Art II

MOV 102 DIGITAL PHOTOGRAPHY I

3 credits

This course will emphasize the development of the technical, theoretical, and practical foundations of the creation and use of photography as a means for graphic and plastic creation. Through class exercises and experimental projects, the student will investigate and experiment with the different techniques for creating and manipulating digital photography images. Emphasis on the Photoshop program, as an essential tool for handling and editing digital photographs.

Prerequisite: TFA 107 Basic Digital Creation and Practice.

MOV 110 SCRIPT AND SCREEN I

3 credits

This class will focus on writing a short film for fiction, documentary, video art, or experimental film. The steps to follow to write a film script will be analyzed and discussed: development of visuals, characters, story, plot, structure, aesthetics, style, form, dialogue, and genre. We will present scripts and movies to illustrate these steps. Students will convert the word created through the script, into visual narration, with the adaptation of it to a storyboard. The pre-production of a film represents a critical moment in its planning and editing. Improvisation offers its aesthetic language; however, it has the disadvantage of being costly in terms of time and use of resources. Storyboarding will provide students with the opportunity to make visual decisions before filming. This opportunity also offers the use of the typical vocabulary of the medium and a general introduction to film theory. The class will be organized as a librettist's workshop. Students will need to bring a minimum of 5 pages per week, plus the appropriate number of copies in standard script format to read and critique in class.

Prerequisite: TFA 107 Basic Digital Creation and Practice; EG 101/101B Drafting.

MOV 115 INTRODUCTION TO VIDEO PRODUCTION

3 credits

This course is an introduction to the techniques and processes of non-linear production and editing of digital video as a formal and conceptual tool. The course analyzes the different visual possibilities of digital video in the context of contemporary art. The computer will be used as an editor for the capture, editing, manipulation, and production of digital video. In addition, the contemporary forms and uses of digital video will be studied: DVD, Internet, and installations, among other traditional plastic media. The theoretical and practical bases of the plastic history of video art and its social, political, and cultural functions in contemporary art will be analyzed. Through exercises and projects, the student will put into practice the various conceptual and formal possibilities that this electronic medium makes possible within the contemporary context.

Prerequisite: TFA 107 Basic Digital Creation and Practice.

MOV 125 SONIC ART WORKSHOP

3 credits

This course explores sonic art as a multidimensional medium situated in both physical and virtual space. The main objective is to develop the application and appreciation of the many ways in which sonic artists, visual artists, and composers have conceived and developed sound as a unique and powerful artistic medium. The theory and practices of the pivotal plastic movements that have influenced the development of sonic art will be studied: Fluxus, the avant-garde manifestations in electronic music - John Cage and the plastic variants that emerged in postmodernism and contemporaneity.

Prerequisite: TFA 107 Basic Digital Creation and Practice.

MOV 120 BASIC ANIMATION

3 credits

This course will introduce the student to the use of digital technology as a tool for the production of two-dimensional animations. Students will first become familiar with the processes for developing an animated short, pre-production, production, and post-production, and the traditional cartoon.

Prerequisite: TFA 107 Basic Digital Creation and Practice. Co-requisite: MOV 102 Digital Photography I.

MOV 202 DIGITAL PHOTOGRAPHY II LIGHTING

3 credits

This course will emphasize the development of the technical, theoretical, and practical foundations of the creation and use of photography as a means for graphic and plastic creation. Through class exercises and experimental projects, the student will investigate and experiment with the different techniques of creating and manipulating the digital photography image in the context of the lighting study. Emphasizing the development of techniques that intervene in the artificial lighting process in the context of the photographic or video studio, as well as in the use of the same skills in the locality.

Prerequisite: MOV 102 Digital Photography I.

MOV 215 DIGITAL VIDEO EXPLORATIONS

3 credits

Continuation of the Introduction to Video Production course. The language of the digital medium is analyzed, emphasizing technical and conceptual exploration and experimentation through individual projects. Contemporary forms and uses of digital video will be discussed: Internet, installation, and interactivity among others. The course includes proposal writing and video presentation.

Prerequisite: MOV 115 Introduction to Video Production, MOV 125 Sonic Art Workshop

MOV 220 INTERMEDIATE ANIMATION

3 credits

In this course, traditional animation techniques will be applied to develop a cartoon piece. Concepts of pre-production, production, and post-production will be applied in the development of a cartoon short.

Prerequisite: MOV 120 Basic Animation

MOV 310 SCRIPT AND SCREENPLAY II

3 credits

This course points toward the conception, planning, and writing of a feature film. Through a series of writing exercises (character biography, theme research, pacing analysis, genre exploration, narrative treatment development, dialogue workshops, and script dissertation) the student will complete the first act of a feature film as well as an outline synoptic. The course is conceived as a workshop. The goal is to develop a premise into an engaging and moving story, told in the form of a screenplay.

Prerequisite: TFA 107 Basic Digital Creation and Practice; EG 101/101B Drafting. MOV 110 Script and Script I

MOV 320 VISUAL CULTURE: THEORY AND PRODUCTION

3 credits

The mission of this multidisciplinary course is to prepare students to develop both conceptual and technical tools to analyze and intervene in the world of visual culture. Given the growing influence of visual language within our contemporary culture, we will study how such language is constructed, codified, and disseminated through different media. To understand the different media, we will study visual forms such as cinema, television, press, art, photography, design, symbols, "performance" and the Internet. An important part of the course is establishing the relationship between identity formation and the use of the media we use to visually shape our ideas. We will work with concepts such as aesthetics, myths, ideology, semiotics, nationalism, propaganda, avant-garde, and postmodernism. The class will be equally divided into theory and practice; the practice part will culminate in a visual intervention.

Prerequisite: TFA 107 Basic Digital Creation and Practice.

IM 400 SEMINAR IN IMAGE AND MOVEMENT *

2 credits

The Seminar is the course that culminates the learning in the concentration on Image and Movement. During the academic year, the student must produce a body of work proposed by him/her with the advice of a tutor, which demonstrates the skills acquired during his/her studies. Through this production, the student will demonstrate her mastery of the techniques learned in high school courses, as well as her creative capacity and conceptual development. Part of the course will be an analytical text in which the formal and conceptual elements of its production will be related to the historical background and the social context of the contemporary world. The student will be evaluated by criteria of quality and not quantity.

*The student must have 105 credits approved. Co-requisite: EG 400 Thesis I

IM 401 SEMINAR IN IMAGE AND MOVEMENT *

2 credits

A course that will continue the Seminar on Image and Movement IM 400. The Seminar is the course that culminates the learning in the concentration on Image and Movement. During the academic year, the student must produce a body of work proposed by him/her with the advice of a tutor, which demonstrates the skills acquired during his/her studies. Through this production, the student will demonstrate her mastery of the techniques learned in high school courses, as well as his/her creative capacity and conceptual development. Part of the course will be an analytical text in which the formal and conceptual elements of its production will be related to the historical background and the social context of the contemporary world. The student will be evaluated by criteria of quality and not quantity.

Prerequisite IM 400 Seminar in Image and Movement Co-requisite: EG 401 Thesis II

ELECTIVES

MOV 390 SEQUENTIAL ART “STORYBOARD”

3 Credits”

Sequential art mostly known as "Storyboard" is a visual language with which we communicate ideas visually. The course emphasizes the sequential image for cinema, animation, visual narrative of comics, graphic novels, cinematic videos for video games, music videos, stories, and other projects that in one way or another require a representation of sequential image-making.

EMO 250 CHARACTER DESIGN AND CONCEPTUALIZATION

3 Credits

The Character Design and Conceptualization course complement the animation, script, and 3D modeling courses. This course offers the student the opportunity to learn the necessary processes to enter the career of character design and other visual elements that are so crucial in the entertainment industry today. In this course, the student will learn and explore the basic skills to build and design characters, backgrounds, and other visual elements with aesthetic and functional appeal. Through the coherent analysis of descriptive scripts and predetermined concepts, the student will develop visual ideas based on the drawing. The student will have training in the techniques to create fluidity when illustrating (gesture drawing), in the fundamentals of creating strong and convincing poses, understanding the basic anatomy necessary to design, and creating expressions that breathe life into the character. Finally, how to use the principles of design and animation to design characters, backgrounds, and other visual elements that go with any project. This course explores the role of the character designer within the entertainment industry, creative challenges, and professional treatment. It emphasizes two basic elements: observation and drawing.

EMO 390 C CONCEPTUALIZATION AND DESIGN OF ENVIRONMENTS AND PROPS IN THE VISUAL NARRATIVE OF VIDEO, ANIMATION, AND GAMES.

3 Credits

The Environment and Prop Design course complements the animation, video, script, and 3D modeling courses. It offers the student the opportunity to learn the necessary processes to enter the career of visual conceptualization, environment, and prop design crucial in the entertainment industry today. The student will learn and explore the basic skills for the design and conceptualization of environments, props, and other visual elements with aesthetic and functional appeal, reinforcing the visual language necessary to structure concepts and narrative elements through drawing and digital illustration tools.

EID 312 ADVANCED ANIMATION

3 credits

This course proposes the use of the animation medium as a vehicle for artistic expression through experimentation, non-traditional approaches to the medium, and the development of original imagery. The development of a plastic discourse is proposed in which the use of innovative materials, techniques, and scripts is emphasized. The course proposes the investigation of new approaches to the medium, among which it is worth highlighting the animation of abstract forms; the use of video; the creation of flipbooks, stop motion, and 3D animation; the realization of special effects; the analysis and execution of movements, music, sounds and organic and geometric shapes animated through various exercises and collective or individual projects. In addition, it explores the creation of titles, credits, and animated graphic design or "Motion graphics".

Prerequisites: MOV 215 Explorations in Digital Video, MOV125 Sonic Art Workshop, MOV115 Introduction to Video Production

EID 314 EXPERIMENTAL ANIMATION

3 credits

This course proposes animation as a vehicle for artistic expression through experimentation, non-traditional approaches, and the development of original imagery. It proposes the development of a plastic speech in which innovative materials, techniques, and scripts are used.

Prerequisite: MOV215 Digital Video Scans

EID 330 SITE, SPACE AND CONTEXT

3 credits

This workshop course, and its theoretical component, examines artistic projects called installations. The student investigates the concepts that govern this practice: the site, space, and context; the dialectical tension between artistic practice in alternative or specific spaces and the museum or gallery; the sculptural and architectural possibilities of the space itself; the use of new or non-traditional materials and techniques; the crossing of disciplines; and the proposals of the "performance".

Prerequisite: All Foundation courses and 51 credits approved

EID 331 TIME AND MOTION

3 credits

In this course, multiple genres, formal strategies, and theoretical frameworks are studied to investigate, through artistic projects, ideas about change over time, movement, repetition, trace, and the process itself as an object of investigation. Conflict and shock theories are analyzed and applied in the Soviet montage; structuralist film theories; the investigations of the video-art of the '60s-'70s; the pertinent performance proposals; and other formal and conceptual theories and strategies of artistic production. The student will work in the environment and with the tools required by their project.

Prerequisite: All Foundation courses and 51 credits approved

EID 380 INTERNSHIP

up to a maximum of 6 credits

The internship is an apprenticeship through work in which an institution, agency, or individual provides the advanced student with an opportunity to put their knowledge into practice and develop projects within a professional environment. Juniors and Seniors with a GPA of 2.50 or higher are eligible.

MOV 390 SPECIAL SEMINAR

1 to 3 credits

An open course that allows accommodating various contents, from seminars with visiting artists to study trips abroad.

BACHELOR'S DEGREE IN FINE ARTS: CONCENTRATION IN PAINTING

The Painting study program develops in the student and future artists the knowledge and skills of this field. It trains the student in drawing and various traditional painting techniques, such as aqueous medium, oil, tempera, stained glass, and mosaic. It encourages the experimentation of innovative concepts and materials, as well as various practices of contemporary painting. Likewise, it trains the student for critical analysis and provides the necessary technical and conceptual tools to develop their plastic individuality. It stimulates them to create projects whose technical quality and depth of the proposal contribute to visual culture and enrich the tradition of Puerto Rican Painting.

At the end of the studies, the graduate of this program will be able to:

- Use the elements and principles of expression as the main vehicle for their aesthetic ideas.
- Know the general fundamentals and the development of painting conventions, as well as their modern and contemporary evolutions.
- Master the drawing technique as part of their works
- Understand the various materials and techniques, as well as methods and processes involved while creating pictorial works, from its conceptualization to the final product.
- Master painting materials and techniques at a professional level.
- Understand the history and theory of painting.
- Know different expressive and conceptual possibilities from traditional to contemporary in the creation of pictorial works and be able to combine painting with different disciplines of art, design, and other fields.
- Analyze and critically evaluate their pictorial works and those of others.
- Use research, intuition, as well as critical and creative thinking while searching for solutions while producing their works.
- Develop a defined plastic and stylistic individuality, and work both independently and collaboratively.
- Possess an analytical and constructive mindset for their professional practice and the social responsibility that this entails.
- Pursue graduate studies in their area of specialty.

SEQUENTIAL OF COURSES CONCENTRATION IN PAINTING: 2020

FIRST YEAR					
FIRST SEMESTER			SECOND SEMESTER		
EG 103	Art History I	3	EG 104	Art History II (EG 103*)	3
TFA 101A	Fundamentals of Pictorial Creation	2	TFA 201	Anatomical Drawing (TFA 103)	3
TFA 101B	Fundamentals of Graphic Creations	2	TFA 107	Basic Digital Creation and Practice	3
TFA 101C	Fundamentals of Three-dimensional Creation	2	TFA 205	Basic Design	3
EG 101B EG 101 EG 102	Basic Writing or Writing I or Genres and Literary Criticism	3	EG 107 B EG 107 EG 108	Basic English Skills or English I or English II	3
TFA 103	Basic Drawing	3	TFA 105	Color Theory and Practice	3
		15			18
SECOND YEAR					
FIRST SEMESTER			SECOND SEMESTER		
TFA 106	Basic Sculpting (TFA 101C*)	3	TFA 203	Basic Embossing Engraving (TFA 101B*)	3
EG 204	History of Modern Art (EG 104*)	3	TPN 204	Painting Studies	3
TFA 104	Intermediate Drawing (TFA 103)	3	EG 205	Art History of Puerto Rico (EG 204*)	3
TPN 201	Painting in Aqueous Media I	3	TPN 202	Painting in Aqueous Media II (TPN 201*)	3
TPN 203	Painting Techniques and Materials	3		Free elective	3
EG 212	Culture and Civilization I	3	EG 213	Culture and Civilization II (EG 212*)	3
		18			18
THIRD YEAR					
FIRST SEMESTER			SECOND SEMESTER		
ETP	Painting elective	3	EG 101 EG 102	Writing I or Genres and Literary Criticism (EG 101*)	3
EG 209	Mathematics	3	EG 108 or EG 214	English II or Contemporary English Literature (EG 107*)	3
EG 106	Introduction to Philosophy	3	EG 300 or EG 290	Aesthetics (EG 106*) or Art Theory (EG 106 y EG 204*)	3
TPN 205	Basic Oil Painting	3	TPN 206	Intermediate Oil Painting (TPN 205*)	3
TPN 303	Experimental Painting	3	EG 310	Introduction to Art Marketing and Design	3
EG 109	Historical Processes of Puerto Rico	3	EG 203	Writing II (EG 101* and have approved 84 credits)	3
		18			18
FOURTH YEAR					
FIRST SEMESTER			SECOND SEMESTER		
TPN 400	Seminar (Minimum of 105 credits)	2	TPN 401	Seminar I (TPN 400*)	2
EG 400	Thesis I (EG 203, 108 or 112* and a minimum of 105 credits) (Co-requisite: TPN 400)	1	EG 401	Thesis II (EG 400*)	1
EG 111	The Human Being and His Environment	3	EG 110 or EG 105	Introduction to Social Sciences or Introduction to Anthropology	3
ETP	Elective in Painting	3	ETP	Elective in Painting	3
	Free elective	3		Free elective	3
		12			12

*Pre-requisite courses /**Concurrent courses

TOTAL CREDITS 129

English course sequences according to College Board scores: Score 0-499: EG 107 B and EG 107; score 500-649: EG 107 and EG 108; and score 650-800: EG 108 and EG 214 *The student may take the course EG 203 Writing II after having approved 69 credits and having at least 15 credits in process.

Concentration courses must be passed with a grade of C or higher.

DESCRIPTION OF THE ACADEMIC PROGRAM COURSES: PAINTWORK

REQUIREMENTS

TPN 201 BASIC PAINTING IN AQUEOUS MEDIA

3 credits

Introduction to pictorial techniques with different water-soluble media, with an emphasis on acrylic. Development of skills specific to aqueous media and their relationship with the supports used.

TPN 202 PAINTING IN AQUEOUS MEDIA II

3 credits

Continuation of the study and practice of water-soluble pictorial media. Experimentation with technical processes, color management, and harmony in composition. Technical excellence in the means used during the year is highlighted.

Prerequisite: TPN 201 Painting in Aqueous Media I.

TPN 203 PAINTING TECHNIQUES AND MATERIALS

3 credits

Study of the different components used in painting, their characteristics, and variables. Introduction to the physical and chemical aspects of pictorial media and supports. It includes conferences on pictorial techniques in the media of fresco, tempera, encaustic, watercolor, oil, acrylic, and pyroxylin.

TPN 204 STUDIES IN PAINTING

3 credits

The study and investigation of the conditions that precede the creation of a work. The course develops sketches and notes that elaborate the conceptual and technical framework to create a painting. The course aims to develop speed and skill when drawing an image.

TPN 205 BASIC OIL PAINTING

3 credits

The study and practice of pictorial processes with oil paint. Experimentation with the medium, the support, and the physical, chemical, and aesthetic characteristics of the oil.

TPN 206 INTERMEDIATE OIL PAINTING

3 credits

The student deepens in the use of some of the alternatives of the medium studied previously. Through exercises, more advanced skills are developed in the handling of pigment and in the use of color to achieve visual expression.

Prerequisite: TPN 205 Basic oil painting.

TPN 303 EXPERIMENTAL PAINTING

3 credits

Study and workshop in search of methods, techniques, styles, and concepts related to contemporary aesthetics. Experimentation with different supports and materials to develop concepts and a visual vocabulary of their own

.TPN 400 PAINTING SEMINAR I*

2 credits

This course will be taken by graduation candidates with a concentration in Painting. It has the fundamental purpose of stimulating independent work, self-discipline, and the development of a work that presents technical mastery, conceptual originality, and a personality of its own in the pictorial medium. It has a duration of one year; development and exploration of a theme within the body of proposed works are required. It includes a monographic work of an analytical nature that describes the process, objectives of the work carried out, justification, means used and bibliography consulted in this project.

Co-requisites EG 400 Thesis I

*The student must have 105 credits approved.

TPN 400 PAINTING SEMINAR II*2 credits

Continuation of the TPN 400 Painting Seminar course. This course will be taken by graduation candidates with a concentration in Painting. It has the fundamental purpose of stimulating independent work, self-discipline, and the development of a body of work that presents technical mastery, conceptual originality, and a personality of its own in the pictorial medium. It has a duration of one year; development and exploration of a theme within the body of proposed works are required. It includes a monographic work of an analytical nature that describes the process, objectives of the work carried out, justification, means used and bibliography consulted in this project.

Prerequisite: Painting Seminar TPN 400, EG 400 Thesis I Co-requisites EG 401 Thesis II

ELECTIVES

ETP 202 ILLUSTRATION DRAWING

3 credits

Study of the problems faced by an illustrator and the processes and elements used to solve them. The course includes research, experimentation, and application of specific illustration techniques and methods.

ETP 205 VISUAL THINKING

3 credits

Study of the phenomena of visual perception and the principles related to color composition. The idea that the artistic product relates its expressive content without separating it from the formal one is underlined. The characteristics of perception are analyzed based on the work developed in the workshop.

ETP 207 MOSAIC

3 credits

Study and workshop on the processes used in the elaboration of artistic works with the mosaic technique. Includes analysis of the mosaic through the ages.

ETP 208 STAINED GLASS

3 credits

Study and workshop on the stained-glass technique. Includes relationship of the history of this technique. Employing color theory, design principles, and composition. Students execute works of pictorial value.

ETP 209 PERSPECTIVE

3 credits

Introduction to perspective as a visual representation system. The course is based on performing exercises using theoretical knowledge to represent the illusion of the third dimension using various types of perspectives.

ETP 210 INTERDISCIPLINARY WORKSHOP

3 credits

(Installation, conceptual art, and performance)

Through readings and workshops on the history of these genres, their historical tradition, and cultural legacy, currents of contemporary art are investigated. The course tries to reach a synthesis of processes, actions, and attitudes that lead to a different form of communication and aesthetic approach.

ETP 212 DESIGN AND COMPOSITION

3 credits

Topics to be discussed include the optical pyramid; the golden section, the color, aerial and linear perspectives within the composition; positive and negative space; symmetry; asymmetry; and design principles. Perspective and space in the modern painting are studied, beginning with Cubism.

ETP 217 STAGE WORKSHOP

3 credits

Introduction to the design of the scenic space through sketches and models. Study of theater spaces and their operation. Interpretive design is emphasized.

ETP 218 PAINTING OF THE HUMAN BODY

3 credits

The course emphasizes new approaches to the human body as an artistic object, subject, and symbol. It focuses on the various ways of interpreting the model as a pictorial element.

ETP 304 PORTRAIT PAINTING

3 credits

Study and practice the pictorial processes of the portrait genre. The course emphasizes the conceptual approach, design, composition, and styles used throughout the ages in the making of a portrait.

ETP 305 LARGE FORMAT PAINTING

3 credits

Introduction to the pictorial processes in the realization of large-format work. Historical examples, concepts, technical processes, equipment, and special materials required by this genre are discussed. It includes the realization of sketches and preliminary projects.

ETP 309 LANDSCAPE PAINTING

3 credits

Study of the form, composition, perspective, color, and atmosphere, based on the various landscape genres: urban, rural, marine, and abstract landscape.

ETP 380 INTERNSHIP

up to a maximum of 6 credits

It offers the student the opportunity to gain work experience in their concentration while studying. In addition, it allows you to meet professionals in their field and establish professional ties that can lead to employment opportunities upon graduation. Juniors and Seniors with a GPA of 2.50 or higher are eligible.

ETP 390 SPECIAL SEMINAR

1 to 3 credits

An open course that allows accommodating various contents, from seminars with visiting artists to study trips abroad.

MINOR CONCENTRATION IN PAINT

The minor concentration study program in Painting develops in students of other concentrations the basic knowledge and skills related to the discipline of Painting to offer them the opportunity to grow in said field. The minor concentration prepares students to master the techniques and general fundamentals of Painting.

The additional courses for the minor concentration in Painting are the following:

TPN 201 Painting in Aqueous Media I

TPN 202 Painting in Aqueous Media II

TPN 203 Painting Techniques and Materials

TPN 204 Studies in Painting

TPN 205 Basic Oil Painting

TPN 206 Intermediate Oil Painting

All students who wish to pursue a minor concentration must complete the declaration process at the Guidance Office, no later than during their second year of studies.

The minor concentrations will consist of eighteen (18) additional credits to their baccalaureate program, already established by the different academic departments. These courses must be taken concurrently with the courses of the major concentration.

The background of the entire page is a dark blue color. Overlaid on this background is a complex, abstract pattern of thin, white, intersecting lines. These lines form a series of overlapping, irregular polygons and shapes, creating a sense of depth and movement. The pattern is most dense on the left side of the page and becomes more sparse towards the right. In the upper right quadrant, there is a rectangular area with a lighter blue background. Centered within this rectangle is the text "ACADEMIC INFORMATION" in a white, sans-serif font.

ACADEMIC INFORMATION

ACADEMIC INFORMATION

Academic Year

The academic year consists of two (2) semesters of sixteen (16) weeks of classes each. In normal situations, the first semester will begin in August and end in December, and the second semester begins in January and ends in May. A summer session is also offered during June and July.

Academic Calendar

The Puerto Rico School of Fine Arts and Design publishes an Academic Calendar with important dates of each semester on its website: www.eap.edu.

The academic calendar indicates the enrollment days, the beginning dates of classes, the holidays, the deadlines for withdrawals with reimbursement, course withdrawals with a "W", extension payments, removal of incompletes, dates of registration, final exams, academic breaks, the date of the night of achievements, and the graduation date, as well as other relevant moments that affect the institutional academic life.

Instruction Unit

At the Puerto Rico School of Fine Arts and Design, one (1) university credit is equivalent to sixteen (16) contact hours per semester in theory courses (General Studies and Art Education) and thirty-two (32) contact hours per semester in workshop courses.

Theory courses:

Hours = Credits

16 = 1

32 = 2

48 = 3

96 = 6

Workshop courses:

Hours = Credits

32 = 1

64 = 2

96 = 3

192 = 6

Course Coding

All courses at the Puerto Rico School of Fine Arts and Design are designated by letters and numbers. The coding of the letters corresponds to the identification of the Academic Departments and the numbers to the basic, intermediate, and advanced levels, as well as to the sequences and seminars or teaching practice.

The part identified with the acronyms of the respective departments is indicated below:

<i>Discipline</i>	<i>Acronyms</i>
Printmaking	TAG/EAG
Fashion Design	DM
Graphic Design	DIG, EID, EDIG
Industrial Design	DI/EDI
Art Education	ED/EED
Sculpture	ESC/EES
General Studies	EG
Image and Motion	MOV/EMOV
Paint	TPN/ETP
Fundamentals Workshops	TFA

The courses are classified as follows:

Basic Courses	Code 100
Intermediate Courses	Code 200
Advanced Courses	Code 300
Boarding Schools	Code 380
Special Seminars	Code 390
Thesis/Seminar/Teaching Practice	Code 400

Student Classification

The students at the School are grouped according to the program to which they belong, in the following categories:

- Regular Students

They are the students of the regular Baccalaureate Program who aspire to a degree from the Puerto Rico School of Fine Arts and Design. Includes newly admitted, transferred, and readmitted students.

- Students of the Free Studies Program

These are the students who enroll in the Free Studies Program, which provides study opportunities to students who are not interested in sticking to the curricular structure of the high school at the School. The School recognizes different types of free student

1. They are students who graduated from another university institution who have completed degrees in Fine Arts, Plastic Arts, or Visual Arts, as well as Industrial or Fashion Design, with a minimum score of 2.5 points in their academic average, who wish to take additional courses in the Institution. The credits and grades obtained will be certified. They may take a maximum of twenty-four (24) credits and must meet the prerequisites of the courses they take.
2. They are students who graduated from another university institution with a minimum score of 2.5 points on their academic average, and who wish to take additional courses at the Institution. The credits and grades obtained will be certified. They may enroll in a maximum of twenty-four (24) credits and must meet the pre-requisites of the courses they take. The only courses they can take are TFA 100-107, TFA 205, EG 101, EG 103, and EG 104. They will be required to show evidence of taking a basic drawing and painting course before admission.
3. They are students from another university institution in Puerto Rico who are enrolled in a program of Fine Arts, Plastic Arts, or Visual Arts, as well as Industrial or Fashion Design, who wish to take courses during a class period at the School, although they will return and will obtain their degree from the university of origin. They may enroll in the Free Studies Program with special permission from their institution. They must have a minimum of 2.5 points in their academic average from the other university. The credits and grades obtained will be certified. They may enroll in a maximum of twenty-four (24) credits and must meet the prerequisites of the courses they take.
4. They are students from another university institution in Puerto Rico who wish to take courses during a term at the School, although they will return and obtain their degree from the home university. They may enroll in the Free Studies Program with special permission from their institution. They must have a minimum of 2.5 points in their academic average from the other university. The credits and grades obtained will be certified. They may enroll in a maximum of twenty-four (24) credits and must meet the prerequisites of the courses they take. The only courses they can take are TFA 100-107, TFA 205, EG 101, EG 103, and EG 104. They will be required to show evidence of taking a basic drawing and painting course before admission.
5. People with a high school diploma or its equivalent who wish to take courses at the Institution without adhering to the structure of a baccalaureate. They must have a minimum of 2.0 points in their high school GPA. They may enroll in a maximum of twenty-four (24) credits and must meet the prerequisites of the courses they take. The only courses they can take are TFA 100-107, EG 101, EG 103, and EG 104. They will be required to show evidence of taking a basic drawing and painting course before admission.

6. They are students who have graduated from the Puerto Rico School of Fine Arts and Design and wish to take the courses required to apply for the Teacher Certification Examination (PCMAS). These graduates may be officially admitted to the Department of Art Education after being interviewed by the Director of the department and receiving his/her approval. They must have a minimum GPA of 3.00. The credits and grades obtained will be included in their academic record and will pay the current rate.
7. They are students who have graduated from the Puerto Rico School of Fine Arts and Design and wish to take additional courses, not leading to a degree.* They may enroll in a maximum of twenty-four (24) credits and must meet the prerequisites of the courses that take. The credits and grades obtained will be included in your academic record and will pay the current rate.

*The Seminar (400) and Thesis (EG 400/401) courses are not available to graduate students enrolled in the Free Studies program.

- Students of the Extension Program

They are all those students who take non-credit courses offered in said program for personal improvement. These students represent different ages and sectors of the community.

Classification according to academic load

According to the academic load, regular students are classified as follows:

- Full-time students
- Those students who have a program of classes of twelve (12) credits or more.
- Part-time students
- Those students who have a class program of six (6) to eleven (11) credits.
- Students at less than halftime
- Those students who have a class program of five (5) credits or less.

Any change in the academic load affects the regular student's eligibility for financial aid. Students must check with the Financial Aid Office before altering their academic load.

Student Number and ID Card

The Puerto Rico School of Fine Arts and Design provides each student with one (1) number that constitutes their official permanent identification. The student must write down the student number on all enrollment forms and other official documents where required, as well as in the official correspondence with the School. The student number is made up of five (5) digits, in which the first two (2) represent the year in which the student was admitted to the School and the other three (3) are the sequence of the assignment of the number to each admitted student.

Likewise, it provides the student with an identification card with a photo that they must carry at all times and present when requesting services and carrying out administrative procedures, or at any other time that the Institution deems necessary.

Email

The student is provided with an institutional email account that they must activate at the beginning of their studies, according to the instructions provided by the Admissions Office. There, they will receive emails with official messages from the Institution regarding enrollment, services, academic progress, cancellations, changes, calendar amendments, information about courses, departmental exhibitions, academic and student activities, and others. Communication between students and professors must be done through institutional email.

The student is responsible for the official messages or notifications sent to their institutional email. The account remains active, even when they graduate or interrupt their studies, to facilitate communication with the School.

Institutional Cyber Portal

The Puerto Rico School of Fine Arts and Design has a cyber portal that all students can access to stay informed of academic and student matters, as well as current events. In the said portal, the student will also find student rules and policies (<http://www.eap.edu/estudiantiles/asuntos-estudiantiles.html>), information that the student should know (<http://www.eap.edu/sobre-la-eapd/Derecho-del-estudiante-a-saber-student-right-to-know.html>), the Calendar and the Academic Catalog, among others.

The address of the cyber portal is <https://www.eap.edu>. Through the portal, the student can also access e-mail, via the Intranet.

Student Portal - Diamond

The Puerto Rico School of Fine Arts and Design has a student portal where the student, to gain access, has to activate their account on the day of registration or the first days of classes, according to the instructions given in the Admissions Office. The student will have access to their registration, credit transcript, account statement, attendance report, and study certification (1098T), among other services.

Faculty Portal

The Puerto Rico School of Fine Arts and Design has a faculty portal where professors can record class attendance for all their courses and the final grade of their students.

Change of Address or Student Contact Information

It is the responsibility of the student to notify any change in their status: postal and physical address, telephone numbers, emails, banking institution (routing, transit, and account number), and contact person in case of emergency, among others, to the Registrar's Office. The Puerto Rico School of Fine Arts and Design is not responsible for addresses and contact information that has not been updated.

Workshop Use Permit

To use the workshop space outside of class hours, the student must request a Workshop Use Permit at the offices of the Dean of Administration for the Asylum building or at the Academic and Student Deanery for the Hospital building, which must be authorized by their class professor and/or the Department Director. Before using the workshop, the student must register its use with the Security Officer of the building.

The student is responsible for complying with safety regulations, using equipment and materials properly, and leaving the area tidy and clean.

Student Conduct Code

The rules on student conduct code are contained in the Student Regulations of the Puerto Rico School of Fine Arts and Design, as well as in other institutional documents. The student has the responsibility to know and comply with the Student Regulations and other institutional rules. This regulation is published together with other policies and documents relevant to the student in the institutional portal, at the following link: <https://www.eap.edu/estudiantiles-es/asuntos-estudiantiles-es.html>.

The School must safeguard and protect its mission, philosophy, and objectives by defending the institutional order. For this reason, it reserves the right to temporarily or permanently separate any student who performs acts that, in the opinion of its authorities, violate the rules of university conduct or that violate institutional order.

Reciprocal Rights and Duties of Students and the Institution

The Student Regulations recognize the following rights and duties:

1. The right of students to educate themselves and express themselves following the rules of conduct and university lifestyle cannot interfere with or harm in any way the normal course of the university activities, nor can it affect the institutional order.
2. The fundamental right of every student is his/her right to an education. For this reason, the Puerto Rico School of Fine Arts and Design will ensure that no activity interferes with this right, and for this, it will guarantee the normal course of teaching activities through all the administrative mechanisms at its disposal.
3. The Puerto Rico School of Fine Arts and Design recognizes the right of students to participate in the following areas of institutional government: Student Council, Academic Council, Disciplinary Committee, and Board of Directors.
4. Each student at the School will receive an electronic copy of these Regulations via email. In addition, a copy will be kept in the Library for proper guidance to students and will be made available through the School's internet portal (www.eap.edu).
5. The Puerto Rico School of Fine Arts and Design may not discriminate in education and the provision of services for reasons of race, color, sexual orientation, gender identity, age, origin or social condition, ancestry, marital status, political beliefs, religion, nationality, ethnic origin, status as a veteran of the Armed Forces, or physical or mental disability. In compliance with Title IX of the Education Amendments of 1972, the EAPD prohibits discrimination based on sex in all educational activities, for being a victim or perceived victim of domestic violence, sexual assault or stalking, or any other category protected by law.
6. All students will be issued a photo identification card. It must be validated each year through a seal or special identification adopted by the Puerto Rico School of Fine Arts and Design. The student must carry it at all times and present it when requesting services and carrying out administrative procedures, or at any other time that the Institution deems necessary.
7. Academic Life - The teaching activity that occurs between the professor and the student, both inside and outside the classroom, will be governed by respect, correctness, direction, and academic height. Both parties must attend each session on time. Similarly, both parties will share the responsibility of creating and fostering an academic climate of harmony and

collaboration, where the professor is an exemplary model, and the student contributes positively to his/her development.

8. Right to Acknowledgment Authorship - Any student who performs work, work of art, or design of any kind, as part of the requirements of a class, has the right to have their authorship recognized if the professor or the Institution wishes to use the work in any publication, demonstration, or any type of dissemination.
9. Every student has the right to be fairly evaluated and graded. The Puerto Rico School of Fine Arts and Design will ensure the integrity of the academic processes that result in the academic qualification of each student. It is the obligation and right of every professor to develop an evaluation scheme similar to those established by the School, to guarantee the fair qualification of each student in each of their courses. The entire qualifying process will be documented; Said files will be confidential and the Registrar will be their custodian.
10. All students will have the opportunity to belong to and participate in student associations, if they meet the requirements established in the regulations of said associations.

Student Policies

All student policies are published on the www.eap.edu portal, at the following link: <http://www.eap.edu/estudiantiles/asuntos-estudiantiles.html>.

Below are the descriptions of the Policy on Drug Use and Alcohol Abuse, the Institutional Policy on Persons with Disabilities, and the Policy on Sexual Harassment and Domestic Violence:

Policy on Drug Use and Alcohol Abuse

The Puerto Rico School of Plastic Arts and Design is committed to drug prevention and health promotion. We understand that the illicit use of drugs and alcohol abuse is one of the problems that most affect our society. It represents a serious threat to the achievement of our aspirations since it decreases the efficiency and productivity of our human resources and limits the learning capacity in the academic field.

Because of the foregoing, the Puerto Rico School of Fine Arts and Design declares, as a policy, the commitment to maintain a study and work environment free of drugs, alcoholic beverages, and controlled substances.

It is prohibited: the manufacture, possession, consumption, sale, and distribution of drugs on the School premises and in its official off-campus activities, the consumption of alcoholic beverages during working hours and class periods, and the attendance of people under the influence of alcoholic beverages.

Institutional Policy on People with Disabilities

Discrimination violates the dignity of the human being and conflicts with the mission, philosophy, and objectives of the Puerto Rico School of Fine Arts and Design. The Board of Directors of the School, following current legislation, establishes a policy to eradicate and prohibit any discriminatory attitude that prevents, hinders, limits, or excludes any of its employees or students with physical or mental disabilities who are qualified to participate, form part, or enjoy its programs or activities organized, sponsored, operated, administered or carried out by the Institution. It is also institutional policy to provide reasonable accommodation to eligible employees and students under current statutory provisions.

As part of this policy, the Institution will not allow or tolerate discriminatory methods or practices in the admission process, re-admission, access, reasonable accommodation, participation in programs, classes, activities, or educational needs against students with any type of physical disability, mental, emotional, or sensory that limits the equal opportunities enjoyed by people without disabilities.

Sexual Harassment and Domestic Violence Policy

Sexual harassment and domestic violence are illegal and discriminatory practices, alien to the best institutional interests, which should not be allowed.

Sexual Harassment consists of any type of unwanted sexual approach, requests for sexual favors, and any other verbal or physical conduct of a sexual nature when one or more of the circumstances (detailed in the Policy) are present.

Domestic violence is the use of physical force, psychological, or sexual violence, intimidation, restriction of freedom, threat, or persecution against a person by their partner to cause physical harm to their person, property, or third parties, or to cause serious emotional damage.

Procedures are in place to deal immediately with these situations. In the event of the slightest doubt in this regard, the student should consult the staff of the Dean of Student Affairs.

Title IX Policy: Sex Discrimination

Title IX: discrimination based on sex includes discrimination based on sexual identity, domestic violence, stalking, and sexual harassment. Title IX is part of the Equal Opportunity in Education Act, which was approved by the Congress of the United States to require educational institutions that receive federal funds to prohibit all types of discrimination. The protection of the law extends, among others, to students, employees, and applicants for admission and employment.

For more information on the scope and protection conferred by Title I, you can contact the Institution's Title IX Coordinator, who is Mrs. Evelyn Rodríguez Amaro (erodriguez@eap.edu), a Human Resources specialist, located in the Rectory.

Classroom Accommodation

Procedure to request classroom accommodations

1. At the beginning of each semester, the student must request a reasonable accommodation with one of the counselors in the Guidance and Counseling Office.
2. The student will submit medical evidence to the Orientation and Counseling Office of their condition in which they specify the type of reasonable accommodation required. They will be oriented on the services offered in the Institution and outside of it to the population with disabilities.
3. The Professional Counselor will open a file with the student's personal and medical information, where all the documentation will be kept (evidence of the condition, accommodation request, letter to the faculty, services or referrals, as well as any document or action related to the student.) Said file will be confidential and will be used for purposes of coordinating services to the student.
4. A letter will be submitted to the student's professors, notifying them of the reasonable accommodation request and the accommodation measures applicable to the case. The letter will be confidential and will be delivered to each professor by the student during the first two weeks of class. Each professor must sign a receipt certifying that they received the letter. This sheet will be kept in the student's file. The content of the letter should be discussed between the professor and the student. Any question or situation related to reasonable accommodation should be discussed with the Counselor.

Protocols for Dealing with Complaints

The student must visit the Counselor and complete the form when they believe that any type of discrimination has been committed and file a complaint. In the case of employees, the form is filled out in the Human Resources Office following the Protocols to address a violation of rights.

Complaints, Grievances, and Situations of Students regarding the Faculty

If a student wishes to make a complaint or grievance about a professor of a course in which he/she is enrolled, other than a grade complaint, he/she can use the Internal Procedure for handling student complaints or grievances about the faculty provided together with other regulations, rules, and student policies. The complaint or grievance is filed and dealt with during the time the student is enrolled in the course.

The internal procedure for handling complaints or grievances from students* about the faculty is as follows:

*Not contemplated in the Student Regulations

1. The student will file a detailed and documented written complaint to the director of the department. They must include witnesses if available.
2. If the person referred to is the same department director, the student must submit their complaint directly to the Dean of Academic and Student Affairs, who will comply with the same steps established in this procedure, substituting the department director.
3. The department director will meet with the professor referred to about the complaint and will discuss it where the professor will have a copy of the complaint.
4. The student must be aware that a copy of this complaint will be provided to the professor.
5. The professor will respond in writing, in a detailed and documented manner to the department director, and a copy will be provided to the student.
6. If the student wishes to continue with the process, they must write a new letter to the principal explaining the reasons.
7. The department director will convene a personal meeting with the professor and the student to resolve the conflict. If the situation warrants it, he/she can bring them together or separately. If it is resolved positively, the director of the department will submit an official report of the results of the meeting to the Dean of Academic and Student Affairs, with his/her recommendations.
8. If the conflict has not been resolved satisfactorily, the director will coordinate a meeting with a mediator approved by both parties, to reach an agreement.
9. If an agreement is not reached in mediation, the student may appeal by letter to the Dean of Academic and Student Affairs.
10. In case of appeal, the Dean of Academic Affairs or Student Affairs will form an ad hoc committee composed of two (2) faculty members and one (1) department director other than the professor, which will make a final determination.
11. The complaint must be filed in the same term in which the student experiences the difficulty and must be resolved within a period not exceeding four (4) weeks from the date of submission of the complaint.

This procedure does not apply to grade claims. It is important to note that the professor should not reprimand in any way those students who exercise their rights and are complying with this procedure. Documentation of this procedure will not appear in the teacher's file in Human Resources. It must be done during the semester in which the student is enrolled in the course.

Information Management*

Disciplinary records, like academic records, will be kept confidential and kept separately. The information contained in the academic and disciplinary records will not be available for review by persons outside the Institution or unauthorized officials or employees of the Puerto Rico School of Fine Arts and Design, without the written consent of the student, except by order of the court to that effect.

Students may examine their academic and disciplinary records together with an authorized school official, upon written request to the Dean of Student Affairs. For more information, please read the section Law on privacy rights of the student's academic record: F.E.R.P.A Law, on p. 105.

*Taken from the Student Regulations

Appeal Processes or Reviews

Reconsideration of disciplinary sanction before the Chancellor

The affected student may submit a request for reconsideration of the Disciplinary Committee's resolution within the following three (3) business days of receiving notification from the Chancellor so that if the latter deems it appropriate, within the following five (5) working days of receiving the written reconsideration, revoke, modify, or in any other way alter the decision of the Disciplinary Committee. If the Chancellor does not act within the term provided, it will be understood that he/she confirmed the decision of the Disciplinary Committee.

Suspension appeal

Every student has the right to appeal the decision to suspend the Satisfactory Academic Progress Standard (NPAS), by exposing the circumstances that affected their academic achievement. Circumstances that are considered critical and mitigating for such an appeal are presented below.

Validation review

The School will validate credits from other Higher Education institutions in Puerto Rico or abroad, as long as they are accredited by an official and recognized agency. The student will have the right to a validation review if they disagree with any part of it. They will have thirty (30) calendar days from the date of the credit validation notification to request the review by completing the form for this process at the Registrar's Office. After this term, the student will lose the right to request a review.

Plagiarism Policy

The Puerto Rico School of Fine Arts and Design is committed to integrity and honesty in intellectual and creative work and research. Therefore, it rejects any form of academic dishonesty, including intellectual theft and fraud or other forms of plagiarism. Plagiarism undermines the academic and ethical principles that govern the Institution, in addition to constituting a violation of the law.

Members of the academic community, including students, who deliberately steal the ideas, writings, creations, or works (or any other format) of another person or entity without acknowledging their authorship or giving them due credit; or who commit fraud by intentionally passing off as their own the ideas, writings, creations, works (or any other format) of others to achieve some benefit, they commit plagiarism. Another form of plagiarism is self-plagiarism or the presentation of previously completed work as new.

In the case of plagiarism or self-plagiarism in the course, the professor will notify the student of his/her determination to take action on the committing of plagiarism and will notify the department director and the Dean of Academic and Student Affairs in writing, exposing the situation. They will determine if disciplinary action is appropriate and will notify the Chancellor. The Disciplinary Committee will be in charge of processing cases of plagiarism, following the provisions of said regulation on offenses. If the existence of plagiarism is verified, the student will not pass the course. In addition, he/she may be suspended or expelled from the Institution, depending on the seriousness and frequency of the offense.

Removal from Class Assignments and Final Projects

The classwork and final projects of all students must be removed from the workshops and classrooms of the Puerto Rico School of Fine Arts and Design at the end of the classes each semester. The School is not responsible for the classwork and final projects abandoned in the workshops and classrooms after the removal dates established in the Academic Calendar.

Student Responsibility Regarding Academic Rules and Regulations

The student is responsible for knowing and complying with the academic rules and regulations published in this catalog, and with any amendments to them that are included, as an addendum.

All rules, regulations, policies, manuals, and protocols of the Institution are available on the website: www.eap.ed.

REGISTRAR'S OFFICE

The Registrar's Office is responsible for guarding and maintaining an archive of the records of all students admitted and enrolled in the Puerto Rico School of Fine Arts and Design. It implements the academic regulations instituted by the authorities of the School and the applicable legislation. It provides students, faculty, and the general public with the service of issuing official documents, such as study and graduation certificates, as well as attendance, grades, and academic achievement. Prepares the academic calendar, processes grade changes and grants, and removes incompletes, total, partial, administrative withdrawals, validations, and other academic processes that affect the student's record. Also, it is the area responsible for the processes related to registration and registration certification.

Academic Mobility Registration

It is the responsibility of the foreign student to submit evidence to the Registrar's Office that they have registered in the Academic Mobility Registry on the Department's website of the State of Puerto Rico (http://estado.pr.gov/es/movilidad_estudiantil). They must submit said evidence no later than one (1) month after enrolling.

Copy of academic record or credit transcripts

Requests for information related to the academic record or the sending of credit transcripts will be handled by the Office of the Registrar, per the FERPA Law (Family Educational Rights for Privacy Act). Transcripts and certificates are issued by request, with the approval of the interested party, or for the official use of officials of another institution, duly authorized. Credit transcripts designated as student copies are for the student's personal use; Transcripts designated as official are sent directly to the institutions or persons indicated by the applicant. For a copy of the academic record or credit transcript to be considered official, it must bear the signature of the Registrar and the official seal of the Puerto Rico School of Fine Arts and Design.

Student Record Privacy Rights Law:

F.E.R.P.A. Law

The Registrar's Office and the Puerto Rico School of Fine Arts and Design are limited to what is established by F.E.R.P.A. (Family Educational Rights for Privacy Act) or Buckley Amendment of 1974. This law protects the confidentiality of student records, whether academic, personal, or electronic. The Institution is the custodian of these files, which means that no information about these files can be provided to anyone who is not authorized in writing and duly identified by the student.

The procedure for requesting documents from these files at the Registrar's Office will be as follows:

In case of being a student:

1. Submit a letter to the Registrar requesting documents and establishing the purpose of using said documents. This letter will be used as evidence of the request in the student's file.
2. Present their student ID card.

In case of being a person authorized by the student:

1. Submit a letter in which the student authorizes and identifies the person who is making the request, and in which the purpose of using said documents is established.
2. Photo identification will be required of the person requesting these documents.

The FERPA Act guarantees certain rights to students regarding their education records. Students may inspect and review their education records, request changes to education records due to inaccurate information, as well as become aware of the disclosure of personal information contained in the records.

The following procedures are intended to fulfill these rights:

1. Review of academic records:

- a. The student must submit a letter to the Registrar's Office, indicating the file to be inspected. Said letter will be used as evidence of the request in the file.
- b. The Registrar's Office will notify the student when and where they can inspect their file.
- c. The inspection must take place within forty-five (45) days of the day the request was received by the University.
- d. The student must present their identification card before viewing the file.

2. Request changes to student records due to incorrect information:

- a. The student must submit a letter to the Registrar's Office, indicating the file to be inspected. Said letter will be used as evidence of the request in the file.
- b. The student must submit a letter to the Registrar's Office, requesting a change in the information in their file. In the said letter, the student must specify the error and indicate the information that he/she wishes to correct.
- c. If the Registrar's Office decides not to amend the student's file, it will notify the student of its decision, indicating the reasons and their right to request an appeal. The student will also be informed of the procedures for said appeal.

Disclosure of Student Personal Information

FERPA permits disclosure without consent to university officials with legitimate educational interests who need to review an education record as part of their professional responsibilities.

However, the student has the right to file a complaint with the Federal Department of Education for alleged failure to comply with the requirements of FERPA.

Services to Veterans and other beneficiaries of federal programs

The Puerto Rico School of Fine Arts and Design is authorized to enroll veteran students and their beneficiaries referred by federal and state agencies. These beneficiaries must meet all admission requirements, in addition to those related to their beneficiary status of the corresponding agency in the federal or state program.

Services to the Veterans are in the Registrar's Office, which is responsible for evaluating, certifying, and monitoring the academic load of all students who receive benefits from the Veterans Administration.

The Office of Veterans Affairs, under the Federal Code, Title 38, establishes that beneficiaries must complete their study program in the regular program time (100%). If it extends from the regular time (150%), he/she will not be able to continue receiving veteran's benefits. However, they may receive other available financial aid if they qualify.

The Puerto Rico School of Fine Arts and Design complies with the Federal Law of Access, Choice, and Responsibility of the Veteran of 2014 (Choice Act). For more information, see the Economic Information section on p. 144.

ACADEMIC RULES AND REGULATIONS

Validation of Studies

The Puerto Rico School of Fine Arts and Design will validate credits from other Higher Education institutions in Puerto Rico, as long as they are licensed by the Board of Post-Secondary Institutions (JIP) of Puerto Rico or abroad from official and recognized agencies in the United States or other countries. The validated courses will not receive a grade, nor will they be taken into consideration for the computation of the general average, or GPA, but they will count for the credits attempted and approved for the Satisfactory Academic Progress Standard (NPAS).

Students who have studied at other accredited universities may receive academic credit under the following regulations:

1. The validation of each approved subject must correspond to a subject equivalent in objectives, content, and level to those offered by the Puerto Rico School of Fine Arts and Design. Other criteria used to determine equivalence between courses are the value of the credits of the approved courses and the number of credit hours or duration.
2. Only approved courses with a grade of "C" or higher will be validated.
3. Up to a maximum of sixty (60) credits will be validated for transferred students.
4. The transfer student must request an official validation of the courses taken in another institution. Said request must be made after being admitted and fulfilling the Orientation and Safety Seminar requirement, beginning the day on which the first registration is made, as indicated in the Academic Calendar. The student will have up to a maximum of ninety (90) calendar days from the first registration made by the student at the School to request the validation of credits. The student will be charged the fee established for the validation of credits by the Institution.
5. The transferred student must present the official description of the courses of the institution of origin.
6. If the official validation application process is not completed within the period established in subsection 4, the transferred student will lose the right to obtain validation.
7. The student will have the right to a validation review if they disagree with any part of it. He/She will have fourteen (14) calendar days from the date of the credit validation notification to request the review by completing the form for this process at the Registrar's Office. After this term, he/she will lose the right to request a review.

8. The transfer student who has validated courses in the subjects of Spanish, English, and Mathematics at another university by the Advanced Placement Test offered by the College Entrance Examination Board must present an official copy of the test so that the courses of these subjects are validated for each of the following courses: Spanish (EG 101), English (EG 107), and Mathematics (EG 209).
9. The student will have up to a maximum of ninety (90) calendar days from the first registration made by the student at the School to request validation for the Advanced Placement Test. If the application process is not completed within the established period, the transferred student will lose the right to receive validation.
10. Courses from other universities with grades of P or S will not be validated.
11. The annotation of repeated ("R") will be used in cases in which a student fails a course at the School and is granted authorization to repeat said course at another institution of higher education, given the situation that he/she did not it is available in the academic session immediately after it fails. In this case, the validated course will be noted in the student's academic record. In said file, the grade of "F" will be maintained with the annotation of "Repeated". None of the grades of these courses (the one that failed, nor the one that was repeated) will be considered in the calculation of the academic index.
12. Courses taken and approved at other higher education institutions during the period of probation or academic suspension of a student from the School will not be accredited.
13. Courses taken and approved in other higher education institutions will not be credited if the student of the School has not requested a special permit authorization or has not previously received official authorization from the Dean of Academic and Student Affairs, following the norm established in the section Authorization to study at another university.
14. The credit expiration rule will apply to transferred courses.
15. In the student's academic record, the validated courses will be noted with a T, together with the code of the course of the institution of origin, the code of the equivalent course of the School, and the value in credits of the same.
16. The cases of students who have already obtained a bachelor's, master's, or doctorate will be considered special. These cases will be evaluated by the Dean of Academic Affairs who will analyze the request and decide in this regard.
17. The School reserves the right to validate courses from other institutions.

Internal validation by Advanced Placement Test (Advancement Placement Test) offered by the College Entrance Examination Board for new students.

The newly admitted student who presents a score of three (3) points or more in the Advanced Placement Tests (Advancement Placement Test) offered by the College Entrance Examination Board in each of the following subjects: Spanish, English, and Mathematics will receive an internal validation for

each of the following courses: Spanish (EG 101), English (EG 107), and Mathematics (EG 209). A score of 3 points or more on the pre-calculus test is also equivalent to Mathematics (EG 209).

The student must present the official results of the advanced test no more than three (3) calendar days before the day of the first enrollment in the Admissions Office, which will be responsible of referring the document to the office of the Dean of Academic Affairs. If any of these courses are validated internally by the Dean, the student will not have to take them.

Authorization to Study at Another University

To expand the student's educational options and facilitate their progress towards obtaining their degree, as well as to address temporary personal situations, among others, the Puerto Rico School of Fine Arts and Design may grant special permission for its students to take courses in other university institutions accredited by the Board of Postsecondary Institutions of Puerto Rico, or by official and recognized agencies of the United States or other countries, to transfer them to the School to be validated. It is understood that the student will return to the School to continue with the balance of their studies, once the term granted via special permission expires.

The student who wishes to take courses at another university must request and submit the document Authorization for studies at another university duly completed at the Registrar's Office, as well as manage with the said office a pre-validation of the courses the semester before the one they wish to study. The student must present the official description of the courses from the institution of origin of the course for pre-validation.

To be eligible, the student must be making satisfactory academic progress with a grade point average of no less than 2.50 (for Art Education students, it must be 3.00). If authorized, the courses must be approved with a minimum grade of "C".

Authorization to study at another university will be granted by the Dean of Student Affairs. The authorization will be valid for the academic term for which it is requested only. In exceptional cases, the Dean of Academic and Student Affairs may extend the term.

As a rule, the student may take, by special permission, up to a maximum of twenty-four (24) of the credits required in their study program. Credits taken with special permission by transferred students may not exceed the maximum number of validated credits established in the standard for Validation of studies.

Said authorization will not be granted a posteriori. Courses taken and approved in other higher education institutions will not be credited if the student of the School has not requested a special permission authorization or has not previously received official authorization from the Dean of Student Affairs.

After completing the academic session at the institution that took the course with special permission, it is the responsibility of the student to request the sending of one (1) official copy of the academic record

to the Registrar's Office. This procedure must be carried out exclusively during the semester after the one you studied at another university.

Validation of Class Program due to Interruption of Studies

The student who interrupts his/her studies for one (1) or two (2) semesters, must be governed by the study program (or sequential) in force at the time of suspending his/her studies.

Those who interrupt their studies for three (3) semesters or more, must be governed by the study program (or sequential) in force at the time of readmission.

Credit Expiration

The credit expiration rule guides the decision processes related to curricular content and strategies. It is based on the fact that the knowledge, techniques, and skills that are taught are continually renewed and evolve, as is also the case with educational methods and strategies.

The credit expiration rule of the Puerto Rico School of Plastic Arts and Design establishes that the time limit required to complete the study program and obtain a bachelor's degree is ten (10) years. Once the ten (10) years have elapsed, the courses that have expired are invalidated for purposes of obtaining the degree. Transfer courses that have been validated from other institutions will be treated in the same way as those taken at the School and will expire from the date they were approved at the other institution.

If the courses exceed the regulated time limit, even though the student is officially enrolled and has been studying regularly at the institution, he/she must submit a request for an extension of the expiration period to the Dean of Academic Affairs. The Dean will evaluate the student's request on its merits and decide. If an extension of the expiration period is required and the student must repeat courses that merit updating, the student will be notified by official communication. In such a case, the student will be required to sign a promise to comply.

In cases of readmission requests, the Registrar will evaluate the student's file to determine if she complies with the regulated time limits to complete the graduation requirements. If an extension of the expiration period is required and the student must repeat courses that merit updating, the student will be notified by official communication. In such a case, the student will be required to sign a promise to comply.

In the analysis related to the expiration of credits that the officials of the institution will carry out, it will be taken into consideration if the content of the course has not undergone substantial changes or has not lost validity in terms of knowledge, techniques, and skills as well as educational methods and strategies. They will be considered in turn if the student presents evidence that he/she has taken an

advanced level of the same course material, or that he/she is up to date with the course material due to having worked or practiced in a medium that entails mastery of the same course material.

If all the courses have expired, the student will have to complete the admission process again, following all the processes established in the academic catalog to request admission to the institution.

Readmission

Every student of the Puerto Rico School of Fine Arts and Design who has suspended studies for two (2) semesters or more must apply for readmission. Said student must have passed twelve (12) credits or more before withdrawing completely or interrupting their studies.

The student is responsible for meeting the course and credit requirements established in his/her concentration. The academic advisers guide the student in the fulfillment of the program, but they are not authorized to make modifications or substitutions in terms of requirements and courses.

When evaluating a readmission request, the Registrar's Office will determine if the student has expired his/her courses or if he/she complies with the credit expiration rule, which establishes that, if the degree has not been obtained, the validity of the credits are ten (10) years. If they have expired, the student will not be readmitted but will have to start an admission process.

General readmission rules

1. All students who have been inactive for two (2) semesters or more and wish to continue their studies must file a readmission request at the Registrar's Office, on or before the deadline stipulated in the Academic Calendar.
2. Students who interrupt their studies for two (2) semesters and are readmitted shall be governed by the current study program at the time of suspending their studies; Those who have been away for three (3) semesters or more must follow the study program in effect on the date of readmission.
3. The enrollment costs in effect at the time of readmission will be applied.
4. The Registrar will evaluate the requests for readmission of students who have been suspended due to academic deficiency and who have completed the disassociation time with the Institution. It will also evaluate students on probation who voluntarily suspended their studies without having completed the stipulated probationary period.
5. A student who is suspended a second time will be permanently separated from the School and will not be readmitted.

The following priorities are established to enroll readmitted and Free Studies students:

- Students who voluntarily interrupted their studies (readmitted).
- Students who interrupted their studies when activated by the Armed Forces. These students may continue with the current sequence of studies at the time of suspending their studies, as long as they present evidence that the time out was in active service.
- Students who want to continue studies in Art Education or take other courses after completing their concentration.
- Students from other accredited higher education institutions.
- Students who interrupted their studies due to disciplinary action or poor academic performance and who have completed the time for which they were suspended, who meet the admission requirements.
- Students who wish to take courses for professional improvement

Tuition

All active students must participate in the enrollment process on the days and times indicated in the Academic Calendar by the Registrar's Office. If the student has pending debts with the Puerto Rico School of Fine Arts and Design, he/she will not be able to formalize the enrollment unless a payment plan is established in the Collections Office.

During the enrollment process, the student is required to:

- a. Present Enrollment Permit duly authorized by an academic advisor from the faculty of his/her department; if it is Basic, the student must obtain the Enrollment Permit with a Professional Counselor;
- b. Register approved courses with the Registrar; go through Financial Aid to be assigned the amount of the approved scholarship;
- c. Officialize the class program registered in the Collections Office; and,
- d. make the payment either with a scholarship, accepted payment system (cash, ATH, Visa or MasterCard, check or money order) or take advantage of an extension, on or before the deadline indicated in the Academic Calendar.

Enrollment will be official once the student has validated their class program at the Collections office. If the student does not validate his/her class program, he/she becomes a debtor when the scholarship does not cover the total.

If the student has already validated their enrollment but later determines that they do not wish to continue with their studies, they must request cancellation of their enrollment at the Registrar's Office before the classes begin. If they do not comply with such requirements, they will be responsible for the full payment of the tuition.

Once classes have begun, the student will have the right to withdraw with the corresponding discounts according to the dates of the academic calendar.

Late registration

Late registrations will be made on the days indicated in the Academic Calendar. The student is responsible for paying the corresponding charge for late registration.

In extraordinary cases, the Dean of Student Affairs may authorize the extension of late enrollment.

Enrollment Changes

The student's class programs may be amended during the days of Additions and Departures or Changes indicated in the Academic Calendar of each semester. The student will be responsible for paying the corresponding charge for changes in their enrollment. For the change in the class program to be official, it must be validated or made official in the Collections Office.

Official Class Program

This is the official document that contains the courses, schedules, and professors that the student has registered during the enrollment process. The same must bear the signature of the Collector and will be delivered at the official completion of the registration process, at the Collections Office. Duplicates of the Class Program will be made in the Collections Office.

To be admitted to the class, the student must submit said program to each professor. No student is authorized to attend a course or section in which he/she has not officially enrolled.

Full-Time Academic Load

Due to the structure of its curriculum, the School recommends and encourages regular students to study full time. All regular students must take and pass between twelve (12) to eighteen (18) credits each semester to complete their bachelor's degree in four (4) years. If you take or pass fewer credits per semester, you have a maximum of ten (10) years to finish your bachelor's degree according to the Satisfactory Academic Progress Standard (NPAS).

Maximum Credit Load per Semester

The maximum academic load for students is eighteen (18) credits per semester. If the student wishes to enroll in more than eighteen (18) credits per semester, they must request a written authorization from the Dean of Student Affairs. To be eligible, they must have and maintain a minimum GPA of 3.25 and have completed their first year of studies.

In the summer sessions, students can enroll up to a maximum of six (6) credits, or the equivalent of two (2) courses per session.

Order of Studies

The courses must be approved in the order indicated in the study program of each concentration. The sequence ensures that basic and intermediate courses are taken before advanced courses. The student must ensure that they pass the courses that are prerequisites to take a course. If a student needs to change the order of their studies, he/she must consult his/her academic advisor and request authorization from the director of her department.

No student may enroll in advanced courses in their concentration with codes 300 and 400, without having completed the fundamental Workshop courses.

The student must follow the order and the number of credits per semester established in the sequence of their study program to complete the established period of four (4) years.

Declaration of Major and Minor Concentration

Declaration of major concentration

Every new student is admitted to the Basic Program. During their first year of studies, the student must file a Declaration of Concentration in the Orientation and Counseling Office, which will be delivered to the Registrar's Office to be officialized. Said declaration may include the minor concentration if the student so desires.

This process will be carried out one (1) time a year, in the second semester, during the dates indicated for the Declaration of concentration in the Academic Calendar.

The declaration of concentration is required to maintain the Federal Pell Grant.

Requirements to declare a concentration in Art Education

All students interested in declaring a major or minor concentration in Art Education must go through an academic evaluation process because they must meet a minimum general average of 3.00.

The process to request declaration of major or minor concentration in Art Education:

1. The student fills out the application document for the declaration of major or minor concentration in the Guidance and Counseling Offices.

2. The student applies to the Registrar's Office. Said office will be responsible of notifying the Director of the Department and delivering a copy of the student's transcript of studies for its evaluation.
3. The Director performs the evaluation and certifies the fulfillment of the corresponding requirements and notifies the student if he/she has been accepted or not into the Art Education Department.
4. The Department Director notifies the Registrar's Office and sends a copy of the acceptance letter to the student.

This process will be carried out once (1) a year, during the dates indicated for declaration of concentration in the Academic Calendar. The declaration of concentration is required to maintain the Federal Pell Grant.

Declaration of minor concentration

All students who wish to take a minor concentration must complete the declaration process in the Orientation and Counseling Office, no later than the second semester of the second year of studies. To declare a minor concentration in Art Education, the student will go through the same evaluation established above.

The minor concentrations will consist of eighteen (18) additional credits to their baccalaureate program, already established by the different academic departments.

Minor courses will be taken concurrently with those of the major concentration.

Change of Concentration

When a student wants to change to another study program, he/she will request an interview with the Professional Counselor to evaluate the impact on his/her studies. If she chooses to undertake another program, he/she must request and complete the Change Application at the Orientation and Counseling Office, which, to be official, must be filed at the Registrar's Office.

If the change is under the Art Education program, it will be governed by the process described above in the section Requirements to declare a concentration in Art Education. If the student requests a major change of concentration from another program to Art Education, he/she must follow the current study sequence in the academic year in which he/she is admitted to the department.

Agreement to Study

The study by agreement provides the regular student with the opportunity to take a course through a written agreement with the professor on how the objectives and content of the course will be met. The student and the professor sign a written agreement stipulating the learning activities that the student undertakes to carry out individually and independently. The role of the professor is to facilitate this study process. He/She will evaluate the activities carried out and certify if the student meets the requirements of the course. The student will perform the tasks of a regular course, with the difference that he/she will not attend classes during the official time for the course. The course by agreement may be approved, as long as the student meets the same parameters and objectives of a course.

If a student previously took the course and did not pass it, they will not be able to request an agreement to repeat it.

Authorization to take courses by agreement is granted when the course is not part of the course schedule in the semester or academic year in which the regular student requests it because it is necessary to meet graduation requirements.

Policy for courses by agreement

All students who wish to take courses by agreement must meet the requirements established by the Institution.

The student may only use this resource on two (2) occasions.

Procedure

The student will make a course request by agreement in the office of the Dean of Academic Affairs during the enrollment days indicated in the Academic Calendar. The Dean and the Director of the Department will evaluate the student's request and, if approved, will ratify the agreement signed between the parties concerned.

The student will be responsible for enrolling in the course by the agreement at the Registrar's Office and for making the corresponding payments at the Collections Office.

Requirements

The Dean of Academic Affairs and the Department Director will authorize the student to take courses by agreement, as long as they have approved 105 credits or more and have been certified as an official graduation candidate for the current year by the Registrar's Office.

The course by arrangement will not be available during the summer session.

Challenge Course

The challenge modality is a process that allows the student to demonstrate their knowledge and that they meet the requirements of one or more courses within their sequence of studies, through an exam or the presentation of a portfolio. The same may be requested for workshop or theory courses.

Theory course

The student will be examined through an equivalency exam that demonstrates mastery of the course materials.

Workshop course

The student will be examined through exercises that demonstrate mastery of the skills and/or techniques required in the course. The presentation of a portfolio is required but may include a face-to-face demonstration if required by the Professor.

Policy to challenge course by equivalency exam or portfolio

Any student who wishes to challenge courses through an equivalency or portfolio exam must meet the requirements established by the Institution through the Policy for challenging courses through an exam.

None of the shop courses with codes 300 and 400 can be challenged. Art Education courses are not available for challenges. From General Studies, only the following courses can be challenged: EG 101, EG 107, EG 108, and EG 209.

The challenge must be carried out during the same semester in which the student has enrolled. Challenge test results will not be accepted in subsequent semesters.

If a student previously took the course and did not pass it, he/she will not be able to request a challenge to repeat it.

Procedure

The challenge is requested from the Dean of Academic Affairs recommended by an academic advisor, during the registration process or no later than the second week of classes. The Dean will evaluate and pre-approve the student's application. Once the student complies with the corresponding payment, he/she must submit proof of payment to the Dean for final authorization. Once the student receives the final authorization, he/she will have fourteen (14) calendar days to retract said process; If this requirement is not met, there will be no refund of the amount paid.

As soon as they have the final approval, the student will be responsible for directly contacting the professor who will offer the challenge. This professor will establish the criteria to be evaluated, and the form of evaluation and will qualify the exam or portfolio with a grade of Pass (P) or Not Passed (NP).

The challenge will not be available during the summer session.

Class Attendance Policy

Officially enrolled students are the only ones who have the right to attend classes at the Puerto Rico School of Plastic Arts and Design. Those students who have registered for their courses and have processed the registration payments, through the officials of the Institution and who present an official Class Program, are considered officially enrolled.

Students are required to attend all courses in which they are enrolled for the entire semester. The semester, for a course of three (3) workshop credits, consists of ninety-six (96) class hours, while in the General Studies courses forty-eight (48) hours of the class are taught.

At the Puerto Rico School of Fine Arts and Design, courses are face-to-face and excessive absences affect the final grade or may result in the total loss of course credits. Students who have five (5) or more unexcused absences in courses that meet two (2) times a week, or three (3) or more absences in courses that meet one (1) time a week, or its equivalent in teaching hours, whether consecutively or not, they will obtain an "FAU" grade.

Each professor will require their students to present evidence justifying a particular absence. The professor will consider the following circumstances acceptable, as long as the student presents the evidence:

1. Debilitating, serious, or critical illness of the student or an immediate family member, whether spouse, child, parent, or legal guardian;
2. Severe, serious, or critical accident of the student or an immediate family member, whether spouse, children, parents, or legal guardians;
3. Hospitalizations suffered by the student or an immediate family member, whether spouse, children, parents, or legal guardians;
4. Death of an immediate family member, whether spouse, children, parents, or legal guardians;
5. Appointments or visits to court, as well as appearances in the same as a jury.
6. Compulsory military service.

In any other circumstance, the professor will determine if the justification that the student presents is acceptable or not.

No matter the reason, in case of absence students will be responsible for all the material explained or assigned in the time they did not attend class.

The institutional class attendance rule must be included in the teacher's syllabus. In addition, this document will detail the additional criteria of the class attendance policy established by the course professor.

Notification of Absences

It is the sole responsibility of the student to notify and excuse his/her absence directly to the professor of the class(es) in which he/she is(are) not going to attend or did not attend. No official of the Institution is authorized to notify the professor instead of the student.

F for Absences (FAU)

An F grade for excessive absences or "FAU" is given to a student who does not meet the class attendance standard, that is, having five (5) or more unexcused absences in courses that meet two (2) times a week or three (3) or more absences in courses that meet one (1) time a week, or its equivalent in teaching hours.

It applies both to those who have incurred five (5) consecutive unjustified absences, and who have not completed the form and the withdrawal process established by the Registrar's Office, as well as to those who have accumulated the same number of unjustified absences unlawfully consecutively in any part of the semester.

The student who receives "FAU" in the ninth (9th) week of class will have the right to remove this grade. In this case, the student must request an official withdrawal (W) at the Registrar's Office before the date established in the Academic Calendar. If the student does not request an official withdrawal (W), the grade of "FAU" will prevail in his/her academic record and will affect the calculation of the academic index. The "FAU" has a value of zero (0) in the calculation of the academic index.

If the student understands that he/she has been unfairly evaluated with the "FAU" in the ninth (9th) school week, he/she may personally request a reconsideration from the professor. This request must be made on or before the last day on which the professor will deliver the grades for the ninth (9th) school week, according to the Academic Calendar. If after evaluating the case the professor decides to amend the "FAU" granted, he/she must carry out the process of changing the corresponding grade in the Registrar's Office in the next ten (10) working days from the last day of delivery of grades of the ninth (9th) week of the class indicated in the said calendar.

Withdrawals

Administrative (WA)

Any student who has never attended a course will be administratively withdrawn at the end of the first two (2) weeks of classes in the academic semester or its equivalent. The professor, after receiving the official class lists, will submit in writing the names of the students concerned to the Registrar's Office.

The student who receives an administrative withdrawal at the end of the second week of class will not be able to attend the course for the rest of the semester, unless the professor has delivered a letter to the Registrar's Office, within the next five (5) working days from the last day of delivery of the assistance indicated in the Academic Calendar, authorizing the Registrar to remove the administrative withdrawal. Each administrative withdrawal will appear with "WA" in the student's academic record.

Partial (W)

The student may withdraw from one (1) or several subjects until the date established in the Academic Calendar. He/She must fill out the Withdrawal Form from the Registrar's Office and deliver it with the required signatures. Each drop will appear with a "W" on the student's transcript. On the form, the student must indicate the last day that attended classes. If the partial withdrawal procedure is not completed, the professor will grant the corresponding grade.

Overall (WT)

A student can withdraw from the School at any time during the semester, up to the date stipulated in the Academic Calendar. If the total withdrawal is duly authorized, the student will not receive a grade for the work done in the semester. The student will be marked "WT" for all courses you signed up for during registration. To process a total withdrawal, the student must submit to the Registrar's Office the Total Withdrawal Form with all the required signatures and the dates of the last day he/she attended classes.

In both cases, both in partial and total withdrawals, it is required that the student has satisfied all the economic obligations that he/she had pending. If the student withdraws without meeting these requirements, he/she will receive a grade of "F" in the courses enrolled.

Any student who intends to end his studies and shows it by abandoning the course without completing the form and the process established by the Institution will receive a grade of "FAU" in it.

Assessments

The qualifications and annotations granted by the Puerto Rico School of Fine Arts and Design are the following:

A	Outstanding
B	Good
C	Satisfactory
D	Deficient
F	Failed
FAU	F for excessive absence
I	Provisional or incomplete grades
NP	Did not pass (or failed)
P	Passed (or approved)
R	Repeated
T	Credit transferred or validated
W	Partial Withdrawal
WA	Administrative Withdrawal
WEN	National Emergency Withdrawal
WT	Total Withdrawal

Qualification of Concentration Courses

Concentration courses must be passed with a grade of “C” or higher.

Report Cards

The grade report for the ninth (9th) school week

During the ninth (9th) school week of classes, the professor will inform each student of the grade that he/she has up to that moment and will send a copy of the grade report to the Registrar's Office. Said report must bear the initials of each student next to the grade recorded by the professor as evidence that he/she was notified. In this way, the student may choose to withdraw partially or totally before the deadline established in the Academic Calendar.

Academic Alert Ticket

The professor will present an Academic Alert Ticket to those students who have poor grades and/or excessive absences in any part of the semester. It is recommended that the professor deliver this ticket to those students who present this type of situation during the ninth (9th) school week.

Final report card

The final grades are the average of the grades that the student obtained during a semester for his/her performance in a course. The professor will deliver the final grade report, as well as the notes and attendance records to the Registrar's Office on the dates stipulated in the Academic Calendar. This office, in turn, will inform students of their final grades at the end of each term of study.

Anyone who has not received the final grade report should contact the Registrar's Office. The debtor student will not receive their report card until their debt is paid.

Free students must request the final grades from the Registrar's Office.

Final Exams or Projects

The date of the exams or final projects is indicated in the Academic Calendar. This cannot be changed without the proper authorization of the Dean of Academic Affairs.

Absence to exams

The student who does not attend a final exam will receive a grade of "zero" or "F" in it. If, before the last day for delivery of final grades, said student justifies his/her absence, the professor may authorize his/her exam on another date. In this case, a Provisional or Incomplete Grade "I" will be awarded in the course, with a tentative grade that will be obtained by adding all the grades plus zero. This exam must be retaken on or before the deadline established in the Academic Calendar for the removal of incompletes during the next semester.

Each professor will establish their own rules regarding absences from partial exams.

Absence to deliver final projects

The student who does not attend the delivery of his/her final project or equivalent work in the workshop course will receive a grade of "0" or "F". in the same. If before the last day of delivery of final grades said student justifies the absence of it, the professor may authorize the delivery on another date. In this case, a Provisional or Incomplete Grade "I" will be awarded in the course, with a tentative grade that will be obtained by adding all the grades plus zero. This delivery must be made upon or before the deadline established in the Academic Calendar for the removal of incompletes during the next semester.

Grades Changes

If the student understands that they have been evaluated unfairly, they may personally request a reconsideration from the professor during the semester following the grade obtained, following the procedure established in the Student Regulations. If after evaluating the case, the professor decides to

amend the grade awarded, he/she must notify the Registrar and complete the Grade Change Form before the date established in the Academic Calendar.

If the professor decides not to change the grade, the student can request reconsideration in writing to the Dean of Academic Affairs. The Dean will proceed to convene an ad hoc committee, made up of a professor from another department, the Director of the department to which the professor and course belong, and him self, which will proceed to review the case and make a final decision. This decision will be unappealable.

Incompletes or Provisional Grades

An incomplete is a provisional grade that the professor gives a student when he/she understands that there is a justified reason that prevents him/her from fulfilling the requirements of the course. As a general rule, the incomplete is granted when the student owes the last work of the semester.

The granting of this qualification constitutes a privilege not a right for the student after the professor has analyzed the situation of the student. The professor will fill out an Incomplete Award form that he will deliver with the record of grades and absences.

Until the removal of the incomplete, the provisional grade granted by the professor is used to calculate the academic index.

Responsibility for removing the incomplete rests entirely with the student. During the next semester, on or before the deadline established in the Academic Calendar, the student will make the payment corresponding to the Incomplete Removal at the Collections Office and will deliver the proof of payment to the professor at the time of the evaluation.

The professor, in turn, will change the provisional grade for a final one once the evaluation has finished, completing the Incomplete Removal form at the Registrar's Office, according to the date stipulated in the Academic Calendar. If the student does not remove the incomplete, on or before the deadline established in the Academic Calendar, the provisional grade will become final. Said grade will be used to calculate her academic progress.

Seminar II (401) and Thesis II (EG 401) courses are not available for provisional or incomplete grades. In the event of a national emergency, the Dean of Academic Affairs may activate the special incomplete policy.

Repetition of Courses

Repetition of courses with grades of D and F

The student who wishes to repeat a course will be free to do so when the grade obtained does not satisfy him/her. In the cases of students on Probation, repetition of courses with a grade of "F", "WF" or "FAU" is mandatory.

If the student received a grade of F in the first part of a course or F or D in the first of a concentration, he/she must repeat it before enrolling in the second. Repeating basic or intermediate courses will not be allowed when the student has already taken a more advanced course in the same subject. A course with a provisional grade (or Incomplete) cannot be repeated.

If the course has been eliminated as an academic offering, it will be replaced by the new course created in the curricular review or by an equivalent course, approved by the Dean of Academic Affairs.

When a course with an F or D is repeated, the highest grade obtained will be counted for the average. Courses with grades of F and D may be repeated only three (3) times.

Repetition of courses with grades of A, B, and C

The student who wishes to repeat a course with grades of A, B, and C will have the opportunity to do so by way of exception. They must file a written request to the Dean of Academic Affairs explaining the purpose or purpose of the same. Approval will depend on a prior analysis of the student's academic circumstances. If approved, the Dean will notify the Registrar's Office in writing. Once the course is completed, the grade obtained on the second occasion in which the course is taken will be computed for his/her academic average.

The student may only use this resource on one (1) occasion during their entire student career.

Academic Index

The academic index is the measure of student achievement. It is calculated by dividing the total number of honor points by the total number of credits earned, including courses in which the student has failed. In the case of repeated courses with D and F, the highest grade is considered. In the case of repeated courses with A, B, or C, the grade obtained by repeating the course is considered.

The valuation in honor points for each grade is as follows:

A – 4	B – 3
C – 2	D – 1
F – 0	FAU - 0

The courses with “W” and “T” are not considered when calculating the index. The courses that are taken during summer count for the following academic year.

Honor Roll

To belong to the Honor Roll, the student must have a minimum average of 3.75 at the end of the first semester and have been enrolled full time (12 credits or more) throughout the academic year, except for graduation candidates.

As part of the Education Week, on Student's Day, the Puerto Rico School of Fine Arts and Design celebrates the Achievement's Night in which the students who constitute the Honor Roll are honored and awarded.

Satisfactory Academic Progress Standard (SAPS)

All students of the Puerto Rico School of Fine Arts and Design must demonstrate satisfactory academic progress at the end of each academic year.

A student meets the Satisfactory Academic Progress Standard when they meet the following requirements:

- Reaches the minimum academic average required in the credits attempted during each semester until the degree is completed and
- Approves at least 67% of the credits attempted.

Each end of the academic year, the minimum academic average and the minimum percentage of attempted credits of all the students of the Puerto Rico School of Fine Arts and Design are evaluated by the Registrar's Office to determine if they meet the Satisfactory Academic Progress Standard. Students who show an achievement lower than that indicated in the said rule are placed in a condition of suspension.

Credit Definitions:

- Credits attempted – Total courses enrolled, and credits validated (that is, courses transferred). It includes the unsuccessful ones and those which were processed low.
- Credits approved – Courses completed with a grade of A, B, C, D, T, or P. Validated credits from another university will not count for academic average but will count as credits.

Required minimum academic average:

The minimum academic average required according to attempted credits is as follows, except for Art Education students who have their index.

<u>Credits attempted</u>	<u>Index</u>
1-59	2.00
60-89	2.20
90-119	2.35
120 or more	2.50

The minimum GPA required based on attempted credits for Art Education students is as follows.

<u>Credits attempted</u>	<u>Index</u>
1-59	2.50
60-89	2.70
90-119	2.85
120 or more	3.00

The student must pass a minimum of 67% of the attempted credits originally enrolled, this includes transferred credits, to meet the Satisfactory Academic Progress Standard.

Academic Suspension

If the student does not achieve the expected or established academic achievement, either because he/she does not pass the minimum academic average required or the minimum of 67% of the attempted credits, the Registrar's Office will notify the student in writing:

1. That will be classified as an academic suspension for the term of one (1) semester.
2. The student has the right to request the appeal process to continue studies the following semester. Otherwise, he/she remains suspended for one (1) semester and can return the following semester, as long as he/she establishes the Improvement Plan with the Professional Counselor.

Appeal Process

The suspension appeal request begins with a statement of the circumstances that affected their academic performance. The following circumstances are considered critical and mitigating for said appeal either for the student or an immediate family member, be it the spouse, children, parents, or legal guardians:

1. Prolonged illness
2. Hospitalization
3. Death

4. Economic situation
5. Family situation (abandonment, abuse, divorce, incarceration, domestic, or sexual violence, etc.)
6. Any other event or extraordinary circumstance that is considered critical and mitigating for the appeal. In this category, national and international emergencies are considered, such as climatological and natural disasters, wars, and pandemics, among others.

Δήλωση της Επιτροπής Αppeals

1. The student must submit in writing within no more than ten (10) business days, from the date of the notification of suspension, an appeal request addressed to the Appeals Committee or through the Dean of Student Affairs.
2. The request must detail the circumstances for which the suspension must be reconsidered and be supported by the pertinent documents and evidence. In addition, the student must show what circumstances have changed in the present that allows him/her to comply with the NPAS in the future.

Appeals Committee

The Appeals Committee will be appointed by the Dean of Student Affairs and will be composed of:

1. One (1) Professional Counselor,
2. One (1) teacher, and
3. One (1) Financial Assistance Officer.

The Appeals Committee at its first meeting will select the Committee Leader and Secretary. The Appeals Committee must decide and communicate it in writing to the Dean of Student Affairs, who, in turn, will notify the student in writing within a period not exceeding ten (10) business days from the date on which the appeal was received. determination. The decision of the Appeals Committee will be final, and they must submit a copy of the decision to the Financial Aid Officer and the Registrar's Office.

If the Appeals Committee approves the student's application, the student will be placed on academic probation for one (1) year. It will be a requirement that the student develops, together with the professional counselor, an improvement plan. The student must fully comply with the agreements established in the Plan and his/her enrollment will be conditioned to it.

Academic Probation

During the probation period, the student may enroll in the necessary credits to pass the probation according to the Graduation Plan and may enroll up to a maximum of fifteen (15) credits per semester. The student must compulsorily repeat the courses in which an “F”, “NP”, or “FAU” was obtained if they are offered that year, and promptly remove any pending incomplete from the previous semester. During the academic probation period, the student will be eligible for financial aid funds.

The academic probation will provide the student who has not been able to meet the minimum academic requirements the opportunity to excel. At the end of the year of probation, the student will be evaluated again by the Registrar's Office to determine if they have reached the minimum academic average or the percentage of minimum credits required, according to the Satisfactory Academic Progress Standard. If they do not reach them, the student will be suspended for one (1) semester.

Extension of Academic Probation

The Appeals Committee may consider an extension of the academic probation, as long as the student goes through the appeal process again. This probation is considered when the year of the first probation was not sufficient for the student to achieve the required academic progress or due to mitigating circumstances. The student will comply with the same considerations of the first probation except that the term of the same can be one (1) semester. At the end of the probationary period granted by the Appeals Committee, the student must have achieved satisfactory academic progress.

Second suspension and permanent separation

The Appeals Committee will evaluate the student who is on extended academic probation to verify if at the end of the extended probation period the student has met the minimum requirements established in the Improvement Plan and complies with the NPAS, otherwise, he/she will be separated from the Puerto Rico School of Fine Arts and Design.

If the student is suspended a second time, he will be permanently separated from the Institution. Permanent separations are not appealable.

The Registrar's Office is responsible for evaluating and preparing the report of active students who did not meet the Satisfactory Academic Progress Standard (NPAS) at the end of the second semester. This report must be shared with the deans of Academic and Student Affairs, the professional advisers, and the Financial Aid Officer.

Changes in requirements

The Puerto Rico School of Fine Arts and Design reserves the right to make changes in the different programs and the requirements for the degree, diploma, or certificate; but as a general rule, the student must graduate according to the program in force at the time of admission to the Institution.

Graduation

The Puerto Rico School of Fine Arts and Design celebrates graduation exercises one (1) time a year, at the end of the academic year, during June. All degrees, diplomas, or certificates are conferred only on such an occasion. The candidate who has met the requirements before the graduation date will receive a certificate of completion of studies.

Graduation requirements

To qualify as a candidate for a degree, diploma, or certificate, the student must meet the following requirements:

1. Have passed all the required courses with an academic index of 2.50, in the case of the Bachelor of Art Education, the academic index will be 3.00 (both general average and concentration). Students graduate with the following honors.

3.45 a 3.69	Cum Laude
3.70 a 3.99	Magna Cum Laude
4.00	Summa Cum Laude

2. Take and pass the last seventy-two (72) required credits at the Puerto Rico School of Plastic Arts and Design. In exceptional cases, compliance with this rule may be reviewed by a Committee made up of the Dean of Academic Affairs, the Dean of Student Affairs, and the Registrar.
3. Pay all debts owed to the Institution.
4. Officially request the degree, diploma, or certificate by filing a Graduation Application petition at the Registrar's Office and paying the corresponding graduation fee. The said process must be carried out in the first semester of the last academic year in which the graduation requirements are completed, according to the dates indicated in the Academic Calendar.
5. To graduate, attend the graduation ceremony, and/or participate in the Graduate Exhibition, the student must have been officially certified as a candidate for graduation for the current year by the Registrar, made the corresponding payments, and complied with all graduation requirements.
6. All graduates, even if they do not attend the collation ceremony and/or participate in the Graduate Exhibition, must have filed a Graduation Application petition in the Registrar's Office and have paid the corresponding graduation fee, to obtain the diploma and degree certification.
7. Have completed all the required deliveries in the Thesis and Seminar courses by the deadlines indicated in the Academic Calendar.*
8. Have been recommended by the director of the department for the corresponding degree to which the student aspires.

*If the student does not deliver the bound thesis signed by the professor to the Registrar's Office on the dates indicated in the Academic Calendar, they will not be able to participate in the graduation ceremony or the Graduate Exhibition.

Bachelor of Plastic Arts Graduation Requirements with a concentration in Art Education

1. Meet graduation requirements 1, 2, 3, 4, 5, and 6 above.
2. Meet the following specific requirements:
 - a. Have passed the ED 400 Teaching Practice course.
 - b. Comply with the requirements of the corresponding Art Education sequence depending on their year of admission, program entry, or readmission.

Awards during the graduation ceremony

The Puerto Rico School of Fine Arts and Design awards special medals for each concentration of studies to the graduate with the highest average and who has the most credits taken at the Institution. The delivery of these medals is part of the collation of degree exercises. The medals are:

Graphic Design	Rubén Moreira
Fashion Design	Antonio López Cruz
Graphic Design	Carlos Collazo
Industrial Design	Duncan del Toro Duncan
Art Education	Luisa Géigel
Sculpture	Francisco Vázquez "Compostela"
Painting	José R. Oliver

The Student Council awards the Dr. Ricardo Alegría distinction to the graduate who has stood out for their community work and altruism.

Graduate Exhibition

At the end of the academic year, the Puerto Rico School of Fine Arts and Design presents to the general public the works made by its Graduate Class in the Graduate Exhibition, in which they demonstrate that they have reached a basic professional level in their field of specialty. The works, which respond to their intellectual and plastic or design concerns, are the result of the process of conceptualization, creation, and elaboration carried out by the graduates during the Workshop Seminar course of the academic

programs of Printmaking, Fashion Design Design Graphic, Industrial Design, Image, and Movement Sculpture, and Painting, in their last year of studies.

The Graduate Exhibition is opened to the general public after the completion of the graduation ceremony. Only the Graduate Class of the academic programs of Printmaking, Fashion Design, Graphic Design, Industrial Design, Sculpture, and Painting participate in it.

To be eligible to participate, the graduate must have been officially certified as a degree candidate for the current year by the Registrar and have met all the graduation requirements established by the Puerto Rico School of Fine Arts and Design.

Exceptional Situations

The Dean of Academic Affairs and the Dean of Student Affairs will decide in exceptional cases, not contemplated in the academic regulations published here. He may also dispense with them when there are extremely extraordinary reasons that justify him.

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Student Services

STUDENT SERVICES

Orientation and Counseling Program

The Orientation and Counseling Program of the Puerto Rico School of Fine Arts and Design is divided into three (3) main service areas: Orientation and Counseling Office, Life and Career Planning Center, as well as Quality of Life Services. student.

Orientation and Counseling Office

This office offers individual counseling, orientations, educational, and academic guidance to all students. These services help basic students in their adjustment and transition to university life. Lectures and workshops are coordinated in identified areas to promote the achievement of personal and professional goals for all students. The following services are offered at this office:

- Coordination of reasonable accommodation for students at the institutional level and with the Vocational Rehabilitation office.
- Personal counseling
- Referrals for psychological help and other services
- Implements a Drug, Alcohol, and Violence Prevention Plan
- Academic Counseling and Declaration of Concentration

The Orientation and Counseling Office is located in the Dean of Academic and Student Affairs, in the Hospital de la Concepción Building.

Life and Career Planning Center

The Life and Career Planning Center (LCPC) aims to develop the necessary skills to find employment and sources of income during and after the university period and coordinate student exchange experiences.

The LCPC maintains a database that documents and strengthens the effectiveness of its services in career goals and postgraduate studies.

Employment and professional development

- Refers students to job openings, temporary jobs, and/or summer jobs.
- Facilitates job placement for graduate students.

- Assists in the preparation of resumes, proposals, cover letters, and other employment procedures.
- Maintains a bank of employers, corporations, agencies, and other centers of employment and professional development for artists, designers, and art educators.
- Keeps up-to-date information on other university institutions inside and outside of Puerto Rico, as well as scholarships or art grants.

In turn, exchanges and internships are coordinated and information is offered on study opportunities or seminars abroad, or other art activities.

Student exchange

It offers the opportunity to study for a semester at universities in the United States and/or foreign universities with which the School has agreements, depending on the availability of calls.

Internship

It provides the student with practical experience aimed at developing and strengthening professional skills in various concentrations. It is carried out under the supervision of a specialist in the area and the faculty. Juniors and Seniors with a GPA of 2.50 or higher are eligible.

Student Life Quality Center

The Orientation and Counseling Office promotes comprehensive health and quality of life through the development of activities that encourage the search for new alternatives to meet the challenges faced by the university community and the solution to problems.

It offers the following services:

- Organization and development of student associations
- Participation in interuniversity associations and consortiums
- Workshops, conferences, and workshops on Comprehensive Health
- Group training (parents, employees)
- Employee Assistance Program
- Faculty training in security policies and protocols
- Referrals to other services and supports provided in the community
- Health fairs

Departmental Academic Counseling

Departmental academic counseling is a key element of the student academic support system of the Puerto Rico School of Fine Arts and Design. The academic advisers are professors from the different academic departments that guide the student during their student careers. These professors help clarify doubts or make determinations about the curriculum, identify educational and professional goals, provide information about the careers to which students aspire, and establish links between the academic and professional worlds, among others. They also coordinate academic support services (tutoring) in the different courses and workshops.

Students who have already declared a major concentration must visit an academic advisor at least one (1) time during the academic year, on the dates indicated in the Academic Calendar. To carry out their departmental academic advising, the student will be responsible for making an appointment with the professor during his office hours, registering in the appointment register available in the departmental office.

Student Council

The Student Council of the Puerto Rico School of Fine Arts and Design plays a very important role in institutional life. Channels student claims to improve the quality of university life and encourages students to fulfill their duties and maintain institutional order. It organizes the Annual Student Exhibition and coordinates student participation in civic and cultural campaigns.

The Dean of Student Affairs promotes the participation and organization of different student entities. Any group that wishes to be constituted must request the formal recognition of said Deanship.

Student Retention

The Dean of Student Affairs supports and promotes student retention through integrated services from the Dean's offices: Cultural Activities, Admissions, Financial Aid, Orientation and Counseling, Collections, and Registration with the collaboration of the offices of the rest of the Institution.

The supporting goal is to promote the fulfillment of the Standard of Satisfactory Academic Progress of the students. Students who are at risk by not complying with the said rule, who have been referred for absenteeism or personal problems, or who have not approved more than one course. With these characteristics, the student is considered to be at high academic risk.

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Admissions

ADMISSIONS

The Puerto Rico School of Plastic Arts and Design admits talented and skilled students who are highly motivated and committed, eager to receive professional training in plastic arts, design, and art education.

The Admissions Office guides admission candidates on the study programs offered by the School, the admission requirements, and procedures to follow to apply. It also receives, processes, and evaluates the applications of candidates for admission.

Classification of Candidates for Admission

Candidates for admission to the Puerto Rico School of Plastic Arts and Design are classified as follows: New entrants, Transfer, Home Schoolers, Non-residents with American citizenship, Foreigners, and Free studies.

New entry

Candidates for the Regular High School Program who come from public or private secondary institutions in Puerto Rico must have a minimum general academic average of 2.00.

Transfer

Candidates for the Regular Baccalaureate Program who come from other Higher Education centers in Puerto Rico to be evaluated must have previously approved at least twelve (12) university credits, with a minimum general academic average of 2.50.

Home Schoolers

The candidate for the Regular Baccalaureate Program who has been educated at home to be evaluated must bring the results of the two (2) tests of the College Entrance Examination Board.

Non-residents with US citizenship

The candidate for the regular baccalaureate program with American (United States) citizenship with less than twelve (12) months [one (1) year] of residence in Puerto Rico before the date on which the application for admission was filed. The same minimum general academic average applies to them as to new entrants (2.00) or transferred (2.50).

Foreign

Candidates for the Regular High School Program from other countries who are not United States citizens and do not have a residence in Puerto Rico. The same minimum general academic average applies to them as to new entrants (2.00) or transferred (2.50).

Free studies

Candidates who are not interested in sticking to the baccalaureate program and who opt for the Free Study Program. The same minimum general academic average applies to them as to new entrants (2.00) or transferred (2.50).

Admission Requirements

All candidates for the Regular High School Program for new entrants will be evaluated through criteria based on two (2) indicators: academic record, and aptitude and achievements in the plastic arts and design. The first indicator assesses academic performance and ability, while the second focuses on potential, ability, and creative talent in plastic arts and design.

In addition, candidates for the Regular New High School Program may choose to present a portfolio of their works or take the Entrance Evaluation Seminar so that their creative works are evaluated by a faculty committee. The School carries out such processes on three (3) occasions each year, on the dates indicated in the Academic Calendar.*

*The third occasion is considered a Late Admission and its celebration will depend on the admission fee limit established by the institution. The applicant will pay an additional cost for late admission

New Student Orientation and Shop Safety Seminar

It is an admission requirement for all students admitted to the regular baccalaureate program for new admission, transfer, and free students to participate in the orientation of new students and a safety seminar in the workshops before beginning their studies, according to the date outlined in the Academic Calendar.

Attendance at said orientation/seminar is mandatory, failure to comply with this requirement will jeopardize their admission to the School.

Immunization Policy

Its purpose is to establish compliance with the Immunization Law of the Department of Health of Puerto Rico, which requires all students under 21 years of age admitted to the university to present the Certificate of Vaccination (P-VAC-3).

The candidate who does not meet this vaccination requirement, according to Immunization Law Number 25 approved on September 25, 1983, will not be able to process admission to the Puerto Rico School of Fine Arts and Design.

Evaluation processes

The main purpose of the evaluation process corresponding to the indicator of aptitude and achievements in the plastic arts and design is to admit the candidates for admission who best demonstrate that their potential, ability, and creative talent in the plastic arts and design are compatible with the mission, goals, objectives, and specialties of the Puerto Rico School of Fine Arts and Design.

Portfolio

This option is recommended for students who have previous experience in the arts and design, and already have a demonstrable body of creative work.

To be evaluated, the candidate for entry must present in his Portfolio a minimum of ten (10) creative works of his authorship, in original and in final format. The Portfolio must demonstrate the ability and talent, as well as the experience in the plastic arts and/or the design that it possesses. All entries must contain visual and content strength and reflect your interests and motivation.

The creative works to be included in the Portfolio of Works are detailed below:

1. Four (4) of the creative works must be drawings (e.g., charcoal, counted, pencil, ink, etc.). The drawings will be made based on observation, live models, and/or still life. In other words, they will be drawings of real objects. In their drawings, the candidate must demonstrate their mastery of the elements and principles of expression, as well as the handling of light and shadow, perspective, composition, and the use of space.
2. Six (6) of the creative entries must be in one of the following areas or a combination thereof: sculpture; paintwork; printmaking; fashion illustration and design; animations; graphic designs; models and/or design prototypes, including industrial design. The applicant may present any topic.
3. In addition to what is detailed above, the applicant has the option of submitting a sketchbook to complement the portfolio of creative works.
4. The following will not be considered:
 - a. Reproduction drawings;
 - b. copied or plagiarized works from other artists, illustrators, animators, designers, etc.;
 - c. traced or pre-existing format works (painting books, for example);
 - d. works of poor quality and/or badly presented.

Entrance evaluation seminar

This option is recommended for admission candidates who have less experience in the arts and design or do not currently have a demonstrable body of creative work. This seminar is an alternate process where applicants develop a body of creative work to be evaluated by a Committee of professors. Said committee will evaluate the potential, ability, and creative talent of each applicant in the areas of drawing, painting, sculpture, and printmaking, as well as design.

The creative works produced in the Entrance Evaluation Seminar will evaluate the candidate's ability and talent in plastic arts and design, as well as their interest and motivation.

The seminar consists of three (3) days of intensive workshops offered by members of the School's faculty. Punctuality and attendance during the three (3) days of the seminar are mandatory. Failure to comply with this requirement will put the candidate's evaluation at risk.

Approval of the Portfolio of Works or the Entrance Evaluation Seminar does not guarantee that the candidate will be admitted. Admission is subject to the candidate meets all admission requirements.

Admission Faculty Committee

The evaluation of the creative works presented in the Portfolio of Works or the Entrance Evaluation Seminar by the candidates for the Regular Baccalaureate Program for new entrants is carried out by a faculty committee made up of experts in their respective fields. These specialists have the expertise to recognize the candidate's achievements and potential by analyzing the concepts and visual materials presented.

Procedure to Apply for Admission

It is an institutional policy for admission that candidates for admission submit the admission application completed in all its parts and signed, together with the required documents, on or before the deadlines established in the Academic Calendar, for the evaluation process of their selection. The application must be submitted personally at the Admissions Office or sent digitally through the web page.

The documents required for admission candidates are the following:

New entry

- Official high school credit transcript or equivalent (sent from institution to institution).
- Results from the College Entrance Examination Board (CEEB) or SAT.
- Original vaccination certificate or the document of exemption to vaccinate for medical or religious reasons from the Department of Health if the student is under twenty-one (21) years of age at the time of applying for admission.
- Copy of the Social Security Card and present the original.
- Identification card with photo (copy) and present the original.
- Evidence of payment of the admissions fee.
- Evidence of payment of the Portfolio or Seminar fee
- Water bill (AAA) or electricity (AEE) to verify the address.

*Transfer**

- Letter of recommendation from the Dean of Students of the university of origin, if the student does not have a conferred degree.
- Official credit transcript from the university(s) of origin (sent from institution to institution).
- Original vaccination certificate or the document of exemption to vaccinate for medical or religious reasons from the Department of Health if the student is under twenty-one (21) years of age.
- Social Security card.
- Identification card with photo.
- Evidence of payment of the admissions fee.
- Evidence of payment of the corresponding Portfolio or Assessment Seminar fee for new entrants.
- Water bill (AAA) or electricity (AEE) to verify the address.

*If admitted, the transferred student may validate credits up to a maximum of sixty (60) credits. The transferred student is responsible for requesting the validation of credits in the Registrar's Office, paying the fee established in Collections, and completing the process, on the required dates. For more information, see the Validation of studies section on p. 108.

Home Schoolers

- Notarized certification that the student has been homeschooled.
- Results of the College Entrance Examination Board (CEEB) (the two tests: Aptitude and Achievement are needed for your application for admission).
- Original immunization certificate if the student is under twenty-one (21) years of age.
- Social Security card.
- Identification card with photo.
- Evidence of payment of the admissions fee.
- Evidence of payment of the corresponding Portfolio or Assessment Seminar fee for new entrants.
- Water bill (AAA) or electricity (AEE) to verify the address.

Non-residents with US citizenship

The same admission requirements and procedures will apply to new students, transfer students, or Home Schoolers, as applicable. The study costs will be the same as those of foreign students.

Foreign candidates

The same admission requirements and procedures will apply as those of new admission or transfer students, as appropriate. They will also deliver the following documents:

- Official university credit transcript (sent from institution to institution) with an average of four (4) points in the system.
- Letter of Recommendation from the Dean of Students of the institution of origin (sent from institution to institution). This letter is provided to complete and return to us.
- Copy of the academic record of secondary education or university, in the vernacular language and another in English or Spanish, if the original was different, duly certified as an official copy by the institution of origin.
- Certification of the World Education Service (www.wes.org) in original sent directly to the School.
- Copy of the catalog of the university of origin.
- Evidence of degrees or diplomas received. If the institution of origin does not use the US grading system, the student will have their courses homologated at an institution duly qualified to do so.
- Water bill (AAA) or electricity (AEE) to verify the address.

On or before being admitted to the Puerto Rico School of Fine Arts and Design, the foreign candidate must show evidence of economic solvency and state that he/she has the necessary funds to cover the expenses of his/her first academic year.

Study costs will be the same as those of non-resident American citizens in Puerto Rico. The estimated cost of study at the School is US\$21,202, calculated based on fifteen (15) study credits for two (2) semesters. Here is the breakdown of it:

Expense Items	Yearly
Tuition and fees	\$7,902.00
Books and materials	3,000.00
Average transportation	1,800.00
Food and shelter	6,400.00
Personal expenses	1,000.00
Medical insurance, subject to change	1,100.00
TOTAL	\$21,202.00

If the student has a sponsor in Puerto Rico, they will submit an Affidavit describing the type of support and indicating the portion of the expenses that the sponsor agrees to cover, with evidence included.

If the student has a scholarship from his/her country, the student must bring a Certification that identifies the company or agency that is granting it and indicates the amount and the disbursement policy of the funds.

The foreign student will also manage the approval of the I-20 form from the Immigration Office of the United States government, through the SEVIS System (Student & Exchange Visitor Information System). This procedure is carried out directly at the Embassy of the United States in your country of origin.

Once enrolled, the foreign student will have one (1) month to submit evidence to the Registrar's Office of having registered in the Academic Mobility Registry on the Department's portal of the State of Puerto Rico (http://estado.pr.gov/es/movilidad_estudiantil/).

Free Studies

The same admission requirements and procedures will apply to new students, transfer students, or Home Schoolers, as applicable. The study costs that apply are those established for Free Studies.

This study option is offered to people from the community and graduates who wish to take courses at the institution without adhering to the structure of a high school. They may enroll in a maximum of 24 credits and will have to take the pre-requisites that apply. The selection of courses will be determined by the classification of the Free Student. Likewise, as appropriate, some must show evidence of having taken previous drawing and painting courses.

General Admission Rules

The Puerto Rico School of Fine Arts and Design admits new students, transfer students, and free students in August and January to the Baccalaureate Program.

Any student who applies after the deadline or who does not meet the admission standards and/or requirements is not admitted to the Baccalaureate Program.

No application will be processed until the candidate completes the admission process in person and the School receives all the required documents from the Admissions Office. All documents submitted will become the property of the School.

The candidate may go through the admission processes up to a maximum of three (3) times. If the student presents a portfolio, takes the seminar, or a combination of both, three (3) times; and, if he/she is not admitted, the student will not be able to reapply for admission to the School on a fourth occasion.

New students and Home Schoolers may enroll only in the first-year courses indicated in the sequence of courses. In their first semester of studies, they will receive a pre-established schedule.

Certain restrictions will apply to free students, according to their classification.

The background of the entire page is a dark blue color. Overlaid on this background is a complex, abstract pattern of thin, white, intersecting lines. These lines form a series of overlapping, irregular polygons and shapes, creating a sense of depth and movement. The lines are most concentrated on the left side of the page and spread out towards the right. In the upper right quadrant, there is a solid, medium-blue rectangular box. Inside this box, the words "Economic" and "Information" are written in a clean, white, sans-serif font, stacked vertically.

Economic Information

ECONOMIC INFORMATION

The Admissions Office will classify the student based on the information presented on their application for admission. Said office will identify the students and inform the Collections Office of the classification of the students enrolled.

Student Ranking; Cost-Based

For purposes of the cost per credit, three (3) types of students are classified:

Residents of Puerto Rico

They are American citizens or permanent residents of the United States who have lived twelve (12) months [one (1) year] or more in Puerto Rico.

Non-residents

They are American citizens or permanent residents of the United States who have been living in Puerto Rico for less than twelve (12) months [one (1) year]. They will be charged the same cost per credit as international students.

International students

They are those students who have a Student VISA (M-1 or J-1).

Reclassification of Non-Resident Student

All non-resident students may request reclassification once they complete the requirement of living in Puerto Rico for one (1) year. For the reclassification to occur, the student must request it in writing to the Registrar's Office and present the required evidence, namely, residential address in Puerto Rico, state driver's license, a copy of the rental agreement (if applicable), and electricity or water service bill. The Registrar will inform the Collections Office of the students who have been reclassified, to make the corresponding adjustment in the cost of enrollment.

Medical Insurance Plan

It is a requirement of the Puerto Rico School of Fine Arts and Design that all students be covered by a medical insurance plan. It is the student's responsibility to take advantage of the medical plan provided by the Institution or to obtain a private medical plan. The student will pay in full the cost corresponding

to this insurance in each academic period. In the case of students with a scholarship, the cost of the medical plan is covered by the scholarship. The PRSFAD medical plan is with Pan American Life Insurance Company of Puerto Rico.

Tuition Fee¹

Cost by credit	<i>Residents in Puerto Rico with American citizenship</i>	Free Studies	<i>Non-resident American citizens and Foreigners</i>
2019-2020	\$90.00	100.00	\$180.00
2020-2021	110.00	120.00	220.00
2021-2022	120.00	130.00	240.00
2022-2023	125.00	135.00	250.00

¹The tuition cost increase is effective August 1, 2020 for all students. Workshop courses have additional fees, which vary with each course. Materials are not included in the tuition fees or charges.

Semester fees for all Programs

Tuition	Fee Fixed **	Uniform Fees for Workshop and Technological Renewal***	Fee of the Advice	Total
3 credits or less	\$150.00	\$175.00	\$1.00	\$326.00
4 to 8 credits	225.00	262.50	1.00	488.50
9 credits or more	300.00	350.00	1.00	651.00

Summer Fees for all Programs

Tuition	Fee Fixed **	Uniform Fees for Workshops and Technological Renewal***	Student Council Fee	Total
1 to 3 credits	\$55.00	\$50.00	N/A	\$105.00
4 or more credits	75.00	70.00	N/A	145.00

** Effective August 1, 2016, to new and transferred students. Effective January 1, 2017, to active students.

Institutional Refund Policy

Students who cancel registration or a total withdrawal in an academic semester may be entitled to a total or partial refund depending on the date. The cost of the registered credits and the workshop fee(s) will be reimbursed or credited to your account as follows:

Concept	Remuneration percentage
Cancellations or total withdrawals before the beginning of classes or during the period to make changes	100%
Official withdrawal during the first seven (7) calendar days after the beginning of classes	75%
Official withdrawal during the first fourteen (14) calendar days after the beginning of classes	50%

*** Regular dues and other charges are non-refundable after the beginning of classes, except for military discharge.

Costs of additional charges and fees

Process	Charges and Fees	Process	Charges and Fees
Admission request	\$25.00	New entry student seminar	\$50.00
Late Admission Application	45.00	Delay returning books	.50¢ x day
Re-Admission Application	25.00	Delay returning equipment	\$10.00 x day
Late Re-Admission Application	45.00	Change of concentration	5.00
Workshop or Lab. fee	10.00 -80.00	Graduation Application	75.00
Identification card *	6.00	Late Graduation Application	80.00
Credit transcript	5.00	Changes in class schedule ***	10.00
Certification of Studies	5.00	Copies of the class program	2.00
Removal of an incomplete	10.00	Credit validation	10.00
Evaluation of Portfolio	30.00	Copy of academic record	2.00
Late Enrollment	60.00	Admission to Free Studies	25.00
Notarized documents	50.00	Late Admission to Free Study	45.00
Medical insurance plan **	Varies	Returned Check Fee	15.00

* If the student does not show their ID card, they will be charged upon enrollment.

** The coverage of health services is mandatory, for which its cost will be added to the student's enrollment unless evidence of private medical coverage is provided. The premium to be paid varies from term to term.

*** The surcharge applies to changes per day.

Extension

The extension is a privilege that is granted exclusively to regular students so that they can extend the full payment of their tuition for a certain time. The student is not considered an active student at the Puerto Rico School of Fine Arts and Design until the tuition payment is completed. The extension is an exception to that rule which allows the student to receive all student services, even without having completed the payment.

Students in the Free Study Program are not granted this privilege.

Conditions for granting the extension

Apply the established date.

Pay, within the registration dates, one-third of the total amount of their registration and the total cost of the medical plan, if they do not have a private one.

Pay the 2nd and 3rd payments due on or before the deadlines established in the Academic Calendar for each one.

Any debtor who does not settle on or before the deadline will have a monthly surcharge of \$10.00 for the first six (6) months. As of the seventh month, there will be a final surcharge of \$50.00 without further penalty.

Any student who does not pay the tuition within the extension period is considered a debtor and, as such, will not receive services from the School.

Any student who is granted an extension and fails to comply with the payment plan will not be granted the privilege thereafter.

Debtors

Students who have debts with the School will not be issued official documents, nor will they be given any concession for extensions and other paid or unpaid university services. Before written notice from the Collection Office, any service they are receiving will be suspended while they have not paid their debt. Any exception to this rule will require the authorization of the Chancellor.

Veterans and their beneficiaries

Compliance Policy with the federal Veterans Access, Choice, and Accountability Act of 2014 (38 U.S.C. 3679©, Veterans Access, Choice and Accountability Act of 2014).

The School is approved for students with educational benefits in the different "GI Bill®" programs. Eligible students who want to study at the School and receive the available educational benefits must file their applications through the "GI Bill®" portal or the Veterans Administration portal.

The PRSFAD will charge the individuals protected under the statute at the rate paid by residents of Puerto Rico, regardless of the state of the official residence. This benefit will apply to all tuition and fees and will become enforced for the academic periods beginning on July 1, 2015. A "protected individual" or "covered" as defined in the Law is:

- A veteran who lives in Puerto Rico (regardless of his/her official residence status) and enrolls in the Puerto Rico School of Fine Arts and Design during the first three (3) years following discharge after a period of active service of ninety (90) days or more in duration;
- A spouse or child who uses benefits by transfer, who lives in Puerto Rico (regardless of their official residence status) and enrolls in the Puerto Rico School of Fine Arts and Design during the first three (3) years after leaving the transferring after a period of active service of ninety (90) days or more in duration;
- A spouse or child who uses benefits under the Marine Gunnery Sergeant John David Fry Scholarship, who lives in Puerto Rico (regardless of their official residence status) and enrolls in the Puerto Rico School of Fine Arts and Design during the first three (3) years following the soldier's death in the line of duty after a period of active duty of ninety (90) days or more.

The preferential rate offered under the statute will be granted as long as the covered individual continues studies without interruption, even after three (3) years have elapsed and even if he/she enrolls in multiple academic programs.

Veterans and their beneficiaries must complete their study program within the time established in their study plan as provided in this Catalog following applicable legislation and regulations. The study time required to complete an academic program will depend on the number of credits, the nature of the courses, and the number of credits taken by the student in each term of study. In the case of transfer, the veteran and his/her beneficiaries will accumulate one (1) semester of studies for every twelve (12) validated credits.

Students who receive educational benefits from veterans must abide by the provisions of the Satisfactory Academic Progress Standard (NPAS) established by the School. In other words, maintain a minimum cumulative average of 2.00 each academic term (semester, trimester, evaluation period, among others). A student whose minimum GPA is less than 2.00 at the end of any term will be placed on academic probation for two (2) consecutive terms. For more information, please refer to pages 128-129 of this catalog.

Regarding the graduation requirements, students under the veterans' benefit must abide by the graduation requirements established by the School (see pages 129-131 of this catalog).

The PRSFAD recognizes the provisions of Section 103 of Public Law (PL) 115-407, “Veterans Transition and Benefits Act of 2018” which amends Title 38 of the US Code 3679 related to the new subsection that requires disapproval of education courses, effective August 1, 2019, at any institution that does not have a policy that allows a student with a veteran's benefit who has presented a certificate of eligibility to be entitled to educational assistance under the chapter 31 and 33; to continue their studies or participate in an education course for pending VA payment.

The PRSFAD makes the following additional provisions for any student using (VA) Post 9/11 G.I. Bill® (Chapter 33) or Vocational Rehabilitation and Employment (Chapter 31), while the VA is pending payment to the institution:

- Will not prevent the student from enrolling
- Will not impose a penalty for late payment on the student
- Will not require the student to obtain alternative or additional funds
- Will not deny you access to any resources available to other students who have complied with the payment of the institution's tuition and fees.

However, to qualify for this provision, students are required to:

- Submit the VA Certificate of Eligibility (COE) before the first day of class;
- Make a written request to be certified;
- Submit the additional information necessary to certify enrollment as described in other institutional policies.

GI Bill® is a registered trademark of the Department of Veterans Affairs (VA). For more information about the educational benefits offered by VA, you can access: <https://www.benefits.va.gov/gibill>

FINANCIAL AID

Recognizing the importance of higher education in Puerto Rico and the financial need of our students, the School has the services of the Financial Aid Office for the benefit of the student. It offers financial aid from federal, state, and institutional programs. These aids are used to pay for food, fees, lodging, books, materials, registration, personal expenses, and transportation.

The PRSFAD participates in the following programs:

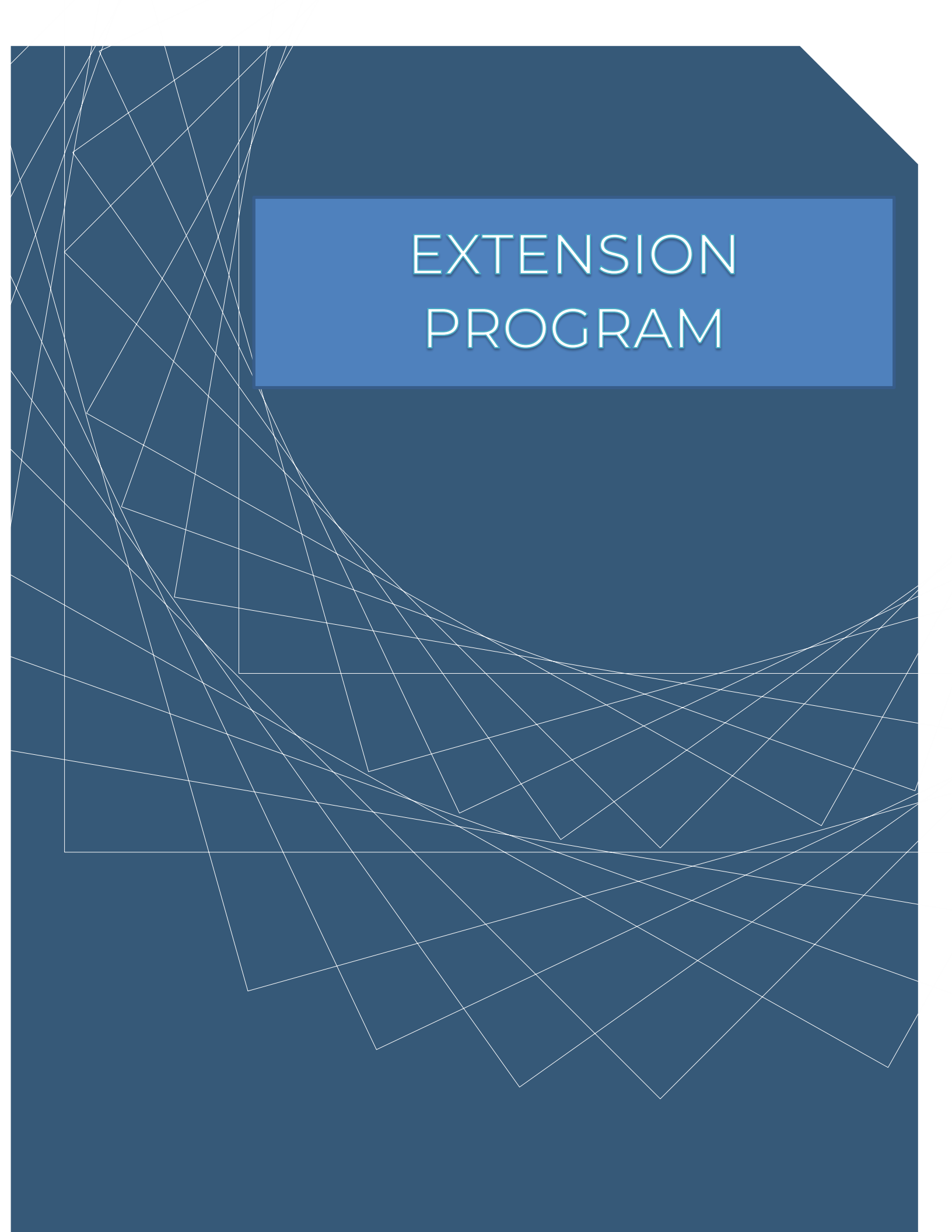
- Federal Pell Grant
- Federal Supplemental Educational Opportunity Grant
- Federal Work-Study Program
- Academic and Competitiveness Grant Program
- Institutional Scholarship Program
- Undergraduate Supplemental Aid Program
- Aid Program for Merit Students
- PROGRESAH Scholarship

General requirements

- Be a US citizen or legal resident with a valid social security number.
- Possess a high school diploma or its equivalent (GED).
- Be enrolled in a regular study program leading to an academic degree.
- If the student is male between the ages of 18 and 25, must have been registered with the Selective Service System.
- Comply with the deadlines established for the delivery of the application and documents.
- Meet the Satisfactory Academic Progress Standards (NPAS).
- Not be in default with the Federal Stafford Loan Program.

Note: Being convicted of drug possession or distribution may affect your eligibility to participate in Title IV Programs.

To obtain detailed information related to the Financial Aid Programs, please refer to the Consumer Student Manual through the Financial Aid Office or WEB page: www.eap.edu

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EXTENSION PROGRAM

The Extension Program of the Puerto Rico School of Fine Arts and Design aims to contribute to the artistic and cultural development of the community. It offers the opportunity to learn the fine arts and design, through a program of short courses and art workshops lasting six (6) weeks.

The program allows children, youth, and adults to develop creativity, fulfill themselves as human beings and improve the quality of their lives. The courses are designed both to start learning a discipline and to perfect skills already acquired.

The Extension Program includes a series of specialized computer courses that range from the basics to the use of this resource in art design.

The workshops for children are divided into stages of development, to meet the needs of each participant in the creative aspect.

The Extension Program offers basic, intermediate, and advanced courses that allow interested students to develop and perfect the skills acquired in the basic courses.

In each workshop, students will perform works that demonstrate the application of the elements and principles that comprise good work. Upon meeting the course requirements, they will be awarded a certificate of participation.

Certificate of studies

The Puerto Rico School of Fine Arts and Design has designed a special curriculum leading to the Certificate of Studies of the Extension Program for people over the age of seventeen (17) interested in taking courses in a more structured manner. To be worthy of the certificate, it is required to take ten (10) courses, seven (7) of which are requirements and three (3) are electives in specialization, equivalent to two hundred and forty (240) learning contact hours.

CAMPUS SAFETY

One of the institutional objectives of the Puerto Rico School of Fine Arts and Design is to provide life protection and security to the members that make up its community. Both Federal and State law and its Regulations impose on the School the responsibility of offering its students and employees protection and security within the Campus. In addition, it is in our interest to prevent the occurrence of criminal acts in and around our physical facilities.

This public policy is established in compliance with the regulations established in the component of Title II of Public Law 101-542 known as the Crime Awareness and Campus Security Act, as amended, and other applicable laws and regulations. The purpose of establishing this policy is to promote and maintain a safe study and work environment, free from risk, acts of violence, and danger. The rights of employees, students, candidates, and the entire community of the Puerto Rico School of Fine Arts and Design to receive information on criminal acts that occur on the grounds of the School and adjacent areas are also recognized.

Any person who, due to their acts or omission, violates laws or regulations, state or federal, is subject to disciplinary measures established in the regulations of the School and may also be prosecuted civilly or criminally.

Every year the PRSFAD prepares and discloses a report where data related to procedures, security policy, and statistics of criminal acts that occurred in the School or adjacent areas are compiled. A copy of this report can be obtained at the School's Human Resources Office or on the institution's website, <https://www.eap.edu/sobre-la-eapd/administracion/seguridad/>.

ADMINISTRATIVE ORGANIZATION

The Puerto Rico School of Fine Arts and Design is governed by a Board of Directors, which determines institutional policy. The Board of Directors is made up of seven (7) members who represent the public, educational and cultural interests. The members of the Board of Directors who represent the culture are recommended by the Institute of Puerto Rican Culture, and finally, the Board of Directors is appointed by the Governor of Puerto Rico. The organization chart has the following executive offices: the Chancellor's Office, the Dean of Academic Affairs, the Dean of Student Affairs, and the Dean of Administration. In addition, two (2) main offices, Planning and Development and Informatics (IT).

The Chancellor is appointed by the Board of Directors and is responsible for executing institutional and academic policy. He/She is the main executive representing said Board and serves as a liaison with the School. He/She chairs the meetings of the faculty, Academic Council, and Executive Committee.

The Dean of Academic Affairs coordinates academic activities and supervises the directors of the nine (9) departments and the Center for Learning Resources. Among its most important functions is that of promoting the development and revision of academic programs, as well as promoting innovation and the improvement of teaching.

The Dean of Student Affairs is responsible for developing, coordinating, and supervising the set of programs and services for the School's students, such as the following areas: Cultural Activities, Admissions, Financial Aid, Orientation and Counseling, Collections (shared supervision), and Registration. Provides services for the individual and professional student's growth that complement their academic training and comprehensive development.

The Puerto Rico School of Fine Arts and Design channels its administrative activities through the Dean of Administration, who coordinates and supervises the areas of budget, finance, human resources, accounting, disbursements, purchases, maintenance, and surveillance of the physical plant and the property. The records maintained by it must be under the provisions of the Office of the Comptroller of Puerto Rico and the auditing agencies that supervise the economic operations of the Institution. The budget phase is administered under the provisions of the Puerto Rico Office of Management and Budget.

The Office of Planning and Development coordinates all institutional efforts and channels the initiatives of the deans. It is responsible for analyzing the academic and fiscal operation and promoting strategies for the growth and structured development of the School.

BOARD OF DIRECTORS

President:

Dr. Abdías Méndez Robles

Vice-President:

Vacant

Secretary:

Vacant

Directors:

Vacant

Prof. John Rivas

Vacant

AAFAF Representative:

Vicky González, Esq.

Faculty Representative:

Dr. Grisselle Soto

Student representative:

Ms. Gabriela Velázquez

MANAGEMENT

EXECUTIVE COMMITTEE

Chancellor:

Dr. Ileana Muñoz Landrón

Dean of Academic Affairs:

Prof. Mayda Irizarry Mercado

Dean of Student Affairs:

Dr. Lilliam Martínez Rolón

Dean of Administration:

Mrs. Maria del Carmen Santos Rodriguez

Director of Planning and Development:

Mr. Carlos E. Rivera Perez

Chief Information Officer:

Mrs. Limaris Soto Aquino

LEARNING RESOURCE CENTER

Director:

Mrs. Estrella del R. Vázquez Domínguez

EXTENSION PROGRAM

Coordinator:

Ms. Verónica Sosa Ruiz

DEPARTMENT DIRECTORS

Printmaking:

Prof. Haydeé Landing Gordon

Fashion design:

Prof. Ana María Colorado Castillo

Graphic design:

Dr. Mauricio A. Conejo Hernández

Industrial design:

Prof. Vladimir García Bonilla

Art Education:

Dr. Griselle Soto

Sculpture:

Prof. Linda Sánchez Pintor

General studies:

Dr. María B. Vázquez Andino

Image and Movement:

Prof. Migdalia L. Barens Vera

Paintwork:

Prof. Linda Sánchez Pintor

FACULTY

Alonso Conty, Luis	March Architecture, University of Puerto Rico, San Juan, PR
Anibaldi, Valerio	MFA Illustration, School of Visual Art, New York; BA Illustration, European Institute di Design, Roma. Alessandro Caravillani Artistic Lyseum, Rome.
Badía Rivera, Luz E.	Ph.D. Art History, University of Granada, Spain; MA Art History: Knowledge and Protection of Artistic Heritage, University of Granada, Spain; MA Interdisciplinary Humanities, Florida State University, FL, EEUU; BA Art History, University of Puerto Rico, San Juan, PR
Batista Díaz, Jennifer M.	Med Curriculum and Instruction, Mathematics, Caribbean University, Bayamón, PR
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Berríos Rivera, Ramón C.	BFA in Sculpture, Puerto Rico School of Fine Arts and Design, San Juan, PR
Bobonis Colorado, Carlos J.	BFA in Visual Arts and Communication, Sacred Heart University, San Juan, PR
Brigantty González, Luis J.	MFA Animation and Visual Effects, Academy of Arts, University of San Francisco, California, EEUU; MAG Graphic Design, Atlantic College, PR; BFA Image and Design, Puerto Rico School of Fine Arts and Design, San Juan, PR
Burgos Sierra, Kisha T.	MFA Dramatic Writing, Tisch School of the Arts, New York University, NY, EEUU; BA Drama, University of Puerto Rico, San Juan, PR; Post-graduate studies in acting techniques at Sanford Meisner, Mason Gross School of the Arts, en Rutgers University, New Jersey, EEUU; and Specialized workshop in the cinematographic script, International Movie and TV School (EICTV), San Antonio de los Baños, Habana, Cuba
Canales Rosario, Maribel	MA Conservation and Restauration, Palazzo Spinelli, Firenze, Italy
Cintrón Moscoso, Carola	MFA Computerized Art, School of Visual Arts, New York, EEUU
Colón Rodríguez, Yara M.	Ph.D. Architecture History and Theory, Polytechnic University of Cataluña, Spain; MA Art History, Architecture and the City, Polytechnic University of Cataluña, Spain; Posgrade in Art Philosophy, Autonomous

	University of Barcelona, Spain; BA Interdisciplinary Studies, University of Puerto Rico, San Juan, PR
Colorado Castillo, Ana M.	MA Fashion Design, Domus Academy, Milán, Italy
Conejo Hernández, Mauricio	PsyD in Counseling, Maimónide University, Argentina
Damiani López, Nicolás	MA Painting, Pontifical Catholic University of Puerto Rico, PR
De Jesús Carrión, Marcos T.	MFA Engraving, Interamerican University at San Germán, PR
De la Cruz Acevedo, Alberto J.	March Architecture, University of Puerto Rico, San Juan, PR; BS Environmental Design, University of Puerto Rico, San Juan, PR.
Díaz Calcaño, Tamara	Ph.D. Art History, Complutense University of Madrid, Spain; MA Advanced Studies in Art History, University of, Spain; BA Occidental Art History, University of Puerto Rico, San Juan, PR
Díaz de Villegas, José L.	BA Communication Arts, Illustration, School of Visual Arts, New York, EEUU
Díaz Tapia, Bárbara	MFA Studio Art, Pennsylvania Academy of the Plastic Arts, Philadelphia, EEUU; BFA Image and Design, Puerto Rico School of Fine Arts and Design, San Juan, PR
Escalera Chaves, Joan	BFA Fashion Design with a minor concentration in Fabrics, Puerto Rico School of Fine Arts and Design; San Juan, PR
Fenosik Moreno, Valerie	MA Design Management, Savannah College of Art and Design, Savannah, Georgia, EEUU
Fernández Lázaro, Laura	MFA Painting, Interamerican University at San Germán, PR
Flores Reyes, Yamileth	BFA Sculpture, Puerto Rico School of Fine Arts and Design, San Juan, PR
French Circuns, Eric	MFA Painting, Savannah College of Art & Design, Georgia, EEUU
Fresse Alvarez, Doel	March Architecture, Parsons The New School of Design, New York, EEUU
García Bonilla, Vladimir	March Architecture, Southern California Institute of Architecture, California, EEUU
García Cacho, Juan C.	Ph.D. Medieval History, University of Salamanca, Spain; MA Medieval History, University of Salamanca, Spain; MA History, University of Puerto Rico

García Colón, Ralph	EdD Curriculum and Instruction, Interamerican University of Puerto Rico, San Juan, PR; BA Secondary Level: Spanish, University of Puerto Rico, San Juan, PR; Certification: Online Facilitator and Virtual Course Designer, University of Puerto Rico, San Juan, PR
González Vélez, Adelino	MA Sculpture, Complutense University, Madrid, Spain; BFA Sculpture, School of Plastic Arts, PR
Gracia Lugo, Joselind	MA Fashion, Savannah College, Georgia, EEUU
Hernández Martínez, Tom asita	MBA Marketing, Catholic University, Ponce, PR
Javier Rivera, María de Lourdes	Ph.D. Art History, University of Salamanca, Spain; BA Art History, University of Puerto Rico; San Juan, PR; Diploma of Advanced Studies, Aesthetics and Theory of Art, University of Salamanca, Spain
Juhasz Alvarado, Charles	MFA Sculpture, Yale University School of Art, Connecticut, EEUU; BA Sculpture and Architecture, Yale University School of Art, EEUU
Kairuz Ortiz, Am anda	MA Psychologic Counseling, Turabo University, PR; MBA Accounting Metropolitan University; BBA Finance, University of Puerto Rico, PR
Lago García, Carlos	Ph.D. History, Center of Advanced Studies of Puerto Rico and the Caribbean, San Juan, PR
Landing Gordon, Haydee	MFA Engraving, San Carlos Academy, UNAM, México
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A handwritten signature in black ink, appearing to read 'Ileana', with a stylized flourish at the end.

Ileana Muñoz Landrón, Ph.D.
August 1st, 2020

ERRATA AND CHANGES TO THE CATALOG

ADDENDUMS



Addenda to the General Catalog 2020-2024

Effective August 2022, FAU qualification for absences is eliminated.

Effective January 2024 the EAPD will not be able to accept students under the veterans' program benefits. This is until the School has completed the recertification process. Those students enjoying benefits will not be affected. This will apply only to new applicants.